

**Winterton on Sea**  
**STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Balance at Bank	34,620.21	
Church	2,600.00	2,600.00
Grass Cutting	1,200.00	777.38
Beach	1,200.00	891.78
Bus Stop	1,000.00	880.00
Playing Field	2,400.00	1,651.65
Clerk Concurrent	1,050.00	1,050.00
Insurance	2,400.00	1,551.46
Audit	300.00	375.00
Room Hire	350.00	269.00
Clerk Precept	7,450.00	5,850.94
Administration	2,160.00	2,681.71
Miscellaneous	2,000.00	1,591.05
Bank Interest	76.77	189.94
Newsletter donation	193.00	
Duffles Pond Grant		3,103.35
Miscellaneous Income	450.00	4,369.80
Playground	6,054.31	
Allotments	1,166.02	
VAT	391.31	665.07
	<b>32,441.41</b>	<b>28,498.13</b>
<b>Closing Balances:</b>		
Balances in Bank Account		38,563.49
<b>TOTAL</b>	<b>67,061.62</b>	<b>67,061.62</b>

The above statement represents fairly the financial position of the council as at 31 Mar 2015

Signed

S. Welsh  
Responsible Financial Officer

Date

5th May 2015

Bank Reconciliation		Financial year ending 31 March 2015	
Winterton-on-sea Parish Council			
<b>Prepared by</b> Sarah Welsh, Parish Clerk and Responsible Finance Officer			
<b>Date:</b> 5.5.2015			
<b>Approved by:</b>			
<b>Date:</b>			
<b>Balance per bank statement as at 31 March 2015</b>			
Current Account		£7,734.09	
Deposit Account		£31,034.40	
<b>Total:</b>		£38,768.49	£38,768.49
Less: any un-presented cheques at 31 March (normally only current account)			
Cheque number 1354		£205.00	£205.00
<b>Net bank balances as at 31 March 2015</b>			<b>£38,563.49</b>
<i>The net balances reconcile to the Cash Book (receipts and payment account) for the year, as follows</i>			
<b>CASH BOOK</b>			
Opening Balance		£34,620.21	
Add: Receipts in the year		£32,441.41	
		£67,061.62	
Less: Payments in the year		£28,498.13	
Closing balance per cash book as at 31 March 2015 (must equal net bank balances above and Section 1, Box 8 of AR)		£38,563.49	

Winterton-on-sea Parish Council Balance Sheet as at 31 March 2015

Cash at bank

Current Account	£7,734.09
Deposit Account	<u>£31,034.40</u>
	£38,768.49
Less un-presented cheque 1354	<u>£205.00</u>
<b>Total</b>	<b>£38,563.49</b>

General Fund	£5,362.33
Earmarked Reserve (see attached)	<u>£33,201.16</u>
	<b>£38,563.49</b>

The above statement represents fairly the financial position of the Authority as at 31 March 2015 and reflects its receipts and payment during the year.

Signed

Chair

Signed

S. Welsh

5.5.2015

Responsible Finance Officer

**Winterton Parish Council Earmarked Funds as at 31/3/2015**

Monies held for Winterton Playground Fund (as detailed in the listing of receipts in each code for all cost centres, p.3 and 2014-2015 Statement of Accounts.	£6054.31
Parish Council grant and reserve for Playground Equipment/development as minuted at the Parish Council Meeting of 20/11/2014 no.13 (Power to provide under Public Health Act 1875 s 164, Local Govt Act 1972 Schedule 14 para 27; Public Health Acts: Amendment Act 1890s 44; Open spaces Act 1906 s 9 & 10)	£3000 £4000
Replacement of Laptop Computer for Parish Clerk	£700
Accumulating fund for replacement/repair to Bus Shelter	£4000
Accumulating fund for replacement of lawnmower and other equipment	£1,500
Accumulating fund for replacement of Printer. Estimated date of replacement 2017 @ £200	£100
Accumulating fund for replacement of Salt & Grit Bins Estimated replacement 2036 @ £1000	160
Playing field Changing rooms Maintenance	850
Accumulating funds for replacement/refurbishment of Village Sign	100
School 20mph sign – Payment due 2015/16	£2,492.35
SAM Sign - Payment due 2015/16	£1,609.50
Accumulating fund for new Playground sign/s	£200
CILCA and other Training Clerk 2015/16	£400
Accumulating funds for replacement of Duffles Pond shed and shelter, 2 x benches and fencing est. replacement cost £3000, est replacement date: 2028	£600
Accumulating funds for replacement of street furniture: 4 x benches est. cost: £1000 est. date of replacement: 2025	£100
Playing field Car Park maintenance/repairs	£1500
Accumulating funds for replacement of VAS sign @ £6600 10 years from 2014	£6600
<b>Total</b>	<b>£33201.16</b>

