

**Minutes of the Meeting of Winterton-on-Sea Parish Council
Wednesday 29 January 2020 pm Winterton-on-Sea Village Hall**

Present: Chairman Cllr Mark Bobby Cllrs Nigel Coe , Emma Punchard, John Smithson, Marie Hartley, Norman Parcell (part)
S. Kent (Parish Clerk)

Also attended: 30 members of the public were in attendance.

1. Election of Chairman

Mark Bobby was elected as Chairman for the meeting only, proposed by Nigel Coe, seconded by Emma Punchard, all in favour.

2. Apologies

Apologies received from PC Gary May (newsletter circulated).

3. Declarations of Interest and Applications for Dispensation

Marie Hartley declared a personal interest as a member of Winterton Cricket Club

4. Minutes of the Previous Meeting

The minutes of the meeting held on 28 November 2019 were **agreed** and signed by the Chairman.

5. Update on matters arising from the minutes

a. **Beach Road parking restrictions** -approval received.

b. **Newsletter** - Chair gave thanks to all volunteers for support in getting the newsletter out over the Christmas period.

6. Co-option to Vacant Positions

It was noted that there were now three vacancies, of which three could be co-opted to. It was **agreed** to co-opt Norman Purcell, proposed by Emma Punchard, seconded by Nigel Coe, all in favour. The meeting was suspended while Norman signed the Declaration of Acceptance of Office and took his place at the meeting.

7. Public Participation

Standing orders were suspended to allow Borough and County Councillors, and members of the public to speak.

a) Public Forum

A member of the public raised concerns over the proposal for new changing room at the playingfield. The Clerk clarified: - details of the previous meeting, how the previous year's precept was a figure of 16.9% and welcomed anyone to attend future meetings as transparency is clear and apparent throughout the Parish Council.

A member of the public asked for Volunteer support for the Bowls Club which was welcomed by Council.

A member of the public raised an issue in relation to exercise classes which had previously been refused. Cllr Smithson gave reassurance that these could progress in future.

Further concerns were raised around parking signage now that the Beach Road order had been passed.

A request to sweep the road was raised and recorded for action by James Bensley.

Another parishioner raised concerns around access and timings in between hire slots which was taken on board. The Chairman asked for any matters relating to the Village Hall to be sent to the Clerk who would be working with the Caretaker to improve all areas of customer service around hall use.

The village marine cadet unit has a new dedicated base at Caister Academy. 901 Troop had been given a permanent home in a brick building on the campus and it had been given a £3,000 refit with the help of grants from organisations including Caister Community Fund.

Borough and County Councillors

Councillor Ron Hanton gave an update on Norfolk County Council matters which included Budget Proposals for 2020/21. A new dropped kerb is to be installed on Somerton Road near the entrance to the playing field. Councillor Ron Hanton told the parish council that the spot was extremely dangerous for disabled people, including wheelchair users because of speeding traffic coming round the corner. The work is to be paid for out of his councillor's grant fund and should start on 2nd March.

A bid to reopen a popular path between Winterton and Hemsby is set to move a step forward in the next few weeks.

Councillor James Bensley gave an update on GYBC matters. Emergency First Responders for Winterton was also discussed alongside planning in local villages. Winterton School which was on the verge of closure in July 2018 has almost doubled the number of pupils on roll Cllr Bensley told the parish council there were 47 youngsters registered at the school – up from 21.

Standing orders were reinstated.

8. Planning Applications received:

- a) 06/19/0640/F** Dune Crest 39 Long Beach Estate Winterton GREAT YARMOUTH NR29 4JD Extension of existing conservatory, including external and internal alterations as appropriate - No objections.

06/20/0026/O: Lavender Court Winterton GREAT YARMOUTH

Outline permission with some matters reserved. Construction of new house. No objections.

b) Planning Decisions: None.

9. Correspondence and Consultations: Noted.

- a. Police & Crime Commissioner Budget consultation 20/21.
- b. Police engagement newsletter.
- c. Email: Norwich Western Link.
- d. Broads Local Access Forum Constitution Consultation.

