

Minutes of the WOS Finance Advisory Group Meeting

held at the Village Hall at 8.00pm on 21 April 2022

1. Attendance: Members of the group present were Cllrs Clegg (Chair), Mark Bobby and Nigel Coe.

2. Declarations – None

3. Minutes - of previous meeting held in November 2021 were signed as a true and accurate record.

4. Allotments – nothing to discuss

5. Concurrent Function Grants – no further update if they are at risk for 2023/2024

- **Beach Cleaning:** Litter picking contract offer has not been accepted despite chasing. Action Clerk to chase one final time. **CLERK**

- **Litter Bin:** Purchase of a litter bin with agreed allocated budget is still outstanding due to the danger of the cliff. To be revised later in 2022.

- Bus shelter improvements are in progress and going well. **Noted.**

6. Village Hall

- **Storage Charges:** It was recommended to continue with a £50 storage fee for all hirers currently using external storage space. **AGREED.**

- **Utilities:** We are currently on best rate possible for hall with Bulb. This will require a revision at the next FAG meeting alongside a quarterly revision of hall hire charges.

- **Online booking system:** The Clerk gave an update to inform the group that a £500 grant application had been made to NCC for IT improvements to the hall. It was intended for use this for an online booking system, however there is a delay in applications. The FAG may wish to consider further IT improvements to include internet and telephone line access to allow Wi-Fi use in the future.

7. Grants for the year ahead: NCC 'Go Digital Improvement Grant' application made for £500.00

8. Budget setting for 2022/23: Clerk confirmed that the first Precept payment from GYBC is expected in April 2022

9. Projects for the year ahead:

Projects waiting for external funding include:

Village Hall improvements and Well-Being 2022/23 – Applications require evidence on need. Engagement event scheduled 3 May 2022.

Playing field facilities – Applications require evidence of need. Engagement event scheduled 3 May 2022.

50/50 Parish Partnership Scheme – Awarded for 2023/24. Total cost is £5,010.73 with the 50/50 Parish Council contribution AGREED at £2505.36

10. Policies: Reviewed and tabled for April 2022 meeting include - Privacy Policy, Privacy Statement Staff and Councillors, Privacy Statement, Retention and Disposal Policy, Press and Media Policy, Health and Safety Policy, Grant Awarding Policy and Filming at Meetings Policy.

11. Audit: Current internal auditor has agreed to continue for 2021/22 EOY Audit.

12. Administration: VAT for the second part of 2021-2022 will be claimed at the end of the financial year. It was noted April 2021-October 2021 had been received.

13. Asset Register: was reviewed up to 21 April 2022.

14. Income generation: was discussed with the proposal for a future 'Go-fund me' page for the Council to demonstrate local support for projects. The Clerk suggested to bring back to a future meeting. AGREED.

CLERK

Recommendations will be made to Full Council 27 April 2022

The meeting closed at 9.56pm

Chair