# Winterton-on-sea Parish Council Asset Register

Date	Details	Cost Value	Replacement value (insurance)	Kept by/at
	Nokia 100 mobile phone (scrapped)	£163.00	£200.00	Clerk
	HP Printer Officejet	£144.00		Chair
	HP Printer Photosmart (stored)	£329.00	£700.00	Clerk
	Laptop Computer Advent Roma	£150.00		Clerk
	Back-up Drive 10 Mega	£30.00		Chair
	Telephone and Answermachine (stored)	£20.00		Clerk
	Laminator Novotech			
	Shredder Rexel (scrapped)	£80.00		Chair
	Office Desk (stored)	£220.00		Chair
	Office Cupboard (stored)	£80.00		Chair
	Office Chair	£385.00		
	Rotary Mower, Masport			
	Lawnmower EFCO (scrapped)	£100.00		Village Hall
	Strimmer EFCO 8350	£250.00		VH
	Lawnmower Mountfield	£100.00		VH
	Strimmer Komatsu	£1.00		
	Memorial Clock	£400.00		Chair
	Goal Posts	£95.00		Chair
	Filing Cabinet four drawer			
	Filing Cabinet four drawer (scrapped)	£500.00	£1,000.00	
	Salt and Grit containers			
	Computer screen modem & keyboard (scrapped)	£150.00	£3,000.00	
	Village Sign	£1.00		
	Ivan King Sign	£1.00	£4,000.00	
	Bus Shelter	£1.00	£91,256.20	
	Changing Room Playing Field	£1.00		
	Sm area of Dunes - site ownership maps	£47.98		£50.00 Clerk
11.2.2015	Shredder Cathedral, Makro	£1.00		
	Green on both sides of VH	£1.00		
	Fishermans Corner Recreation Park	£1.00		
	Playground (grass cut by GYBS)	£1.00		
	Allotments (owned by PC)	£1.00		
	Duffles Pond	£1.00		
	Playing Field (rented from GYBC)	£1.00		
	Playing Field Car Park	£1.00		
	<b>Balance at 31.3.2015</b>	<b>£3,255.98</b>		
12.4.2015	Laptop HP Curry's	£549.99	£600.00	Clerk
25.4.2015	Rotary Mower MR55TBI	£899.00	£900.00	Village Hall

**Winterton on Sea**  
**STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Balance at Bank	29,806.30	
Church	2,600.00	2,600.00
Grass Cutting	1,200.00	751.82
Beach	1,200.00	891.78
Bus Stop	1,000.00	800.00
Playing Field	2,400.00	1,401.65
Clerk Concurrent	1,050.00	1,050.00
Insurance	2,400.00	1,551.46
Audit	300.00	375.00
Room Hire	350.00	184.00
Clerk Precept	7,450.00	5,850.94
Administration	2,160.00	2,681.71
Miscellaneous	2,000.00	1,541.05
Bank Interest	76.77	189.94
Newsletter donation	193.00	
Miscellaneous Income	470.00	3,369.80
Playground	6,054.31	
Allotments	1,166.02	
VAT	391.31	465.07
	<b>32,461.41</b>	<b>23,704.22</b>
<b>Closing Balances:</b>		
Balances in Bank Account		38,563.49
<b>TOTAL</b>	<b>62,267.71</b>	<b>62,267.71</b>

The above statement represents fairly the financial position of the council as at 31 Mar 2015

Signed S. Welsh  
Responsible Financial Officer

Date 15th May 2015

Bank Reconciliation	Financial year ending 31 March 2015	
Winterton-on-sea Parish Council		
<b>Prepared by</b> Sarah Welsh, Parish Clerk and Responsible Finance Officer		
<b>Date:</b> 15.5.2015		
<b>Approved by:</b>		
<b>Date:</b>		
<b>Balance per bank statement as at 31 March 2015</b>		
Current Account	£7,734.09	
Deposit Account	£31,034.40	
<b>Total:</b>	<b>£38,768.49</b>	<b>£38,768.49</b>
Less: any un-presented cheques at 31 March (normally only current account)		
Cheque number 1354	£205.00	£205.00
<b>Net bank balances as at 31 March 2015</b>		<b>£38,563.49</b>
<i>The net balances reconcile to the Cash Book (receipts and payment account) for the year, as follows</i>		
<b>CASH BOOK</b>		
Opening Balance	£29,806.30	
Add: Receipts in the year	£32,461.41	
	£62,267.71	
Less: Payments in the year	£23,704.22	
Closing balance per cash book as at 31 March 2015 (must equal net bank balances above and Section 1, Box 8 of AR)	<b>£38,563.49</b>	

Winterton on Sea  
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
1 Bank Interest	01/04/2014		Deposit 03695239		Bank interest	Santander	X	2.33	0.00	2.33
2 Church	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	2,600.00	0.00	2,600.00
3 Insurance	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	2,400.00	0.00	2,400.00
4 Bank Interest	01/05/2014		Deposit 03695239		Bank interest	Santander	X	3.18	0.00	3.18
5 Miscellaneous Income	16/10/2014	16.10.14 Item	Current 65035185		Miscellaneous income	S HYND	X	100.00	0.00	100.00
6 Grass Cutting	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	1,200.00	0.00	1,200.00
7 Beach	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	1,200.00	0.00	1,200.00
8 Bus Stop	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	1,000.00	0.00	1,000.00
9 Playing Field	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	2,400.00	0.00	2,400.00
10 Clerk Concurrent	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	1,050.00	0.00	1,050.00
11 Audit	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	300.00	0.00	300.00
12 Room Hire	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	350.00	0.00	350.00
13 Clerk Precept	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	7,450.00	0.00	7,450.00
14 Administration	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	2,100.00	0.00	2,100.00
15 Miscellaneous	08/04/2014		Deposit 03695239		Receipt of precept	GYBC	X	2,000.00	0.00	2,000.00
16 Bank Interest	02/06/2014		Deposit 03695239		Bank interest	Santander	X	3.66	0.00	3.66
17 Bank Interest	01/07/2014		Deposit 03695239		Bank interest	Santander	X	3.14	0.00	3.14
18 Bank Interest	01/08/2014		Deposit 03695239		Bank interest	Santander	X	3.14	0.00	3.14
19 Bank Interest	01/10/2014		Deposit 03695239		Bank interest	Santander	X	2.72	0.00	2.72
20 Bank Interest	01/09/2014		Deposit 03695239		Bank interest	Santander	X	3.06	0.00	3.06
21 Bank Interest	01/11/2014		Deposit 03695239		Bank interest	Santander	X	8.51	0.00	8.51
23 Newsletter donation	05/05/2014		Current 65035185		Newsletter ad	British Domestic Plumbi	X	120.00	0.00	120.00
24 Newsletter donation	05/05/2014		Current 65035185		Newsletter ad	Hermanus	X	10.00	0.00	10.00
25 Administration	28/04/2014		Current 65035185		MB Expenses	M Blake	X	60.00	0.00	60.00
26 Playground	28/04/2014		Current 65035185		Play Ground equipment	M Jones	X	530.00	0.00	530.00
27 Miscellaneous Income	02/04/2014		Current 65035185		Cricket Club annual fee	Cricket Club	X	350.00	0.00	350.00
28 Allotments	02/04/2014		Current 65035185		Allotment Rent	Laura Bird	X	11.40	0.00	11.40
29 Newsletter donation	02/04/2014		Current 65035185		Newsletter ad	Melady's	X	30.00	0.00	30.00
30 Allotments	02/04/2014		Current 65035185		Allotment Rent	Jo Harrison	X	10.49	0.00	10.49
32 Bank Interest	01/12/2014	15.1.2015 Ite	Deposit 03695239	1.12.2014	Bank interest	Santander	X	12.60	0.00	12.60
33 Bank Interest	01/01/2015	PC Meet 15/1	Deposit 03695239		Bank interest	Santander	X	12.68	0.00	12.68
34 Allotments	27/11/2014	15/1/2015 Ite	Current 65035185		Pest control	Able Pest control	X	313.20	0.00	313.20
35 Newsletter donation	27/11/2014	15/1/2015 Ite	Current 65035185		Newsletter Donation	K Findlay	X	5.00	0.00	5.00
36 Newsletter donation	27/11/2014	15/1/2015 Ite	Current 65035185		Newsletter Donation	DEBBIE COX	X	10.00	0.00	10.00
37 Allotments	17/12/2014	15/1/2015 Ite	Current 65035185		Allotment Rent	N Potter	X	11.50	0.00	11.50
38 VAT Refund	20/11/2014	20/11/2014 II	Current 65035185		VAT refund	HMRC	R	0.00	391.31	391.31



