

# Winterton-on-Sea Parish Council Action Plan 2019 - 20

Winterton-on-Sea Parish Council's Action Plan identifies what the council aims to achieve over the next year with reference to the council's annual budget. The Plan will include project expenditure for the forthcoming year where available. The plan will be discussed, reviewed, items added or signed off at the Annual Parish Council meeting in May, but may be added to throughout the year. Matters raised by members of the public during the Annual Parish Meeting and at parish council meetings, and matters raised by councillors or the council may inform the plan.

OBJECTIVE	ACTION	TIMESCALE	BUDGET	UPDATE
Develop Neighbourhood Plan to provide residents with a greater input into future development of the area.	Take Draft Neighbourhood Plan to consultation with the community and statutory consultees, with a view to submission for inspection by end of December 2019.	Submission for Inspection: By end December 2019. Inspection and referendum timescales are in the hands of Great Yarmouth Borough Council.	£9,000 Locality grant has been received and is being spent. Council has budgeted £2,000 for the project.	
Playing field maintenance and development	Gain outline planning permission for the new changing room facilities. Identify outline costs for build. Identify and apply for grant funding towards the build.	End March 2020	Council has budgeted £2,000 towards the project.	
Improve Allotment management and maintenance	Look at water supply to allotments, working with allotment holders to fundraise a starter fund for this, so that matched funding can be applied for.	End March 2020	Challenge will be set to allotment holders via Allotment Advisory Group to raise £500 towards the project.	

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Public spaces maintenance	Council to establish specifications for all contracts from the 2020 season onwards (tendered in November 2019) stating work to be undertaken and expectations regarding equipment / PPE / public liability insurance. Competitive tendering to take place for all contracts. Council to ensure that all owned equipment is serviced and in good working order.	End December 2019	£8,560 (Concurrent functions grants within budget)	
Maintain effective communication with residents	Increase participation of village groups in newsletter. Continue development of website. Interact with third-party village Facebook page.	On-going	£1,330.00 for printing	
Improve parking issues in the village	See project to establish year-round parking restrictions on Beach Road through to conclusion.	On-going	Budget is with Norfolk County Council.	

OBJECTIVE	ACTION	TIMESCALE	BUDGET	UPDATE
Support the Village Hall and Community Events	<p>Establish a new Village Hall Committee following the elections and retirement of existing Committee members.</p> <p>Establish procedures and processes regarding the running of the Village Hall, including bookings, key holder arrangements, cleaning, regular maintenance and future improvements.</p> <p>Continue with fund raising events in the village.</p> <p>Press forward with scheme to improve kitchen facilities.</p>	On-going	Village Hall has its own separate balanced budget of £5,750, with an earmarked reserve of £21,491 as of 30.04.19.	