

# MINUTES OF WINTERTON ON SEA PARISH COUNCIL MEETING

held at the Village Hall at 7.30pm on Wednesday 26 January 2022

## Public Participation

A member of the public raised a number of issues which included:

- Fly tipping of trees on the playing field. Cllr Bobby confirmed letter had been sent. The matter would now be referred to GYBC Environmental Health as a fly-tipping issue.
- Broken Street light on George Beck Road. GYBC Cllr James Bensly, AGREED to chase this.
- Suggestion of adding a path to the 'Village Green'. Cllr Clegg this had been investigated in the past. The Clerk confirmed it was deemed too dangerous by NCC Highways due to traffic approaching corners and could be investigated as part of 50/50 Parish Partnership funding for the year 2024/25.

Great Yarmouth Borough Council (GYBC) Councillor Noel Galer gave an update:

- Allocation of recent ward budgets which were contributing towards the work of the Parish Council 'Gritting Group' – in progress.
- A recent visit to the Village with the Mayor which had highlighted the recent coastal erosion.
- Potential costs from central government associated with second homes.

GYBC and Norfolk County Council (NCC) Councillor James Bensly gave the following update:

- Department of Transport plan for improved transport and bus schemes. More details will be sent to Council following the meeting for circulation.
- Holocaust event planned in Great Yarmouth on Blackfriars 11.00am Thursday 27 January 2022.

The Chair gave thanks to the Borough Councillors contributions.

## 1. Attendance and Apologies for Absence

**Present:** Cllrs Mark Bobby (Chair) Nigel Coe, Marie Hartley, Marina Carr, Dawn Clegg, John Smithson, Emma Punchard and Norman Parcell. Eight members of the public and the Parish Clerk were also in attendance.

**Apologies:** were noted from Cllr Liam McMahon.

## 2. Declarations of interest for items of the agenda and applications for dispensations

Cllrs Clegg and Coe declared interests in tabled planning applications.

Cllr Hartley declared an interest in the Cricket Club.

## 3. Minutes of the meeting held on 24 November 2021 - were AGREED as a true and correct record. They were duly signed by the Chairman.

## 4. Matters arising from the previous minutes – information only.

(a) Coastal erosion - Cllr Bobby gave an update on the latest situation. Reading from a statement shared by Anne Casey, Coastal Adaptation Officer, Coastal Partnership East. He confirmed that the current situation and corresponding statement will be added to the Parish Council website to help inform local residents of the situation. A member of the public and local business owner also added that they had been in contact with all agencies to work in partnership to ensure that the car park and surrounding area was safe whilst being used. Cllrs added that warning signs had been erected by Coastal Partnership East and Cllr Bensly. These had been sited close to the cliff edges in case of more erosion.

(b) Encouraging more wildflowers in the village - Cllr Parcell, Becky Durant and the Clerk met in December. They visited all suggested locations in the village. Confirmation from GYBC is in progress.

**5. Clerk Report** – The Clerk highlighted how the ‘Wilding project’ was progressing well with the next stage to include some local community engagement. Council **AGREED** for members of the Environment and Ecology Group to start an engagement exercise to gather local views on the project. The Clerk report will be put onto Parish Council website along with the minutes.

#### **6. Correspondence and Consultations:**

- Email: Jubilee Planting in the Village. Cllr Clegg stated that this request had been withdrawn due to a change of plans in relation to the Jubilee Celebrations. **Noted**
- GYBC: GYBC Consultations can be accessed
- Countryside Access Webinar – getting out there in 2022 on 25 January at 7pm with members of Norfolk County Council’s Greenways to Green Spaces Team. webinar booked 8 December 7pm – Cllr Hartley attending. **Noted**
- Neighbourhood Planning Referendum – is taking place on Thursday 24th February 2022 in the Village Hall. Winterton-on-Sea Neighbourhood Plan Referendum can be viewed directly here: <https://www.great-yarmouth.gov.uk/winterton-neighbourhood-plan>

Copies of the referendum documents have been obtained from GYBC and will be made available for inspection at the village hall on the 12 February 2022 at the Councillors surgery 11.00-2.00pm. Any further information can be accessed via the GYBC website and contacting Great Yarmouth Borough Council. Links have been put on PC website and Facebook.

**7. Planning:** To consider applications made and decisions received from [GYBC](#) for comment:

Cllrs Clegg and Coe left the meeting.

#### **Applications made:**

**06/21/1036/F:** 8 Winmer Avenue, Winterton-on-Sea, NR29 4BA. Proposed conversion of garage and first floor extension above. Erection of 2m high close boarded fence to enclose front garden.

**Council Decision:** Objections raised against the erection of the 2m high close boarded fence. Comments also included NCC Highways had not objected to the loss of garage which would mean an increase in on-street parking for the village and for consideration in relation to additional upstairs lighting.

