

Minutes of Winterton-On-Sea Parish Council

Held virtually at
7.30pm on Wednesday 25 November 2020

Public Participation:

County Councillor (Cllr) Ron Hanton gave an update including:

- Third River Crossing going ahead and to open in 2023.
- Low Road Footpath – Restricted Byways site visit had been helpful to NCC Officers and will be looked at over the next few months to address potholes and road surfacing in Somerton. Norfolk Trails are responsible for the pathway located in the Winterton end. This has been referred to Cllr Andy Grant with a response imminent.
- Cllr Hantons regular report has been previously circulated.

Great Yarmouth Borough Cllr James Bensly

- Cobbleways – an alleyway close to this area has now been cleared.
- Mural on the toilets – funding is imminent with drawings prepared.
- Beach Signage - coming from SSAF proofs to follow – Cllr Bensly is spending this ward budget on this to help with the challenges on the beach over the winter months.
- Norfolk Coast Partnership - survey circulated to Cllrs.

Great Yarmouth Borough Cllr Noel Galer

- Confirmed he had sent payment for the Fisherman's Gate. Clerk noted it had been received.
- Cllr Galer attended some Youth related training on 'Mental Health First Aid' and a 'Bullying' conference. There may be some free youth training which becomes available which he will circulate.

1. Election of Chairman for the meeting

Cllr Coe PROPOSED Mark Bobby as Chair for the meeting seconded Cllr Punchard.

2. Attendance

Present: Cllrs Mark Bobby, Marina Carr, Dawn Clegg, Nigel Coe, Emma Punchard, John Smithson and Liam McMahon. The Parish Clerk S. Kent was also in attendance.

Apologies for Absence were accepted from Cllr Marie Hartley and Norman Purcell.

Six members of the public were in attendance

3. Declarations of interest for items on the agenda and applications for dispensations

Councillors wished to state dispensations are held by Cllr Smithson as an allotment plot holder. Cllrs Carr and Punchard declared an interest in Friends of Horsey Seals as volunteers.

4. Minutes of the meeting - The minutes of the Full Council meeting held on 28 October 2020 having previously been circulated, were approved as a correct record. It was agreed that they would be signed by the Chairman at a later date.

5. Clerk's Report - noted

6. Correspondence/Consultations:

a) Email: Norfolk County Council is consulting over its level of Council Tax and its savings proposals www.norfolk.gov.uk/budget. Noted

b) Email: Broads Authority consultation Peat Guide is here: https://www.broads-authority.gov.uk/_data/assets/pdf_file/0033/351969/Peat-Guide-2020-version-formatted-for-consultation.pdf. Noted

c) Email: To consider a request for a poster of thanks to be erected over Christmas period. **AGREED**

7. Planning:

Applications received from Great Yarmouth Borough Council (GYBC): None

Decisions received from GYBC: None

Broads Authority: applications and decisions: None

8. Style Guide - to consider and agree budget for design for a Parish Council Brand.

Cllr Carr proposed investigating and working towards adopting a style guide which will cover all the village signs, logos and correspondence. Cllr Bobby raised the issue of copyright which will be considered.

Cllr Punchard raised the opportunity of using the GY Bid as an opportunity to gain funding and agreed to work on submitting a bid for the design of signs. **Cllr Punchard**

It was proposed by Cllr Carr seconded by Cllr Punchard and: **RESOLVED** to support the request from Cllr Carr to work with the Clerk to scope out the costs, design and brand for the Parish Council. It was **AGREED** to bring a draft 'Style Guide' back to Council for consideration **Cllr Carr/Clerk**

9. Village Signage - additional temporary signage was discussed. Cllr Smithson **PROPOSED** seconded Cllr Bobby to purchase temporary signage until the style guide was finalised. **Clerk**

10. Visitor Management Strategy (Seal Popping Season) - Cllr Punchard shared photographs of the newly installed Fisherman's gate. The matter of vandalised rope on beach was raised. Cllr Coe agreed to liaise with local police. **Cllr Coe**

Cllr Punchard raised the proposal of pulling together a 'weekend' rota to include Cllrs as main contacts in December and school holidays. Parish Councillors are required to be on hand to help and guide people on the beach on the following dates 27, 28, 31 Dec and 1 January **AGREED**, all in favour **Cllr Punchard/ Cllrs**

Cllr Carr raised the matter of working with volunteers to help with the strategy. Cllr Bobby suggested adding to the website and social media. **Cllrs/Clerk**

11. Winterton in Bloom (Village Hall Area)

Request for following additions were considered:

Addition of six hanging baskets council were in agreement if they are placed around the village hall however requested further clarification on other locations. **AGREED** **Clerk**

Planting a small hedge three feet high which would run along the perimeter of the green leaving the two entrances open. Council were unanimously **AGAINST** this proposal due to the maintenance concerns over the hedge into the future.

