



WINTERTON-ON-SEA PARISH COUNCIL

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Clerk to the Council: S. Kent

Minutes of Winterton-On-Sea Parish Council Meeting held virtually at 7.30pm on Wednesday 28 July 2021

Public Participation

A member of the public raised the matter of a planning application for a proposal of holiday lets. The Chair added he had seen a new sign but had not seen the application on the GYBC planning portal. He Cllr Bobby confirmed the original comments will be upheld and further comments will be submitted once any alterations were known. The Chair added that the more comments that members of the public could make would aid the application process.

1. Attendance; Present: Cllrs Bobby, Carr, Clegg, Coe, Hartley, Parcell, Punchard and Cllr Smithson.

Apologies were noted from Norfolk County Council/Great Yarmouth Borough Council Cllr Bensly. Cllr McMahon was absent. Three Members of the public were in attendance.

2. Declarations of interest and dispensations

Cllrs Smithson and Hartley reminded Council of dispensations in place regarding the allotments and Cricket Club. Cllr Carr added she is part of the 'Newsletter Working Group'.

3. Minutes of the meeting - It was Resolved, PROPOSED Cllr Coe seconded Cllr Clegg to agree the minutes held on 30 June 2021 as a true and accurate record, they were duly signed by the Chairman.

4. Matters arising from the previous minutes

Low Road Surfacing improvements. The Communications Team at Norfolk County Council contacted the Council to share the story that is online on the EDP and Mercury websites:
<https://www.edp24.co.uk/news/winterton-low-road-path-resurfaced-8125250>. Noted

5. Correspondence and Consultations:

Email: Great Yarmouth Local Plan Part 2 Examination: Potential Modifications to Local Plan Part 2 - Consultation Period: 9 July - 3 September 2021 <https://www.great-yarmouth.gov.uk/LPP2-modifications-consultation> Noted.

Water Leak near Pratt buildings/Coastguard cottages (off King Street) – updates were received from Cllr Coe who added that the leaks have been reported on the relevant water companies. Essex and Suffolk Water have visited and added reports. Cllr James Bensly had informed Cllr Coe prior to the meeting that he was attending a meeting at GYBC to assure Council it is being discussed with Officers being deployed as soon as possible.

6. Planning: To consider applications or decisions received from GYBC for comment:

Applications received from Great Yarmouth Borough Council (GYBC):

06/21/0502/F: Proposed single storey side extension, 31 Long Beach Estate Winterton Great Yarmouth, NR29 4JD. **Council decision** – No objections.

06/21/0476/TCA: Church Cottage Black Street, Winterton, NR29 4AP. T1 - Large crab apple - Fell to ground T2, T3, T4, T5 - Spindle broad leaf trees - remove all to ground level, Trees in Conservations Area. **Council decision** – Due to the lack of ability to consider the application on the portal Council will look and submit any comments at a later date.

Decisions received from GYBC:

06/21/0223/PAD: Eco Barn Mill Farm Hemsby Road Winterton NR29 4AE. Application for prior approval to demolish light industrial workshop building and construct one dwelling. **GRANTED.**

06/21/0133/F: Pebble Lodge 'The Craft' Winterton-On-Sea NR29 4AX. Proposed erection of detached garage with home office suite above; along with redesign of existing highways access to the property. **GRANTED.**

Broads Authority Decisions: None

7. Village Matters

The date of the village Garage Sale was noted as Saturday 29 August 2021. A proposal for the allocation of the raised funds to go towards the Mural was considered.

It was **RESOLVED**, PROPOSED Cllr Bobby seconded Cllr Carr to progress with the sale and funds going towards the village toilets mural project.

Consideration was given to hosting an 'Open House Engagement Event' – Cllr Punchard

It was **RESOLVED**, PROPOSED Cllr Punchard, seconded Cllr Hartley to host the event on Thursday 12 August from 6-8pm. The event is informal and to be held outdoors with a focus on environmental issues. Refreshments will be provided with an agreed budget of £50.00.

8. Village Hall

Consideration was given to the investigation of the costs and any implications to install and fit:-

(a) Broadband into the Village Hall.

It was **RESOLVED**, PROPOSED Cllr Carr, seconded Cllr Smithson to investigate costs and implications of installing broadband in to the Village Hall.

(b) Installing replacement noticeboards – Cllr Carr

It was **RESOLVED**, PROPOSED Cllr Carr, seconded Cllr Bobby to investigate costs and implications of installing replacement noticeboards.