**06/21/1006/F:** The Wickets, Bush Road, Winterton, NR29 4BZ. Proposed re-development of detached chalet bungalow into a two-storey detached dwellinghouse with balcony and car port.

**Council Decision:** Objections raised in relation to any environmental impacts and increase in lighting.

#### **Decisions received:**

**06/21/0912/F:** Broadview, King Street, Winterton-on-Sea, NR29 4AT. Demolition of existing extension and conservatory to allow for a new extension across the property (west elevation), erection of porch to north elevation, addition of pitched roof over existing 2 storey flat roof extension on southern elevation. Works to trees. **GRANTED**

**06/21/0911/F:** 22 Bulmer Lane, Winterton on Sea, NR29 4AF. Proposed erection of pool house, summer house and 3-bay cart shed. **GRANTED**

Cllrs Clegg and Coe returned to the meeting.

## 8. Financial Matters

8.1. Receipts for December 2021 - January 2022 were noted.

Income: Allotments - £550.36, Village Hall Hire £756.18, Other £525.00 Total: £1,831.54

8.2. Expenditure payments December 2021 and January 2022 were agreed.

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Bulb	Electricity	£83.56
Unity Trust Bank	Service Charge	£18.00
EON	Playing Field Electricity	£69.33
PRS/PPL Ltd	PRS/PPL Ltd	£132.00
Norfolk Pension Fund	Staff Pension	£552.94
GYBC Licensing	Gambling Act Annual Fees	£20.00
Council	Mobile Phone Contract	£29.99
Staffing costs	Salaries/HMRC/N.I./Pension	£2725.04
Broads Society	Annual subscription	£19.00
Viking	Village Hall Supplies	£83.59
Martham DIY	Christmas Lights	£100.98
Martham DIY	Staple Gun	£32.98
Martham DIY	Timer	£5.99
Martham DIY	PPE	£27.47
Clerk Expenses	Zoom	£14.39
Cllr John Smithson	Christmas Tree Lights and Cable	£30.21
Market Cobbler	Mortice Key	£13.00
Tesco	Grass cutting - mower petrol	£16.18
Post Office	Volunteer support group supplies	£7.40
Post Office	Volunteer support group supplies	£17.60
<b><u>Total</u></b>		<b><u>£3,446.71</u></b>

8.3. Bank reconciliations (previously circulated) for December 2021 and January 2022 were reviewed and agreed. The Clerk highlighted that Council must ratify payments made between meetings by the Clerk under the Scheme of Delegation (up to £1000). Payments over £1000 are approved by councillors via email (over £1000).

8.4. Setting the Precept and Budget for 2022-23 the following recommendation were made:

RFO Recommendation: increase of £2,046.30 for the year 2022-23 – Total: £37,516.70. The precept figure equates to £6.09 increase per year or 50p increase per month/12p per week. A Band D property will pay £64.79 per year in total. It was **RESOLVED**, PROPOSED Cllr Clegg, seconded Cllr Bobby – all in favour, to increase the precept by £2,046.30 which is a deficit budget. Surplus funds will be used in order to keep the increase as low as possible due to the estimated rise in fuel costs during the year.

#### Budget recommendations:

The following budget items were discussed individually. It was **RESOLVED**, PROPOSED Cllr Clegg, seconded Cllr Coe – all in favour to the following items:

- Increase the Village Hall hire charges to one single price of £8 per hour and removal of 10% to discount.

Charges to be applied in April 2022 with a quarterly review. **AGREED**

- The hire of the Playing Field remains at £350 per annum. **AGREED**

- Allocation of a general reserve for business continuity of £15,000. **AGREED**

- Allocation of a £1000 budget for repair work to the Village Hall doors. **AGREED**

#### 8.5. Financial Policies

It was **RESOLVED** to adopt the following policies, PROPOSED Cllr Clegg, seconded Cllr Hartley – all in favour.

- Adoption of a Statement of Internal control. **AGREED**

- Adoption of a Reserves policy. **AGREED**

#### **9. Updates from Cllrs**

9.1. Police Matters – A discussion in relation to the increased crime experienced in the village took place.

It was noted that the Police presence had been increased in the village, however Cllr Coe highlighted the need for extra vigilance. Cllr Carr added that all recent crimes has been committed in the daytime. The next Safer Neighbourhood Action Plan (SNAP) meeting was scheduled for February. An increase in Police presence would continue to be the focus.

9.2. Dark Skies – It was **RESOLVED**, PROPOSED Cllr Carr, seconded Cllr Smithson – all in favour, to note the following statement “...to recognise the importance of dark skies, the impacts of light pollution, the importance of safety and comfort that lighting at night may bring.”

It was agreed for the Environment and Ecology Group to investigate and advise on potential actions for Winterton Parish Council to consider in achieving these objectives

#### **10. Items for the next agenda**

- Queens Jubilee
- Bus shelter improvements

#### **10. Next meeting – Wednesday 23 February 2022**

The meeting closed at 8.56 pm

Signed ..... The Chairman ..... Date