Winterton on Sea  
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
39 Allotments	14/01/2015	Item 9 15.1.:	Current 65035185	Cash Deposit	Allotment Rent	Miscellaneous	X	475.81	0.00	475.81
40 Bank Interest	02/02/2015	Item 9 19/2/2	Deposit 03695239		Bank interest	Santander	X	11.81	0.00	11.81
41 Allotments	19/02/2015	Item 9 19.2.2	Current 65035185		Allotment Rent	Miscellaneous	X	25.40	0.00	25.40
42 Bank Interest	02/02/2015	Item 9 19.2.:	Deposit 03695239	Duplicate entry - a	Bank interest	Santander	X	0.00	0.00	0.00
43 Playground	22/02/2015	Item 9 19.2.:	Current 65035185		Donation	Hermanus Quizz Night	X	305.00	0.00	305.00
44 Playground	11/02/2015	Item 9 19.2.:	Current 65035185	Cash deposit	Donation	Miscellaneous	X	306.05	0.00	306.05
45 Playground	21/01/2015	Item 9 19.2.:	Current 65035185	Weymouth GYBC C	Donation	GYBC	X	50.00	0.00	50.00
46 Playground	21/01/2015	Item 9 19.2.:	Current 65035185	GYBC Grant	Donation	GYBC	X	50.00	0.00	50.00
47 Playground	11/02/2015	Item 9 19.2.:	Current 65035185		Donation	G Green Stuga Machine	X	300.00	0.00	300.00
48 Playground	11/02/2015	Item 9 19.2.:	Current 65035185		Donation	Stuga Machinery	X	200.00	0.00	200.00
49 Playground	16/02/2015		Current 65035185	Cash Deposit	Donation	Miscellaneous	X	5.00	0.00	5.00
50 Playground	12/02/2015		Current 65035185	2 Cheques EP and	Donation	Punchards	X	600.00	0.00	600.00
51 Allotments	16/01/2015		Current 65035185	Cheque deposit	Allotment Rent	Miscellaneous	X	213.90	0.00	213.90
52 Newsletter donation	15/01/2015		Current 65035185	Cash deposit 14.1	Newsletter Donation	Miscellaneous	X	18.00	0.00	18.00
53 Allotments	15/01/2015	Item 9 15.1.2	Current 65035185	Cheque Deposit 1	Allotment Rent	Miscellaneous	X	44.05	0.00	44.05
55 Allotments	23/02/2015	Item 9 12.3.:	Current 65035185	Cash Deposit 23.1	Allotment Rent	S Gallant	X	9.17	0.00	9.17
56 Playground	24/02/2015	Item 9 12.3.:	Current 65035185	Cheque Deposit 2	Donation	Winterton Parish Churd	X	44.26	0.00	44.26
57 Playground	26/02/2015	Item 9 12.3.2	Current 65035185	BACS incoming 26	Donation	Winterton Valley Est	X	500.00	0.00	500.00
58 Bank Interest	02/03/2015	Item 9 12.3.2	Deposit 03695239		Bank interest	Santander	X	9.94	0.00	9.94
59 Playground	12/03/2015	Item 9 12.3.2	Current 65035185	Cheque deposits x	Donation	Hermanus	X	30.00	0.00	30.00
60 Allotments	12/03/2015	Item 9 12.3.2	Current 65035185	Cheque deposits x	Allotment Rent	Miscellaneous	X	51.10	0.00	51.10
61 Playground	03/03/2015	Item 9 16.4.:	Current 65035185	BACS	Donation	E. Punchard	X	100.00	0.00	100.00
62 Playground	16/03/2015	Item 9 16.4.:	Current 65035185	Cheque 312	Donation	J Bowles	X	100.00	0.00	100.00
63 Playground	26/03/2015	Item 9 16.4.:	Current 65035185	BACS	Grant from GYBC re Jubil	Norfolk Community Fun	X	2,934.00	0.00	2,934.00
64 Miscellaneous Income	31/03/2015		Current 65035185	500199	Uncashed cheque	RBL	X	20.00	0.00	20.00
<b>Total</b>								<b>32,070.10</b>	<b>391.31</b>	<b>32,461.41</b>

