

## **Minutes of Neighbourhood Plan Steering Committee (NPSC)**

**22nd November 2017 in Winterton Village Hall.**

1. **Present:** PC: Chair Eric Lund, Cllr Bob Bolch, Cllr Simon Bowman, Cllr John Allen. Residents: Clare Thompson, Jane Roberts, Jan Bowles.
2. **Apologies:** Sarah Welsh (clerk) Neil Punchard
3. **Minutes of the September meeting**  
The committee unanimously resolved the minutes were a true record of the last meeting. The minutes were signed by the Chair.
4. **Committee members and roles update** - welcome to John Allen PCllr member
5. **Review of contacts for carrying out consultancy work on the plan update - Neil Punchard**

Neil Punchard was not available to update the NPSC with regard to his research into using a consultant to facilitate the Neighbourhood Plan process. There are currently three options available. The committee discussed the various options and the consensus of opinion was to try to keep consultation costs within the grant funding which is available. It was discussed that Rollesby had engaged a consultant that had come in on budget and that we should look further into whether this consultant would be suitable for the Winterton Neighbourhood Plan.

It was felt that it would be of value to go ahead with a group one day workshop being offered to better understand the Neighbourhood planning process.

6. **Requirements for budget/grant application - update Sarah. - not present.**
7. **Public consultation** Eric Lund suggested we look at the feasibility of carrying out the public consultation ourselves, as this would make a considerable saving on costs. Cllr Bob Bolch suggested we look at using Docmail as the questionnaires have to be addressed to each individual property. All members of the committee are minded that this process should cost the village as little as possible.  
  
Bob Bolch reported that he had attended a planning meeting and that he feared the NPSC may not have as much influence on future planning as first thought - Clare Thompson was concerned that we should be able to ensure that future new build in the village should be in keeping as much as possible.
8. **Next Meeting** The NPSC will meet again in January, when it is expected that by such time consultation costs will be in, so that the committee can make a decision on which one best fits our purpose and at that time we will also be better prepared to apply for the government grant.