10. Finance

- a)** Receipts £460.56 Payments, and Bank Account Balances £65932.76

b) Accounts for Payment

It was **agreed** to pay the following accounts:

Staffing costs	January 2020	2107.57
Lynch and Calver	V Hall Flooring	2194.00
Norse Eastern Ltd	Newsletter Printing	281.00
R.Thain	Duffles Pond clearance	252.00
GYBC	V Hall Licence Fees	20.00
Vortex Grounds	Playing Field Grass Cutting	255.00
EON	Electricity	45.45
J.G Carpentry	Village Hall	55.00
Cartridge save	Printing supplies	82.25
Parish Online	Subscription	100.00
TOTAL		£ 5392.27

Proposed Budget for 20/21 was agreed PROPOSED Cllr Coe seconded Cllr Smithson all in favour.

Precept

Councillors expressed the need to keep increases to the minimum in light of the proposed Norfolk County Council and Police increases. It was agreed PROPOSED Cllr Bobby seconded Cllr Punchard all in favour for a 3per cent increase to cover the rise in costs and inflation only.

Skip Hire: Cost for the hire of a Skip for 'Allotments and Village Hall' was agreed plus two bags of 'type one' for the allotments PROPOSED Cllr Punchard seconded Cllr Purcell all in favour.

11. Village Hall

1. Maintenance and Improvement - List of improvements from previous meeting
-in progress

Clerk

Two trolleys ordered just waiting to come in stock again.

- Kick board and trimming complete

- Waiting for a further two quotes to change exterior lights - Porch light fixed

JS

- Cllr Smithson AGREED to meet with local contractor to look at ramp for Green .

2. Feedback - Caretaker has conducted a Feedback exercise and will take on bookings to improve availability. Bookings are increasing by the week

12. Committees and Advisory Groups

a) Councillor Responsibilities - vacancies to be discussed when Council has recruited new Cllrs.

Cllrs

b) The Clerk is working with the Caretaker and managing hall bookings with decisions being brought to Full Council for consideration.

The Chairman requested for any hall and booking related matters to be forwarded in writing to the Clerk.

d) Playing Field Management Committee

Cllr Hartley gave an update on the meeting with further investigation required on different solutions for the changing rooms. Basic work has been done to the pavilion on the playing field to ensure the village cricket club can play this coming

season budget was set at £100.00. The roof has been made watertight and an electrical inspection is to be carried out in March. Longer term plans to replace the building, which are no longer fit for purpose are being drawn up with proposals being scaled back to around £50,000 on a like-for-like replacement basis. The parish council stated that no funding would be offered towards the project without consultation with parishioners.

e) Neighbourhood Plan Steering Group

The Chairman reported that the Regulation 14 consultation would be taking place from . A consultation open afternoon would be scheduled in the forthcoming weeks. A steering group meeting is to be arranged to discuss next steps and set a date for the consultation this will be included in the next newsletter and posted on Facebook.

**MB/
Clerk**

13. Reports from Representatives on Outside Bodies

a) Safer Neighbourhood Action Panel

Cllr Coe gave an update on the SNAP meeting held 20 January 2020

b) Patient Participation Group

The Chair invited Parishioners to represent and to contact the Clerk if interested in giving representation on behalf of the Council.

c) Twinning with Camperduin - no further update at this time.

15. a. Sky Lanterns and Balloon Release Charter - It was agreed PROPOSED Cllr

a) Punchard seconded Cllr Hartley all in favour to sign up to the Charter.

EP

b. **Managing visitors during the seal pupping season** - Cllr Punchard updated Council on the potential to set up a group to discuss the way the seal pupping season and visitors were managed this year and to look at ways of dealing with the issue next winter. Cllr Punchard had spoken to Natural England which was keen for the council to take a more pro-active role with the support of more contributors.

EP

b)

c. **Engagement event** - 'Tea and Cake' - Cllr Smithson gave an update on response from session which took place earlier in the evening and informed parishioners that more events and activities would be organised in response to comments and suggestions collected.

JS

c)

d. **Traffic Regulation Order for Beach Road** to restrict parking all year round came into effect on 13th January 2020.

16. Action Log - all items covered in the agenda

17. Councillor Feedback and Items for Next Meeting

Items for next meeting: Allotment Advisory Group

17. Next Full Council meeting will be:

- Wednesday 26 February 2020 7.30pm - Winterton Village Hall.

The meeting closed at 9.55pm.

CHAIRMAN

29/1/20 (4)