Winterton on Sea  
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Clerk Precept	17/04/2014	Item 9 17-04-	Current 65035185	1277	Clerk Salary	S HYND	X	448.10	0.00	448.10
2 Miscellaneous	17/04/2014	Item 9 17-04-	Current 65035185	1278	Newsletter printing	GYBC	X	105.04	0.00	105.04
3 Bus Stop	17/04/2014	Item 9 17-04-	Current 65035185	1279	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
4 Bus Stop	17/04/2014	Item 9 17-04-	Current 65035185	1280	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
5 Playing Field	17/04/2014	Item 9 17-04-	Current 65035185	DD	Electricity playing field	Eon	L	26.88	1.34	28.22
6 Administration	17/04/2014	Item 9 17-04-	Current 65035185	1281	Norton Anti Virus	Norton	X	64.99	0.00	64.99
7 Administration	17/04/2014	Item 9 17-04-	Current 65035185	1282	Chairmans Allowance	M Blake	X	180.00	0.00	180.00
8 Clerk Precept	15/05/2014	Item 9 15-05-	Current 65035185	1283	Clerk Salary	S HYND	X	448.10	0.00	448.10
9 Administration	15/05/2014	Item 9 15-05-	Current 65035185	1284	S Hynd Expenses	S HYND	X	96.05	16.67	112.72
10 Grass Cutting	15/05/2014	Item 9 15-05-	Current 65035185	1285	Grass Cutting	D Carver	X	145.81	0.00	145.81
11 Bus Stop	15/05/2014	Item9 15-05-1	Current 65035185	1286	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
12 Bus Stop	15/05/2014	Item9 15-05-1	Current 65035185	1286	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
13 Administration	15/05/2014	Item 9 15-05-	Current 65035185	1288	Stationery	Staples	S	33.01	6.60	39.61
14 Grass Cutting	15/05/2014	Item 9 15-05-	Current 65035185	1289	Grass Cutting	GROUPS TIDY	X	51.12	0.00	51.12
15 Miscellaneous Income	15/05/2014	Item 9 15-05-	Current 65035185	1290	VAs sign	NCC	X	3,299.80	0.00	3,299.80
16 Clerk Precept	19/06/2014	Item 9 19-06-	Current 65035185	1292	Clerk Salary	S HYND	X	448.10	0.00	448.10
17 Miscellaneous	19/06/2014	Item 9 19-06-	Current 65035185	1293	Newsletter printing	GYBC	X	102.40	0.00	102.40
18 Miscellaneous	19/06/2014	Item 9 19-06-	Current 65035185	1294	Newsletter printing	GYBC	X	102.40	0.00	102.40
19 Beach	19/06/2014	Item 9 19-06-	Current 65035185	1295	Litter Picking	P Carver	X	124.98	0.00	124.98
20 Grass Cutting	19/06/2014	Item 9 19-06-	Current 65035185	1296	Grass Cutting	GROUPS TIDY	X	96.27	0.00	96.27
21 Administration	19/06/2014	Item 9 19-06-	Current 65035185	1297	NALC SUBSCRIPTION	NALC	X	221.02	0.00	221.02
22 Miscellaneous	25/06/2014	Item 9 17-07-	Current 65035185	1298	Pest control	Able Pest control	S	261.00	52.20	313.20
23 Playing Field	17/07/2014	Item 9 17-07-	Current 65035185	DD	Electricity playing field	Eon	L	42.96	2.15	45.11
24 Playing Field	17/07/2014	Item 9 17-07-	Current 65035185	1299	Water charges	Essex & Suffolk Water	E	66.31	0.00	66.31
25 Clerk Precept	17/07/2014	Item 9 17-07-	Current 65035185	1300	Clerk Salary	S HYND	E	448.10	0.00	448.10
26 Miscellaneous	17/07/2014	Item 9 17-07-	Current 65035185	1301	Newsletter printing	GYBC	X	128.80	0.00	128.80
27 Administration	17/07/2014	Item 9 17-07-	Current 65035185	1302	Chairmans Allowance	M Blake	X	180.00	0.00	180.00
28 Grass Cutting	17/07/2014	Item 9 17-07-	Current 65035185	1304	Grass Cutting	GROUPS TIDY	X	116.44	0.00	116.44
29 Miscellaneous	21/08/2014	Item 9 21-08-	Current 65035185	1306	Newsletter printing	GYBC	X	105.04	0.00	105.04
30 Bus Stop	21/08/2014	Item 9 21-08-	Current 65035185	1307	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
31 Bus Stop	21/08/2014	Item 9 21-08-	Current 65035185	1308	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
32 Administration	21/08/2014	Item 9 21-08-	Current 65035185	1309	Advert	Archant	S	396.08	79.22	475.30
33 Beach	21/08/2014	Item 9 21-08-	Current 65035185	1310	Litter Picking	P Carver	Z	377.01	0.00	377.01
34 Administration	21/08/2014	Item 9 21-08-	Current 65035185	1311	Stationery	Staples	S	79.12	15.82	94.94
35 Administration	21/08/2014	Item 9 21-08-	Current 65035185	1312	Stationery	Staples	S	46.46	9.29	55.75
36 Grass Cutting	21/08/2014	Item 9 21-08-	Current 65035185	1313	Grass Cutting	GROUPS TIDY	X	86.68	0.00	86.68

