



WINTERTON-ON-SEA PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 07918 978921; Email: clerkwinterton@gmail.com

Clerk to the Council: Mrs Catherine Moore BSc FSLCC

Chairman: Mr Eric Lund

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby invited to attend a meeting of Winterton-on-Sea Parish Council at 7.30pm on Wednesday 20th March 2019 at Winterton-on-Sea Village Hall.

Catherine Moore - Parish Clerk

14th March 2019

The business to be transacted at the meeting is as follows:-

1. **Attendance and Apologies for Absence**
2. **Declarations of interest for items on the agenda and applications for dispensations**
3. **Minutes of the meeting held on 20th February 2019**
4. **Matters arising from the minutes, for information only**
5. **Adjournment for public participation, borough and county councillors, and councillors with any pecuniary interests**
 - a. Public Participation - 15 minutes
 - b. Borough / County Councillors
6. **Planning**
 - a. Applications Received
 - i. 06/19/0094/F Pebble Lodge, The Craft: Extension to form garden room.
 - b. Planning Decisions
 - i. 06/19/0027/F Beach Road Cafe & Car Park: Renewal of planning permission
 - 06/14/0167/F - Change of use of part of land (car park) for mobile catering units. **APPROVED**
7. **Correspondence and Consultations**
 - a. None
8. **Finance**
 - a. Receipts, payments and bank reconciliation for February 2019
 - b. Accounts for payment:
9. **Committee and Advisory Group Reports and Recommendations**
 - a. Village Hall Management Committee - update
 - b. Safer Neighbourhood Action Plan
 - c. Patient Participation Group
 - d. Allotment Advisory Group - update
 - e. Playing Field Management Committee - update
 - f. Neighbourhood Plan Steering Advisory Group - update
 - g. Review of committee and advisory group terms of reference
 - i. Village Hall Committee
 - ii. Playing Field Management Committee
 - iii. Neighbourhood Plan Steering Group
 - iv. Finance Advisory Group
 - v. Personnel Advisory Group
 - vi. Planning Advisory Group
 - vii. Allotment Advisory Group
10. **Document and Policy Reviews**
 - a. Financial Regulations - new draft

- b. Disciplinary Policy - review
- c. Grievance Policy - review
- d. Training and Development Policy - review
- e. Equal Opportunities Policy - review
- f. Freedom of Information Publication Scheme - review

11. Other matters

- a. Erosion update
- b. 2018/19 draft committee dates
- c. Newsletter printing provider

12. Action Log

13. Councillor Feedback and Items for the next Agenda

14. Date of next meeting: Wednesday 17th April 2019, 7.30pm, Winterton Village Hall