Placement of another bench at the top end of the green: The Clerk added that a Policy is in progress after further work with GYBC to align the policies and consideration to the impact of CV-19. Cllrs **DEFERRED** this decision until the Bench Policy had been agreed. **Clerk**

Erection of two bird boxes – council were in agreement if they are placed around the area of the village hall **AGREED**. Council proposed additional areas across the village to include outside the Toilets. They asked for a balanced approach to the addition of any improvements across the village. Cllr Smithson wanted to recognise the hard work and contribution of the group. The planter outside the village shop was also raised with the request for it to be removed. The Clerk agreed to contact the responsible party for removal. **Clerk**

12. Allotments – A revision of plot costs and parity exercise has been conducted by Cllr Smithson and the Clerk. It was proposed by Cllr Smithson seconded by Cllr Bobby and

UNANIMOUSLY RESOLVED to roll out the results of the parity exercise to ensure that all plot holders were treated fairly by paying the same amount for the size of the plot they hold for 2021.

13. Footpaths: The Clerk gave an update on the Low Road East Somerton to Winterton footpath and recent site visit. It was noted that a Norfolk County Council Trails Officer was required to attend the site with Cllr Ron Hanton awaiting confirmation from Cllr Andy Grant.

Cllr Bobby added that the footpath hedging encroachment to gain access to the beach area off the village hall green had been cut.

14. Updates from Cllrs:

Christmas tree – Cllr Smithson added that the Christmas tree had arrived and would be erected the next day with the support of local volunteers.

Budget Proposals - Cllr Clegg gave an update on the budget which is in progress whilst waiting for notification of the Council Tax Support Grant and Tax Base allocation for the parish.

Police Matters - Cllr Coe represented Winterton-On-Sea at the recent zoom call with the Police and Crime Commissioner. Statistics regarding calls to the Police included only 20% of calls relating to crime and 80% relating to accidents and mental health matters.

Cllr Coe added that PC Gary May had visited the village in November to complete a village walk with Cllrs

Bobby, Smithson and himself. Potential improvements to the current challenges were discussed with the use of cones and additional signage.

PC May has also been in touch with the Great Yarmouth Borough Council Parking Services Manager who will ensure that the village is a priority for Officer Visits over the busiest periods.

15. Financial Matters: The Bank reconciliation was received. Expenditure payments were agreed, PROPOSED Cllr Clegg, seconded Cllr Coe all in favour.

Staffing	HMRC/Pension/Salaries	£2,784.92
Broadland Computers	PC Protection	£32.00
Pat Carver	Beach Cleaning (Aug-Sept)	£510.00
Mike De'Ath	Grass cutting	£48.00
Collective Community Plan	Neighbourhood Plan Final Submission	£2,940.00
NALC	Subscription	£248.16
John White	Fisherman's Gate	£44.58
Clerk Expenses	PPE	£17.94
Clerk Expenses	Zoom meeting	£14.39
Clerk Expenses	Cone Trolley	£119.99
Clerk Expenses	Royal Legion Wreath	£19.25
Clerk Expenses	Caretaker Mobile Top-up	£10.00
The Flower Gallery	Wreath	£20.00
Council	Mobile Phone Contract	£29.99
Bulb	Electricity	£68.00
EON	Electricity	£60.71
December Staffing	HMRC/Pension/Salaries	<u>£2452.21</u>
		<u>£9,420.14</u>

Other updates from Councillors included:

Cllr Smithson highlighted how the Coronavirus Emergency Response Group are still active and working hard to support people within the village.

16. Next meeting - Please note the next Full Council meeting is scheduled for Wednesday 27 January 2021 at 7.30pm

The meeting finished at 21.11pm

SignedChairman