### Winterton on Sea PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
37 Clerk Precept	21/08/2014	Item 9 21-08-	Current 65035185	1314	Split paymen	S HYND	X	632.00	0.00	632.00
38 Church	21/08/2014	Item 9 21-08-	Current 65035185	1315	Church Maintenance	Winterton Parish Church	X	1,300.00	0.00	1,300.00
39 Miscellaneous	17/07/2014	Item 9 17 07	Current 65035185	DD	Bank Charge	Santander	X	4.04	0.00	4.04
40 Clerk Precept	18/09/2014	18/9/2014 Ite	Current 65035185	1316	Training Clerk	NALC	X	40.00	0.00	40.00
41 Beach	18/09/2014	18/9/2014 Ib	Current 65035185	1318	Litter Picking	P Carver	X	198.09	0.00	198.09
42 Playing Field	18/09/2014	18/9/2014 Ib	Current 65035185	1319	Playing Field Changing R	Rosie Roofing Ltd.	S	571.00	114.20	685.20
43 Grass Cutting	18/09/2014	18/9/2014	Current 65035185	1320	Grass Cutting	GROUPS TIDY	X	86.68	0.00	86.68
44 Administration	18/09/2014	18/9/2014	Current 65035185	1321	Renewal of data protecti	Information Commissio	X	35.00	0.00	35.00
45 Clerk Precept	18/09/2014	18/9/2014	Current 65035185	1323	Clerk Salary	S Welsh	X	416.22	0.00	416.22
46 Bus Stop	18/09/2014	18/9/2014	Current 65035185	1324	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
47 Bus Stop	18/09/2014	18/9/2014	Current 65035185	1325	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
48 Clerk Precept	16/10/2014	16.10.14 Ite	Current 65035185	1326	Training Clerk	NALC	X	35.00	0.00	35.00
49 Miscellaneous	16/10/2014	16.10.14 Ite	Current 65035185	1327	Long Beach Project	Hemsby Parish Council	X	424.77	0.00	424.77
50 Beach	16/10/2014	16.10.14 Ite	Current 65035185	1328	Litter Picking	P Carver	X	191.70	0.00	191.70
51 Clerk Precept	16/10/2014	16.10.14 Ite	Current 65035185	1330	Clerk Salary	S Welsh	X	454.97	0.00	454.97
52 Bus Stop	16/10/2014	16.10.14 Ite	Current 65035185	1331	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
53 Bus Stop	16/10/2014	16.10.14 Ite	Current 65035185	1332	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
54 Miscellaneous	16/10/2014	16.10.14 Ite	Current 65035185	1333	Newsletter printing	GYBC	X	52.52	0.00	52.52
55 Audit	16/10/2014	16.10.14 Ite	Current 65035185	1334	Professional services	Pauline James	X	150.00	0.00	150.00
56 Miscellaneous	16/10/2014	16.10.14 Ite	Current 65035185	1335	Winter Planting	Winterton in Bloom	X	150.00	0.00	150.00
58 Administration	16/10/2014	16.10.14 Ite	Current 65035185	1336	Chairmans Allowance	M Blake	X	180.00	0.00	180.00
59 Playing Field	16/10/2014	16.10.14 Ite	Current 65035185	DD	Electricity playing field	Eon	L	51.31	2.57	53.88
60 Miscellaneous	17/07/2014	17/07/2014 I	Current 65035185	1303	Newsletter printing	GYBC	X	105.04	0.00	105.04
61 Grass Cutting	16/10/2014	Item 9 20.11	Current 65035185	1337	Grass Cutting	GROUPS TIDY	X	25.56	0.00	25.56
62 Bank Interest	28/05/2014		Current 65035185		Bank Charge	Santander	X	32.00	0.00	32.00
63 Bank Interest	30/05/2014		Current 65035185		Bank Charge	Santander	X	32.00	0.00	32.00
64 Bank Interest	02/06/2014		Current 65035185		Bank Charge	Santander	X	32.00	0.00	32.00
65 Bank Interest	17/06/2014		Current 65035185		Bank Charge	Santander	X	93.94	0.00	93.94
66 Miscellaneous Income	21/05/2014	15.5.2014 Itr	Current 65035185	1291	Donation	NNUH	X	50.00	0.00	50.00
75 Bus Stop	20/11/2014	20.11.2014 It	Current 65035185	1338	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
76 Bus Stop	20/11/2014	Item 9 20.11	Current 65035185	1339	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
77 Miscellaneous Income	20/11/2014	20.11.2014 I	Current 65035185	1340	RBL Wreath	M Blake	X	20.00	0.00	20.00
78 Grass Cutting	20/11/2014	20.11.2014 I	Current 65035185	1341	Duffles Pond	P Barnes	X	16.18	0.00	16.18
79 Audit	20/11/2014	20.11.2014 I	Current 65035185	1342	Audit Fee	Mazars	S	225.00	45.00	270.00
80 Playing Field	20/11/2014	20.11.2014 I	Current 65035185	BACS 27.11.2015	PRUNING OF TREES	R Brooks	X	320.00	0.00	320.00
81 Administration	20/11/2014	20.11.2014 I	Current 65035185	BACS 27.11.2014	Stationery	Staples	S	18.75	3.75	22.50
82 Clerk Precept	20/11/2014	20.11.2014	Current 65035185	BACS 27.11.2014	Clerk Salary	S Welsh	X	462.34	0.00	462.34
83 Clerk Precept	20/11/2014	20.11.2014	Current 65035185	BACS 27.11.2014	Clerk Expenses	S Welsh	X	72.84	0.00	72.84
84 Administration	20/11/2014	20.11.2014 I	Current 65035185	BACS 27.11.2014	Telephone	S Welsh	X	20.00	0.00	20.00

