

Winterton-on-sea Parish Council Action Plan 2017 - 18

Winterton Parish Council's Action Plan identifies what the council aims to achieve over the next year with reference to the council's annual budget. The Plan will include project expenditure for the forthcoming year where available. The plan will be discussed, reviewed, items added or signed off at the Annual Parish Council meeting in May, but may be added to throughout the year. Matters raised by members of the public during the Annual Parish Meeting and at parish council meetings, and matters raised by councillors or the council may inform the plan.

OBJECTIVE	ACTION	TIMESCALE	BUDGET	UPDATE
Develop Neighbourhood Plan to provide residents with a greater input into future development of the area.	Establish public interest, form a committee to take the development forward. Attend and/or provide training and seek advice and support.	The council recognises that the process may take a couple to several years.	Inquiries and applications for grant funding need to be made. £40 has been budgeted for hall hire for 4 meetings during the year.	May 2017 The Chair and 2 councillors have attended training to roll out the plan. Interest has been established from a core of residents.
Evaluate Playground development	Following the 2 phases of development for toddlers and primary age children, the council need to decide whether to continue with the original plan of including areas for young people and adults. A picnic area and planting of trees had also been planned.	A decision to proceed or consider the development as completed, should be made by the end of the year to allow the project to proceed or be completed.	There is £229.63 left in the playground development budget + £200 of earmarked funds for signage when the project is complete.	There has been a delay in the project pending Borough Council policy development/statement with regard to funding repairs to equipment and support for Councils undertaking fundraising for development.
Playing field maintenance and development	Organise considerable refurbishment of the changing room facilities following a survey by Great Yarmouth Borough Services. The council will seek quotes to carry out the work, then allocate the work.	1 year	A sum of £6753 has been included in the concurrent functions grant and precept request to cover the initial quote for repairs. It is hoped savings can be made on this quote. Grant funding is also being investigated.	It was established the changing rooms are no longer fit for purpose. The council resolved it would be cheaper to build new changing rooms and are pursuing funding and information to carry this out, with the support of the Cricket Club.

Bush Road Steps and Path maintenance	Draw up an agreement with the landowner to replace that recently ended by Norfolk County Council.	1 year	Maintenance costs will be managed within the concurrent open spaces funding and grass cutting budget.	A draft Agreement is currently in progress.
Asset management - to effectively manage the council's assets.	The council regularly reviews its assets, adding any new and removing any no longer in existence.	1 year and as they arise. To be reviewed for the Annual Return	Assets are recorded at cost price. Earmarked Reserves need to be reviewed at Budget time to fund replacement/maintenance.	
Improve Allotment management and maintenance	The parish council is to form an Allotment Advisory Committee	1 year	The Parish Council will consider requests for funding improvements within the allotment income, currently £908/year	An advisory committee has been formed and Terms of Reference agreed by the Council. An inspection and report of recommendations for future action was delivered at the January Council meeting and agreed by the Council.
Public spaces maintenance	The parish council is re-establishing an Amenities Advisory committee including the playing field user groups, In Bloom who carry out village maintenance and planting and the Friends of Duffles Pond - a nature reserve area. The council continues to	On-going On-going	Funds are awarded to In Bloom for planting and maintenance costs, to the Cricket Club for seeding and maintenance and to Duffles Pond for maintenance and machinery. See Playing field maintenance and development above. A budget of £6847 concurrent functions open	An initial meeting has been held. Further meetings are planned , to improve communication between groups and to make sure their needs are met, and the council fulfils it's legal obligations.

	<p>contract a grass cutter to cut areas within the village, including extra cut on the Village Green and playground to those carried out by the Borough Council.</p> <p>Beach and bus stop cleaning are carried out by contractors and volunteers.</p> <p>The council will review and monitor the service provided by contractors to ensure value for money.</p>	On-going	<p>spaces grant, to include changing room repairs (above) is allocated. The grass cutting budget for concurrent functions is £1241.</p> <p>The Beach cleaning and bus stop cleaning budget from the precept is set at £2,400, to include bus shelter maintenance, and allowances for extra cleaning sessions.</p>	
Maintain effective communication with residents	To continue to use the Newsletter published by the council; to continue to develop and update the parish council website created last year; submit information to the Village Life section of the Mercury; place notices on the Post Office Noticeboard; encourage residents to attend parish council meetings and join committees and support projects where there are non-councillor spaces.	On-going	The Newsletter budget is included within the Precept 'other' budget of £1300. Donations towards publication and running costs are also accepted.	
Improve parking issues in the village	To alleviate parking problems within the village,	On-going	Any funding required will need to be identified and	

	particularly with influx of visitors throughout the year. The council are investigating putting up signage to the private car park and playing field car park to avoid congestion and obstruction on Beach Road, and requesting restrictions along Beach Road throughout the year.		allocated from the open spaces budget and or private funding.	
Monitor and report Borough and County Council service issues	The council have asked residents to direct any concerns re flooding or sewage in connection with the pumping station, via the clerk and will monitor any issues. Councillors and residents continue to report issues with overgrown hedges, trees, problems with streetlights etc, to other authorities.	On-going		
Planning	A Planning Advisory Group was established this year to more thoroughly consider planning applications and report to the council on any material considerations for approval or objection.	On-going		
Support the Village Hall and Community Events	The Village Hall committee manages the village hall for the council and arranges 2	On-going	The village hall is self-funding through lettings and does not receive a	The Village Hall committee has been re-instated with terms of

	<p>or 3 community events a year to help fund the hall. The committee are encouraging greater support from the council to enable them to carry out these tasks effectively.</p>		<p>budget from the Council from the precept. The Village Hall accounts form part of the parish council's accounts and have been included in the Annual Return.</p>	<p>reference to clarify its position as part of the council and to encourage greater council support. A parish councillor has been welcomed onto the committee.</p>
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