



# WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

Present: Cllrs Marina Carr, Dawn Clegg, Nigel Coe (chair), Liam McMahon, Norman Parcell and John Smithson.

Present: eight members of the public, Great Yarmouth Borough and Norfolk County Councillor James Bensly and Terry Harper and Shaun Day from the Flegg Community Land Trust.

Clerk: Samantha Bromley

## Minutes

### 1. Apologies.

Apologies for absence were received and accepted from Cllrs E. Punchard (illness), Cllr M. Bobby (alternative commitment) and Cllr M. Hartley (work commitment).

### 2. Minutes.

The minutes of the meeting of the council held on Wednesday 25<sup>th</sup> May 2022 were **AGREED** as a true and correct record and signed by the chairman.

### 3. Declarations of interest.

Cllr M. Carr and D. Clegg declared an interest on item 11.2. as they are claiming reimbursements.

### 4. To receive updates on matters not elsewhere on the agenda

- 4.1. SAM sign on Hemsby Road – Westcotec have fitted a new light sensor on the unit and have replaced the batteries and solar controller.
- 4.2. Pigeons – An environmental Protection Officer from GYBC went to the property and reported seeing no pigeons inside. It was noted that there was a possibility of a small colony on the roof of the property but it is the responsibility of the property owner to make arrangements for removal.
- 4.3. Go Digital – Clerk has made initial contact with advisor.
- 4.4. Parish Partnership Scheme – Village Hall footway works will begin on 27/06/2022 and will take a maximum of 2 weeks to complete.
- 4.5. Rewilding Project – A letter was received from Clarence House, Prince of Wales in response to a letter sent by Cllr N. Parcell to His Royal Highness The Prince of Wales, informing him of Winterton's Rewilding Project.

### 5. Public Participation and Reports (20 minutes maximum)

- 5.1. Great Yarmouth Borough and Norfolk County Councillor J. Bensly delivered a report for GYBC and NCC and informed the meeting of the following:
    - 5.1.1. GYBC: The Wheel Festival is in two weeks, the Heritage Walks have begun and the Sealife Centre are requesting plastic bottles for the Bottle Ship Campaign which can be dropped off between 10am and 4pm Monday to Friday. There is a Green Homes Grant Scheme which is accessible on the website.
    - 5.1.2. NNC: NHS have initiated the Healthy Start Scheme which can be found on the NCC website or the NHS website and is to help with the cost of healthy foods. For access to a paper copy of the Bus Service Improvement Plan for Norfolk contact 03448008020. North Road in Hemsby will be shut in the coming weeks. On the NCC website an outline of the Norfolk Swift Response service is available, information on the Innovation Grant for businesses, a list of new volunteering roles in Norfolk and a new online tool designed to help members of the public make positive changes to health are also available.
- J. Bensly introduced T. Harper and S. Day from the Flegg Community Land Trust: T. Harper explained that the FCLT is a volunteer organisation, funded by GYBC, to help local groups to assist with local community matters, such as affordable housing.
- Cllrs **AGREED** to a follow up meeting with the FCLT. All cllrs to attend.

### 5.2. Public Participation

- A broken drain cover has been reported down the road from the Village Hall – GYBC and NCC J. Bensly to investigate.
- Request for more waste bins on the corner of George Beck Road. Received and noted.
- It was reported that privately owned properties in the area were not being maintained – Cllrs advise parishioner to report concern to GYBC.
- Council was questioned regarding Village Hall finances – Council confirmed there had been historical issues with invoices going out, this has now been rectified.

## 6. Events.

- 6.1. It was **AGREED** to hold the next village garage sale on Monday 29<sup>th</sup> August 2022.
- 6.2. Cllr M. Carr delivered a full report on the Jubilee weekend including giving thanks to everyone involved in making the weekend a success. Full report will be available via the website. Cllrs gave thanks to Cllr M. Carr in return.
- 6.3. It was **CONFIRMED** that on 30<sup>th</sup> July 2022 between the hours of 8am and 4pm the RSPB, FOHS and Environmental Agency will be using the Village Hall green for an event, led by the Norfolk Wildlife Trust.

## 7. Jubilee Trees for Norfolk Scheme

It was AGREE in principle to move forward with the application. Details to be given at the next meeting.