## Winterton on Sea PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85 Administration	17/12/2014	15/1/2015 lte	Current 65035185	1343	Newsletter printing	GYBC	X	210.08	0.00	210.08
86 Bus Stop	17/12/2014	15/1/2015 lte	Current 65035185	1344	Bus shelter cleaning	P Lynham	X	40.00	0.00	40.00
87 Bus Stop	17/12/2014	15/1/2015 lte	Current 65035185	1345	Bus shelter cleaning	K Brown	X	40.00	0.00	40.00
88 Clerk Precept	21/12/2014	15/1/2015 lte	Current 65035185	BACS on 21/12/20	Clerk Salary	S Welsh	X	436.65	0.00	436.65
89 Clerk Precept	21/12/2014	15/1/2015 lte	Current 65035185	BACS on 21/12/20	Clerk Expenses	S Welsh	E	12.00	0.00	12.00
90 Administration	21/12/2014	15/1/2015 lte	Current 65035185	BACS on 21/12/20	Clerk Expenses	S Welsh	E	10.00	0.00	10.00
91 Playing Field	14/01/2015	15/1/2015 lte	Current 65035185	BACS	Playing Field Changing Rr	Essex & Suffolk Water	E	67.54	0.00	67.54
92 Church	10/01/2015	15/1/2015 lte	Current 65035185	BACS	Church Maintenance 50%	Winterton Parish Church	X	1,300.00	0.00	1,300.00
93 Clerk Precept	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Clerk Salary	S Welsh	Z	427.31	0.00	427.31
94 Clerk Concurrent	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Clerk Salary	S Welsh	Z	87.50	0.00	87.50
95 Clerk Precept	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Clerk Expenses	S Welsh	Z	12.00	0.00	12.00
96 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Telephone	S Welsh	S	6.25	1.25	7.50
97 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Stationery	S Welsh	S	47.98	9.60	57.58
98 Bus Stop	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Bus shelter cleaning	P Lynham	E	40.00	0.00	40.00
99 Bus Stop	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Bus shelter cleaning	K Brown	E	40.00	0.00	40.00
101 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 11.3.2015	SCRIBE ANNUAL SUBSCR	Scribe 2000 Ltd	S	290.00	58.00	348.00
102 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Web Hosting	Tony Tungate	S	49.01	9.80	58.81
103 Playing Field	19/02/2015	Item 9 19.2.2	Current 65035185	DD	Playing Field Changing Rr	Eon	L	33.66	1.68	35.34
104 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Newsletter printing	GYBC	Z	102.40	0.00	102.40
105 Administration	19/02/2015	Item 9 19.2.2	Current 65035185	DD 16.2.2015	Telephone	Tesco Mobile	X	7.19	1.25	8.44
106 Grass Cutting	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Duffles Pond	Ormesby Garden Machir	S	60.00	12.00	72.00
107 Insurance	15/01/2015	Item 9 15.1.2	Current 65035185	BACS pre-pay 17.2	Insurance	Came & Company	X	1,551.46	0.00	1,551.46
108 Clerk Precept	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Clerk Salary	S Welsh	Z	427.31	0.00	427.31
109 Clerk Concurrent	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Clerk Salary	S Welsh	Z	87.50	0.00	87.50
110 Administration	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Telephone	S Welsh	S	6.25	1.25	7.50
111 Clerk Precept	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Clerk Expenses	S Welsh	Z	12.00	0.00	12.00
112 Administration	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Stationery	S Welsh	S	12.98	2.60	15.58
113 Bus Stop	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Bus shelter cleaning	P Lynham	Z	40.00	0.00	40.00
114 Bus Stop	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Bus shelter cleaning	K Brown	Z	40.00	0.00	40.00
115 Administration	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Newsletter printing	GYBC	Z	105.04	0.00	105.04
116 Administration	15/01/2015	Item 9 15.1.2	Current 65035185	BACS 19.1.2015	Chairmans Allowance	M Blake	Z	180.00	0.00	180.00
117 Playing Field	19/02/2015	Item 9 19.2.2	Current 65035185	BACS 20.2.2015	Playing Field Changing Rr	Tony Tungate	Z	16.99	0.00	16.99
118 Bus Stop	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015	Bus shelter cleaning	P Lynham	Z	40.00	0.00	40.00
119 Bus Stop	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015	Bus shelter cleaning	K Brown	Z	40.00	0.00	40.00
120 Administration	12/03/2015	Item 9 12.3.2	Current 65035185	DD	Telephone	Tesco Mobile	S	6.25	1.25	7.50
121 Clerk Precept	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015 S	Clerk Salary	S Welsh	X	459.90	0.00	459.90
122 Clerk Precept	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015	Clerk Expenses	S Welsh	X	12.00	0.00	12.00
123 Clerk Concurrent	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015	Clerk Salary	S Welsh	X	87.50	0.00	87.50
124 Grass Cutting	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.15	Grass Cutting	Ormesby Garden Machir	S	67.08	13.42	80.50

