

**Village Hall Committee Meeting on Tuesday 15th May in the Village Hall at  
11am**

**AGENDA**

1. Apologies for absence
2. Minutes of meeting held April 2018
3. Matters arising - unless itemised for discussion later
4. GDPR - Data protection update.
5. Finance -
  - a) Draft Payments and receipts, bank reconciliation.
  - b) Internal Audit report
  - c) Feedback from working group looking at Asset Register
6. Incident outside hall reported last meeting - update
7. Hall Promotion - feedback from Norman Parcell, Ayeshia Hammond Young.
8. Gift discussed at last meeting - update.
9. Maintenance and Risk Assessment
  - a) Future Plans - feedback from working party looking at kitchen refurbishment.
  - b) Request from In Bloom re hose reel - update
  - c) Regular maintenance - update
10. Future events
  - a) Feedback from Fundraising Group request/meeting
  - b) Garage Sale
  - c) Christmas Fayre
11. A.O.B.
12. Date of next meeting.

