

MINUTES OF WINTERTON-ON-SEA PARISH COUNCIL MEETING

held at the Village Hall at 7.30pm on Wednesday 30 March 2022

Public Participation: Great Yarmouth Borough Council (GYBC) and Norfolk County Council (NCC) Councillor James Bensly had the following updates:

- The Third River Crossing is progressing with contractors working on deadlines.
- NCC are offering 50% to traders who wish to become members of the Trusted Traders Association.
- GYBC have a new Master Plan regarding the seafront area.
- A World War I memorial service is being held at St Georges Park, Great Yarmouth marking the anniversary on Sunday, April 3, starting at 12.30pm. Anyone wishing to attend is asked to arrive by 12.20pm
- The NCC Recycling survey is open to 31 March 2022 for people to submit comments.
- The Great Yarmouth Marina Centre Norfolk's newest leisure centre is now recruiting for its top team as plans gather pace for its opening this summer. A coffee morning will be held in future.
- Environmental Rangers for Great Yarmouth Borough Council are organising a roadshow to different coastal villages to highlight the issues with beach litter and the damage it can have on wildlife. They are planning on visiting Winterton on Monday 4th April (09:00 - 12:00) and are going to pitch next to the village hall on the small grassed area.

A member of the public raised a number of items which included a request for concrete blocks on the cliff edge which was confirmed by Cllr Bensly as deemed unsuitable as the cliff is currently unstable. The matter of a planning application which was still in progress and being managed by the local planning authority and the Hawthorne Hedge being planted close to the village hall.

Another member of the public raised concerns in relation to the recent anti-social behaviour highlighting how the local Police had been very helpful in attending to investigate the matter. He also gave praise to the Winterton-in-Bloom group for their work on the greens and to Cllr John Smithson for his hard work with the bus shelter improvements.

1. Attendance and Apologies for Absence

Present: Cllrs Bobby (Chair), Coe (Vice-Chair), Carr, Clegg, Punchard, Smithson and Parcell. S. Kent (Clerk). Apologies were noted from – Cllr Hartley (Sickness), Cllr McMahon (Emergency) and GYBC Cllr Noel Galer. Six members of the public were also in attendance.

2. Declarations of interest for items of the agenda and applications for dispensations – None

3. Minutes of the meeting held on 23 February 2022.

It was RESOLVED, PROPOSED Cllr Clegg, seconded Cllr Carr to agree the minutes as a true and accurate record. The minutes were duly signed by the Chair.

4. Matters arising from the previous minutes – information only.

To note the proposed meeting with Coastal Partnership East has been postponed until all participants are able to attend a more suitable date. Noted.

5. Clerk Report – please note this has been published on the Parish Council website and in the agenda pack. The Chairman gave thanks on behalf of Council and highlighted the contribution made by the Winterton in Bloom Group to the recent BBC Radio Norfolk Treasure Quest visit to the village. He added how positive the group were when mentioning the work of the group, the Newsletter and the Parish Council.

6. Correspondence and Consultations:

- **Email:** Concerns raised over anti-social behaviour near the main bus shelter were discussed. The option of pursuing a Community Protection Notice was raised and it was AGREED to investigate further. **Action Clerk**
- **GYBC:** GYBC Consultations can be accessed [here](#).

7. Planning: To consider applications and decisions received within the month from [GYBC](#).
Neighbourhood Planning Referendum – Cllr Bobby confirmed the Winterton-on-Sea Parish Council Neighbourhood Plan had successfully passed the referendum. The plan will be formally ‘made’ (adopted) as part of the Borough Council’s Development Plan on 21st April 2022 at Full Council (GYBC,2021). In the meantime, the plan carries full weight for decision-making purposes when considering planning applications.

Applications made:

06/22/0115/HH: ‘Sunnyville’, The Loke Winterton-on-Sea, NR29 4AS. Proposed first floor side extension to form additional bedroom and shower room. **Council Decision:** No objections.

Decisions received: None.

8. Financial Matters

8.1. To note receipts of £899.47 for March 2022. Noted.

8.2. The minutes from the additional March Council meeting held on Wednesday 23 March 2022. Noted.

Previous agreement of expenditure payments for processing before the 31 March 2022 below were noted:

Payments List March 2022

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Bulb	Electricity	£94.61
Staffing	HMRC/PAYE/NI	£3,266.43
Gallagher	Insurance	£2,033.70
Scribe	V-Hall -Booking System	£565.80
Expenses	Padlock	£21.00
Norfolk County Council	NCC Pathway	£2,505.50
WIB	GY BID Grant Payment	£1,500.00
EON	Playing Field Electricity	£73.76
Tyrell and Brown	Electricity Testing	£198.00
Plan Communications	Mobile Phone Contract	£29.99
Vortex	Annual Grass Cutting	£1,728.00
Viking	V-Hall Cleaning Materials	£150.32
Expenses	Bus Shelter wood	£28.00
Expenses	Phone Credit	£10.00
Expenses	Water Butt and Supplies	£64.67
Scribe	Accounting Software	£453.60
Bowls Club	V- Hall Advertising	£50.00
Expenses	Zoom	£14.39
NALC	Cllr Training	£72.00
NALC	Membership/Subscription	£255.60
Wrentham Xmas Trees	Village Xmas Tree	£105
<u>Total</u>		<u>£13,170.37</u>
<u>Income March</u>		
Village Hall Hire		£899.47
<u>Total</u>		<u>£899.47</u>

- 8.3. The bank reconciliation previously circulated up to and including 28 February 2022 was AGREED; and signed.
- 8.4. To note the insurance premium of £2033.70 for the year ahead 2022-2023. Noted.

9. Updates and reports from Cllrs – verbally or previously circulated

- 9.1. Bus shelter renovations – Cllr Clegg (previously circulated)
- 9.2. Environment and Ecology – Cllr Punchard (previously circulated). Cllr Punchard added she would like to give thanks to the Winterton in Bloom group and the Environment and Ecology Group for their recent work. She added Natural England (NE) had enquired if a bin could be installed on the NE site. **Action Clerk.**
- 9.3. Encouraging more wildflowers in the village project – Cllr Parcell (Verbal report)
- Cllr Parcell gave an update with work already undertaken and is in progress. A recent incident in relation to spraying in the areas allocated for ‘wildflower planting’ was seen by Cllrs as unfortunate but also part of the learning process in a pilot project such as this when working in collaboration with partners. Muntjac deer had also been seen in the area which would need monitoring. Further updates will be brought to future meetings.

10. Village Matters

- 10.1 To comment of the Modification Order for Restricted Byway in Winterton-on-Sea.
- The Holway. No comments made.

11. Administration

- 11.1. To review of any Council Policies – None.
- 11.2. To note: GYBC Parish liaison Meeting is due to be held on Monday 28th March at 6pm in the Town Hall – Cllrs free to attend. Noted.

12. Communications

- 12.1. Councillor Surgeries Review - Cllrs agreed to continue with the current format and frequency until further consultation with local residents would take place on Tuesday 3 May at the annual meeting. It was Resolved, PROPOSED Cllr Smithson, seconded Cllr Carr to defer until the June meeting.

Next surgery is on Saturday 9 April in the Village Hall – theme is ‘anti-social’ behaviour.

Next Full Council meeting – Wednesday 27 April 2022

The meeting finished at 8.15pm

Signed The Chairman Date