### Winterton on Sea PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
125 Room Hire	12/03/2015	Item 9 12.3.2	Current 65035185	1346	Hire of hall	Village Hall	X	100.00	0.00	100.00
126 Room Hire	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 12.3.2015	Hire of hall	Winterton Parish Church	X	84.00	0.00	84.00
127 Clerk Precept	12/03/2015	Item 9 12.3.2	Current 65035185	BACS 13.3.2015	Training Clerk	Norfolk Parish Training 1	X	50.00	0.00	50.00
128 Clerk Concurrent	17/04/2014	Item 9 17-04-	Current 65035185	1277	Clerk Salary	S HYND	X	87.50	0.00	87.50
129 Clerk Precept	17/04/2014	Item 9 17-04-	Current 65035185	1277	Clerk Expenses	S HYND	X	12.00	0.00	12.00
130 Clerk Precept	15/05/2014	Item 9 15-051	Current 65035185	1283	Clerk Expenses	S HYND	X	12.00	0.00	12.00
131 Clerk Concurrent	15/05/2014	Item 9 15-051	Current 65035185	1283	Clerk Salary	S HYND	X	87.50	0.00	87.50
132 Clerk Precept	19/06/2014	Item 9 19-06-	Current 65035185	1292	Clerk Expenses	S HYND	X	12.00	0.00	12.00
133 Clerk Concurrent	19/06/2014	Item 9 19-06-	Current 65035185	1292	Clerk Salary	S HYND	X	87.50	0.00	87.50
134 Administration	19/06/2014	Item 9 19-06-	Current 65035185	1292	Telephone	S HYND	X	20.00	0.00	20.00
135 Clerk Precept	17/07/2014	Item 9 17-07-	Current 65035185	1300	Clerk Expenses	S HYND	E	12.00	0.00	12.00
136 Clerk Concurrent	17/07/2014	Item 9 17-07-	Current 65035185	1300	Clerk Salary	S HYND	E	87.50	0.00	87.50
137 Clerk Precept	21/08/2014	Item 9 21-08-	Current 65035185	1314	Clerk Expenses	S HYND	X	12.00	0.00	12.00
138 Clerk Concurrent	21/08/2014	Item 9 21-08-	Current 65035185	1314	Clerk Salary	S HYND	X	87.50	0.00	87.50
139 Administration	21/08/2014	Item 9 21-08-	Current 65035185	1314	Stationery	S HYND	X	3.18	0.00	3.18
140 Clerk Precept	18/09/2014	18/9/2014	Current 65035185	1323	Clerk Expenses	S Welsh	X	12.00	0.00	12.00
141 Clerk Concurrent	18/09/2014	18/9/2014	Current 65035185	1323	Clerk Salary	S Welsh	X	87.50	0.00	87.50
142 Administration	18/09/2014	18/9/2014	Current 65035185	1323	Telephone	S Welsh	X	20.00	0.00	20.00
143 Administration	18/09/2014	18/9/2014	Current 65035185	1323	Office Equipment	S Welsh	S	20.82	4.16	24.98
144 Clerk Precept	16/10/2014	16.10.14 Iter	Current 65035185	1330	Clerk Expenses	S Welsh	X	12.00	0.00	12.00
145 Clerk Concurrent	16/10/2014	16.10.14 Iter	Current 65035185	1330	Clerk Salary	S Welsh	X	87.50	0.00	87.50
146 Administration	16/10/2014	16.10.14 Iter	Current 65035185	1330	Stationery	S Welsh	Z	13.80	0.00	13.80
147 Administration	16/10/2014	16.10.14 Iter	Current 65035185	1330	Telephone	S Welsh	X	20.00	0.00	20.00
148 Clerk Precept	20/11/2014		Current 65035185	BACS 27.11.2014	Clerk Expenses	S Welsh	X	12.00	0.00	12.00
149 Clerk Concurrent	20/11/2014		Current 65035185	BACS 27.11.2014	Clerk Salary	S Welsh	E	87.50	0.00	87.50
150 Clerk Concurrent	21/12/2014	15/1/2015 It	Current 65035185	BACS on 21/12/20	Clerk Salary	S Welsh	X	87.50	0.00	87.50
151 Playing Field	31/03/2015	Item 9 16.4.:	Current 65035185	1354	Cricket Club annual fee	Cricket Club	X	205.00	0.00	205.00
<b>Total</b>								<b>23,239.15</b>	<b>465.07</b>	<b>23,704.22</b>

Winterton-on-sea Parish Council Balance Sheet as at 31 March 2015

Cash at bank

Current Account	£7,734.09
Deposit Account	<u>£31,034.40</u>
	£38,768.49
Less un-presented cheque 1354	<u>£205.00</u>
<b>Total</b>	<b>£38,563.49</b>

General Fund	£5,362.33
Earmarked Reserve (see attached)	<u>£33,201.16</u>
	<b>£38,563.49</b>

The above statement represents fairly the financial position of the Authority as at 31 March 2015 and reflects its receipts and payment during the year.

Signed

Chair

Signed

Responsible Finance Officer

### Winterton Parish Council Earmarked Funds as at 31/3/2015

Monies held for Winterton Playground Fund (as detailed in the listing of receipts in each code for all cost centres, p.3 and 2014-2015 Statement of Accounts.	£6054.31
Parish Council grant and reserve for Playground Equipment/development as minuted at the Parish Council Meeting of 20/11/2014 no.13 (Power to provide under Public Health Act 1875 s 164, Local Govt Act 1972 Schedule 14 para 27; Public Health Acts: Ammendment Act 1890s 44; Open spaces Act 1906 s 9 & 10)	£3000 £4000
Replacement of Laptop Computer for Parish Clerk	£700
Accumulating fund for replacement/repair to Bus Shelter	£4000
Accumulating fund for replacement of lawnmower and other equipment	£1,500
Accumulating fund for replacement of Printer. Estimated date of replacement 2017 @ £200	£100
Accumulating fund for replacement of Salt & Grit Bins Estimated replacement 2036 @ £1000	160
Playing field Changing rooms Maintenance	850
Accumulating funds for replacement/refurbishment of Village Sign	100
School 20mph sign – Payment due 2015/16	£2,492.35
SAM Sign - Payment due 2015/16	£1,609.50
Accumulating fund for new Playground sign/s	£200
CILCA and other Training Clerk 2015/16	£400
Accumulating funds for replacement of Duffles Pond shed and shelter, 2 x benches and fencing est. replacement cost £3000, est replacement date: 2028	£600
Accumulating funds for replacement of street furniture: 4 x benches est. cost: £1000 est. date of replacement: 2025	£100
Playing field Car Park maintenance/repairs	£1500
Accumulating funds for replacement of VAS sign @ £6600 10 years from 2014	£6600
<b>Total</b>	<b>£33201.16</b>