9. Updates from Cllrs

(a) Covid Surge Testing within the village - Community Champion Cllr Clegg

Cllr Clegg gave an update as she had been contacted by GYBC in her role as Community Champion. The village had been identified as a village at high risk of rapid increasing rates of covid infections. Access was required to access the Village Hall and volunteers required to leaflet drop at short notice. Local volunteers from local residents were identified very quickly and rapidly delivered leaflets to 750 households. The Covid testing bus was in place for a week with the local car park kindly given access for staff to park their cars. The Village Hall was used for comfort breaks. 340 tests were conducted in total.

Cllr Clegg gave special thanks to Cllrs Carr, Coe, Smithson and fellow Councillors, Claire Thompson from the Winterton in Bloomers, Marilyn Hunt and her coffee ladies, Jan Bowles for opening the car park and all residents that live around the village hall area itself.

The Chair gave special thanks to Cllr Clegg who had pulled this together and enabling the community to come together at a time of need. He raised the fact of how special the village is in all coming together. Cllr Coe added how lots of lateral flow tests had been given out with some remaining in the village hall. The Chair added that they would be best placed in the local Post Office. Cllr Carr added that details of people who should receive a special 'thank you' could be given to the Clerk so letters can be sent out. The Chair agreed.

(c) Playing Field Management Meeting – Cllr Hartley added that the latest meeting held on 22 June was positive receiving updates from the Cricket Club with 34 children recently involved in activities. Key focus of the meeting was the toilet and changing room facilities for long-term provision for many villagers and a whole host of physical activities. The approach has been to establish that they are currently not ‘fit for purpose’. Cllr Hartley and the Clerk will look at a new specification which demonstrates ‘value for money’ for the village with a business case to be written. A ‘like for like’ provision is the focus with a requirement for investigation of external sources of funding. Once there are some initial costings and proposals compiled these will be shared at a community engagement event. All local clubs are welcome to be involved to have a collected approach which is co-designed in a collaborative way.

(C) Traffic Management measures – Cllr Coe added how pleased he was to see the grass cutting back to its normal state with the village looking lovely. Traffic management is ongoing with cone distribution in targeted areas. Positive feedback had been received regarding the cones. He wanted to acknowledge that this is not the definitive answer but an ongoing measure. A village site meeting has been provisionally booked for September with NCC Officers as experts in this area to discuss next steps. The Chair added that this is a wider picture as it is important to keep local residents safe but also remain welcoming to visitors. Cllrs added that the yellow lines had sand blown over them which Cllr Coe had reported. It was noted that the car park owner wanted to open the car park later into the evening, however staffing had been a problem. Cllr Carr asked for clear evidence of cases to be recorded where parked cars have obstructed vision and been dangerous.

10. Financial Matters

Bank reconciliation – was received to the 28 July 2021. Receipts: No payments were received within the month.

Expenditure payments for July 2021. It was **RESOLVED** to agree the payments, PROPOSED Cllr Clegg, seconded Cllr Smithson.

Payments List July 2021

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Staffing	HMRC/Salaries/NI/Pension	£1,963.60
Clerk Expenses	Footpath cutting	£30.00
SSAF	Advertising Board	£50.40
Skippers Printing	Signage	£18.00
Vortex	Grass cutting	£432.00
Skippers Printing	Signage	£36.00
John Smithson	Table Tennis Table	£219.00
Clerk Expenses	Zoom	£14.39
Council	Mobile Phone Contract	£29.99
Clerk Expenses	Traffic Management Cones	£54.89
Bulb	Electricity	£83.56
Total		<u>£2,931.83</u>

11. Administration

To consider the review and/or adoption of following:

(a) Cllr Roles and responsibilities

It was **RESOLVED** to adopt the revised roles and responsibilities document, PROPOSED Cllr Bobby, seconded Cllr Coe.

(b) Working Groups and Committees

It was **RESOLVED** to add the Environment and Ecology working group to the Roles and Responsibilities of the Council, PROPOSED Cllr Bobby, seconded Cllr Coe.

(c) Action Plan 2021-2022 – It was **RESOLVED** to consider at the next meeting, PROPOSED Cllr Coe, seconded Cllr Bobby.

(d) Engagement Strategy 2021-2022

It was **RESOLVED** to adopt the Engagement Strategy, PROPOSED Cllr Bobby, seconded Cllr Coe.
Review and adoption of policies which also includes:

(a) Volunteer Policy

It was **RESOLVED** to adopt the Volunteer policy PROPOSED Cllr Hartley, seconded Cllr Parcell.

It was **RESOLVED** to consider the following items at the next meeting, PROPOSED Cllr Coe, seconded Cllr Bobby.

(b) Memorial Bench Policy and Procedure – next meeting

(c) Requests for commemorative benches. It was noted that this would fall in line with the Memorial Policy

12. Items for the next agenda

13. Next meeting – Parish Council Meeting on Wednesday 25 August 2021 – 7.30pm

The meeting closed at 8.49pm

SignedChairman.....Date