## 8. Highways.

- 8.1. Road Safety Community Fund – It was noted that the barriers will be removed and replaced with wooden bollards. Whilst this work is in progress, cars will be allowed to drive into the carpark to turn around to assist with the flow of traffic. Cllrs were advised to discuss any additional uses for the fund. Deferred to next meeting.
- 8.2. To receive notice of deposit of D2237. Received and noted.

## 9. Correspondence and Consultations.

- 9.1. NALC: funding for new electric vehicle charging points. Received and noted.
- 9.2. Email: Resignation of Correspondent for WOS GY Mercury. Received and noted.
- 9.3. Email: Requesting advise with regards to a truck backing into soft fencing, protecting WIB flowers, when parking. Received and noted.
- 9.4. Email: Informing of email addressing planning officer regarding planning ref 06/21/0410/F. It was noted that council have also emailed concerns regarding a change of plans and now lack of parking but had no response.
- 9.5. Email: GYBC - Work to start on next phase of Great Yarmouth market transformation. Received and noted.
- 9.6. Email: Winterton-In-Bloom - an update on the progress of the shingle beds. Received and noted.

## 10. Planning:

- 10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.
  - 10.1.1. BA/2022/0222/CUPA – J Chapman – Winterton Holmes Buildings, Holmes Road, Winterton-on-sea, Norfolk – Prior approval for change of use to Class E. No comment to be sent.
  - 10.1.2. 06/22/0323/F – S Jones – Mill Farm House Hemsby Road, Winterton-on-sea, NR294AE – Proposed conversion of stables/storeroom into a one bed-roomed dwelling with parking. No comment to be sent.
- 10.2. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None at time of publication.
- 10.3. To receive Great Yarmouth new local plan update. Received and noted.

## 11. Financial Matters

- 11.1. Receipts for June 2022 were noted.  
 Village Hall Hire: £798  
 Allotments: £7

- 11.2. Payments were AGREED as presented, PROPOSED Cllr N. Coe, seconded Cllr D. Clegg.

Payee	Description	Amount
Staffing	Salaries / HMRC / N.I	£1,479.01
Winterton in Bloom	Annual Sponsorship	£500.00
Rowland Leslie Smith	Grass cutting	£360.00
e-on	Electricity for changing rooms	£66.14
Bulb	Electricity for Village Hall	£94.61
My Plan	Mobile	£29.99
Cllr M.Carr Reimbursement	A4 Booklets for APM reports Insurance for the Jubilee event Jubilee Decorations Flashlight Propane for beacon Leaflets and posters advertising the Jubilee	£1,196.15
Cllr D.Clegg Reimbursement	First aid items for Village Hall	£7.46
Viking	Printer Ink	£21.28
Clerk Reimbursement	Zoom	£14.39

- 11.3. Banking: It was confirmed that the previous clerk has been removed from the banking system.  
 11.4. Cllr M. Carr and D. Clegg requested to attend the NALC training on Wednesday 6<sup>th</sup> July 2022.  
 PROPOSED Cllr N. Coe, seconded Cllr J. Smithson.

## 12. Roles and Responsibilities

To receive and agree updated roles and responsibility list. Deferred.

## 13. Administration

- 13.1. The annual grass cutting contract was **AGREED** as presented and signed by clerk.  
 13.2. It was **AGREED** for Cllr L. McMahon to obtain a quote from R. Smith with the possibility of adding it to his current grass cutting contract.  
 Cllr N. Parcell brought to the meeting that some of the wildflowers from the Rewilding Project had been cut. Clerk to contact GYBC to inform them of this.  
 13.3. It was **AGREED** for Cllrs to take an inventory of the contents of the village hall. Cllr M. Carr to lead.  
 13.4. It was **AGREED** for council to make the 'Lions Message in a Bottle' accessible to Winterton residents. Cllr D. Clegg to lead.

## 14. Open Spaces

- 14.1. To consider actions to protect newly planted shrubs – It was noted that Cllr E. Punchard has requested for GY rangers to increase their visits to the village.  
 14.2. To consider an additional use for one to two of the Playing Field car parking bays. Deferred to next meeting.

## 15. Business for Future Meeting

None.

## Date of next meeting

The next meeting of the parish council will be held on Wednesday 27<sup>th</sup> July 2022.

Meeting Closed at 9:01PM