**Winterton-on-sea Parish Council Asset Register 2014-2015**

Date	Details	Cost Value	Replacement value (insurance)	Kept by/at
Jan-15	Nokia 100 mobile phone (scrapped)			
	HP Printer Officejet	£163.00	£200.00	Clerk
	HP Printer Photosmart (stored)	£144.00		Chair
	Laptop Computer Advent Roma	£329.00	£700.00	Clerk
	Back-up Drive 10 Mega	£150.00		Clerk
	Telephone and Answermachine (stored)	£30.00		Chair
	Laminator Novotech	£20.00		Clerk
Aug-14	Shredder Rexel (scrapped)			
	Office Desk (stored)	£80.00		Chair
	Office Cupboard (stored)	£220.00		Chair
	Office Chair	£80.00		Chair
	Rotary Mower, Masport	£385.00		
	Lawmower EFCO (scrapped)			
	Strimmer EFCO 8350	£100.00		Village Hall
	Lawnmower Mountfield	£250.00		VH
	Strimmer Komatsu	£100.00		VH
	Memorial Clock	£1.00		
	Goal Posts	£400.00		Chair
	Filing Cabinet four drawer	£95.00		Chair
	Filing Cabinet four drawer (scrapped)			
	Salt and Grit containers	£500.00	£1,000.00	
	Computer screen modem & keyboard (scrapped)			
	Village Sign	£150.00	£3,000.00	
	Ivan King Sign	£1.00		
	Bus Shelter	£1.00	£4,000.00	
	Changing Room Playing Field	£1.00	£91,256.20	
	Sm area of Dunes - site ownership maps	£1.00		
11.2.2015	Shredder Cathedral, Makro	£47.98	£50.00	Clerk
	Green on both sides of VH	£1.00		
	Fishermans Corner Recreation Park	£1.00		
	Playground (grass cut by GYBS)	£1.00		
	Allotments (owned by PC)	£1.00		
	Duffles Pond	£1.00		
	Playing Field (rented from GYBC)	£1.00		
	Playing Field Car Park	£1.00		
	<b>Balance at 31.3.2015</b>	<b>£3,255.98</b>		



# Section 1 – Accounting statements 2014/15 for

Enter name of reporting body here: **WINTERTON-ON-SEA PARISH** Council/Meeting

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2014 £	31 March 2015 £	
1 Balances brought forward	24083	29806	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	12381	12268	Total amount of precept received or receivable in the year. Excludes any grants received.
3 (+) Total other receipts	17918	20193	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	6901	6900	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	17675	16803	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	29806	38564	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	29806	38564	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>
9 Total fixed assets plus other long term investments and assets	3500	3256	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March
10 Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Disclosure note Trust funds (including charitable)	yes	no	The council acts as sole trustee for and is responsible for managing trust funds or assets. N.B. The figures in the accounting statements above do not include any trust transactions.
		✓	

I certify that for the year ended 31 March 2015 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

**S. Welsh** SIGNATURE REQUIRED

Date **15/05/2015**

I confirm that these accounting statements were approved by the council on this date:

**DD/MM/YYYY**

and recorded as minute reference:

**MINUTE REFERENCE**

Signed by Chair of the meeting approving these accounting statements.

**SIGNATURE REQUIRED**

Date **DD/MM/YYYY**

## Section 2 – Annual governance statement 2014/15

We acknowledge as the members of:

WINTERTON-ON-SEA PARISH

Council/Meeting

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2015, that:

	Agreed –		'Yes' means that the council:
	Yes	No*	
1 We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.			prepared its accounting statements in the way prescribed by law.
2 We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3 We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances.			has only done what it has the legal power to do and has complied with proper practices in doing so.
4 We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			during the year has given all persons interested the opportunity to inspect and ask questions about the council's accounts.
5 We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			considered the financial and other risks it faces and has dealt with them properly.
6 We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the council.
7 We took appropriate action on all matters raised in reports from internal and external audit.			responded to matters brought to its attention by internal and external audit.
8 We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.			disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9 Trust funds (including charitable) – in our capacity as the sole managing trustee we discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	yes	no NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by the council and recorded as minute reference

MINUTE REFERENCE

dated

DD/MM/YYYY

Signed by:

Chair

SIGNATURE REQUIRED

dated

DD/MM/YYYY

Signed by:

Clerk

SIGNATURE REQUIRED

dated

DD/MM/YYYY

\*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the council will address the weaknesses identified.

## Explanation of significant variances in the accounting statements - Section 1

Local council name: WINTERTON-ON-SEA PARISH COUNCIL

The Practitioners' Guide (paragraphs 2.15 to 2.27) provides guidance on explaining significant variances. (This is not just a matter for the audit, as it is good practice for the Council to be provided with explanations for differences between one year's income/expenditure and the next, and between budgeted and actual income/expenditure in a year, as part of the normal budgetary control arrangements and when setting the precept.)

Please explain any variances of more than 15% between the totals for individual boxes in Section 1. We do not require explanations for variances of less than £200; however, in some cases there may be 'compensating' variances which leave the overall total for a box relatively unchanged – e.g. where there was a major one-off project in one year (e.g. contribution to village hall extension of £30,000), but a totally different expense of a similar size in the next (e.g. purchase of playground equipment of £28,000). In such cases, it would be helpful to provide an explanation of movements within each box. We also ask you to explain any change where there is a movement to or from zero. Please either use the proforma below, or complete a separate schedule if more space is required.

Section 1	2013/14 £	2014/15 £	Variance (+/-) £	Detailed explanation of variance (please include monetary values (to nearest £10))
Box 2 Precept	12381	12268	-113	LESS THAN 15%
Box 3 Other income	17918	20193	2275	LESS THAN 15%
Box 4 Staff costs	6901	6900	1	
Box 5 Loan interest/ capital	NIL	NIL	—	
Box 6 Other payments	17675	16803	872	LESS THAN 15%
Box 7 Balances carried forward	29806	38564	8758	If some of the year-end balances are earmarked for specific purposes rather than as a general reserve, please provide a breakdown. EARMARKED RESERVES: £33201 (INCLUDES FUNDS RAISED & GRANTS FROM PC TO PLAYGROUND FUND OF £13054.31) BREAKDOWN ATTACHED.
Box 9 Fixed assets & long term assets	3500	3256	-244	INCLUDES SCRAPPED ITEMS TO BE REPLACED 2015-2016.
Box 10 Total borrowing	NIL	NIL	—	