



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned, press and the public are invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 29th June 2022.

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes from the meeting held on 25th May 2022.

3. Declarations of interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

4. To receive updates on matters not elsewhere on the agenda

No decisions may be taken under this item.

- 4.1. SAM sign on Hemsby Road – Westcotec have fitted a new light sensor on the unit and have replaced the batteries and solar controller.
- 4.2. Pigeons – An environmental Protection Officer from GYBC went to the property and reported seeing no pigeons inside. It was noted that there was a possibility of a small colony on the roof of the property but it is the responsibility of the property owner to make arrangements for removal.
- 4.3. Go Digital – Clerk has made initial contact with advisor.
- 4.4. Parish Partnership Scheme – Village Hall footway works will begin on 27/06/2022 and take a maximum of 2 weeks to complete.

5. Public Participation and Reports (20 minutes maximum)

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly.
- 5.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer.
- 5.3. Public Participation

6. Events.

- 6.1. To consider and agree on a date for the next village garage sale.
- 6.2. To provide a report following the Jubilee weekend events.
- 6.3. To confirm that on 30th July 2022 between the hours of 8am and 4pm the RSPB, FOHS and Environmental Agency will be using the Village Hall green for an event.

7. Jubilee Trees for Norfolk Scheme

To consider whether to apply.

8. Highways.

- 8.1. Road Safety Community Fund - To note the projects logged and discuss other project possibilities. Circulated.
- 8.2. To receive notice of deposit of D2237.

9. Correspondence and Consultations.

- 9.1. NALC: funding for new electric vehicle charging points.
- 9.2. Email: Resignation of Correspondent for WOS GY Mercury.
- 9.3. Jubilee Trees for Norfolk - '40,000 cut price trees up for grabs in Norfolk'.

- 9.4. Email: Requesting advise with regards to a truck backing into soft fencing, protecting WIB flowers, when parking.
- 9.5. Email: Informing of email addressing planning officer regarding planning ref 06/21/0410/F
- 9.6. Email: GYBC - Work to start on next phase of Great Yarmouth market transformation
- 9.7. Email: Winterton In Bloom - an update on the progress of the shingle beds

10. Planning:

- 10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.
 - 10.1.1. BA/2022/0222/CUPA – J Chapman – Winterton Holmes Buildings, Holmes Road, Winterton-on-sea, Norfolk – Prior approval for change of use to Class E. **Circulated**
 - 10.1.2. 06/22/0323/F – S Jones – Mill Farm House Hemsby Road, Winterton-on-sea, NR294AE – Proposed conversion of stables/storeroom into a one bed-roomed dwelling with parking. **Circulated**
 - 10.1.3. 06/22/0115/HH – Sunnyville The Loke, Winterton-on-sea, Norfolk, NR29 4AS – Proposed first floor side extension to form additional bedroom and shower room. **Circulated**
- 10.2. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. **None at time of publication.**
- 10.3. To receive Great Yarmouth new local plan update. **Circulated**
- 10.4. To receive and consider prior notification application received by the Broads Authority – BA/2022/0222/CUPA – Prior approval for change of use to Class E – Winterton Holmes Buildings, Holmes Road, Winterton-on-sea, Norfolk – J Chapman. **Circulated**

11. Financial Matters

- 11.1. To note receipts for June 2022.
- 11.2. To agree payments as presented.

Payee	Description	Amount
Staffing	Salaries / HMRC / N.I	£1,479.01
Winterton in Bloom	Flowers and shrubs	£500
Rowland Leslie Smith	Grass cutting	£360
e-on	Electricity for changing rooms	£66.14
Bulb	Electricity for youth activities centre	£133.44
My Plan	Mobile	£29.99
Cllr M.Carr Reimbursement	A4 Booklets for APM reports Insurance for the Jubilee event Jubilee Decorations Flashlight Propane for beacon Leaflets and posters advertising the Jubilee	£1,196.15
Cllr D.Clegg Reimbursement	First aid items for Village Hall	£7.46
Viking	Printer Ink	£21.28
Clerk Reimbursement	Zoom	£14.39

- 11.3. Banking: to confirm that the previous clerk has been removed from the banking system.

12. Roles and Responsibilities

To receive and agree updated roles and responsibility list.

13. Administration

- 13.1. To agree the annual grass cutting contract as presented.
- 13.2. To consider paying for additional grass cutting services for the children's playground between the GYBC scheduled cuts.
- 13.3. To consider taking an inventory of the contents of the village hall.

13.4. To consider the distribution of - Lions Message in a Bottle.

14. Open Spaces

14.1. To consider actions to protect newly planted shrubs.

14.2. To consider an additional use for one to two of the Playing Field car parking bays

15. Any other Business for Future Meeting

Date of next meeting

The next meeting of the parish council will be held on Wednesday 27th July 2022.