

## **Minutes of the Virtual Meeting of Winterton-on-Sea Parish Council**

### **Wednesday 30 September 2020 7.30pm**

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting will be a virtual meeting held online. This legislation may remain in place until 7 May 2021.

#### **Public Participation**

Norfolk County Councillor Ron Hanton – gave an update on the Coastal Partnership

Stephen Rose Community First Responder for Winterton-On-Sea:

Stephen gave an update on statistics relating to the village with over 700 volunteer hours delivered for on call and duties with 86 calls last year and 65 calls this year. Fundraising had also helped to get a defibrillator. Out of Covid-19 Stephen is happy to engage with teams by offering training in use of the defibrillator as a Village Community Responder.

Cllrs thanked Steve for his participation in the Covid-19 Winterton Support Group and for help in Hemsby with the Lifeboat. The Chair thanked Stephen on behalf of the Parish Council.

Cllr Bensly- added that 58 children were now on the register in the Village School which includes the Nursery. Four more children are expected to join later in the year

- CV-19 safety and awareness signage had been received from GYBC as requested by GYBC Cllr James Bensly- Cllr Smithson agreed to take delivery. **Cllr Smithson**
- Walk ways – James needs help with obtaining a photo of the path where a task force can be deployed to improve – Cllrs.
- Focus group from Borough services will be looking at places across the villages which require attention.

**Election of Chairman for the meeting** - Marie Harley PROPOSED Marina Carr as Chair for the meeting seconded Cllr Coe.

**Attendance:** Cllrs Present were Marina Carr, Dawn Clegg, Nigel Coe, Marie Hartley, Emma Punchard and John Smithson.

Apologies for Absence, Mark Bobby, Liam McMahon and PC Gary May. Cllr Norman Parcell – Absent  
Parish Clerk S.Kent was also in attendance.

Seven members of the public were in attendance.

**Declarations of interest** for items on the agenda and applications for dispensations  
Councillors wished to state dispensations are held by Cllr Smithson as an allotment plot holder.  
Cllr Hartley is a member of the Cricket Club.  
Cllrs Carr and Punchard declared an interest in Friends of Horsey Seals.

**Minutes of the meeting** - held on 26 August 2020 were agreed with amendments which included 'the loose cable had been inspected once again and is located on the ground' and 'allotment infrastructure will cost in the region of £4000'.

Proposed Cllr Hartley seconded Cllr Coe. Minutes to be signed post CV-19

**Clerk's Report** – included published dates for 'New Cllr Training' delivered by NALC. It was PROPOSED Cllr Hartley, seconded Cllr Coe to agree training and costs for newly appointed Cllrs. Dates to be confirmed and emailed to the Clerk. **Cllrs**

#### **Consultations:**

CPRE Planning White Paper. Noted.

Coastal Adaptation Supplementary Planning Document. Noted.

Division boundaries for Norfolk County Council. Noted.

Government Pavement Parking. A member of the public highlighted the issue and suggested how the Council could promote on social media. The Clerk agreed to add the link to the Website.

Cllr Smithson agreed to share this with the Traffic management working Group.

**Clerk**  
**Cllr Smithson**

30/9/20(1)

**Planning:**

**Applications** received from Great Yarmouth Borough Council (GYBC):

**06/20/0448/F:** Single storey front extension and conversion of garage to form self-contained annexe.  
Location: 'Lombardy', Black Street, Winterton-On-Sea, NR29 4AP. **Council Decision:** No objections

**06/20/0441/F:** Alterations to raise roof pitch to form rooms in roof  
Location: 43 'The Cobbleways', Winterton-On-Sea, NR29 4AG. **Council Decision:** No objections

**Decisions received from GYBC:** None

**Broads Authority:** applications and decisions: None

**Neighbourhood Plan** – Council considered the final version. It was PROPOSED Cllr Punchard, seconded Cllr Coe to send to GYBC. Cllr Hartley requested to record the Parish Council gratitude for all of the work involved in the Neighbourhood Plan Group along this journey.

**Seal Pupping Season:** Cllr Punchard gave an update on the request for Council to give a supporting statement for the construction of a 'temporary' chestnut paling fence to protect seals. Cllr Hartley PROPOSED seconded Cllr Clegg, all in favour.

Cllr Punchard highlighted the positive engagement and collaboration she had experienced and raised the opportunity of consulting parishioners and raising awareness on an optional path to be taken along the beach to protect the seal pup population. The suggestion of a Facebook Poll was also made.

**Winterton in Bloom** – Cllrs considered the proposal from the Bloomers for planters to be placed on Village Hall Green. AGREED

**Updates from Cllrs:-**

**Allotments** – Cllr Smithson gave an update which included measurement of the site and work on a plan to look at water installation. The Clerk added that she had been in contact with NCC in relation to funding but was still waiting for a response.

**Village Hall** – Cllr Smithson hall is now open with policies in place, the QR 'Track and Trace' app is also up and running. Council gave thanks to Cllr Smithson the Caretaker and the Clerk for their work involved in getting it open again.

**Playing field Management-** Cllr Hartley gave an update of the Cricket Club with progress on the scoreboard installation supported by Council going well.

**Traffic Management Plan (TMP):** Cllr Clegg raised the issue of visiting Camper Vans who were causing obstructions in the village. Cllr Smithson added that suggested despite not parking illegally perhaps parking space availability was indicated at the entrance to the village and will add it for discussion at the next TMP meeting. It was PROPOSED Cllr Hartley, seconded Cllr Punchard to set a maximum budget for the purchase of traffic cones at £500.

**Collaborative Learning Project**

Cllr Carr agreed to put an information pack together with further information to be circulated to Council and agreed to invite Anne Casey Coastal Adaption Officer to the next meeting. **Cllr Carr**

**Financial Matters:** The bank reconciliation previously circulated was received.

Income received: GYBC Precept £21,427.50, GYBC Business Grant £10,000 Total £31,427.50. Noted

Expenditure payments were authorised PROPOSED Cllr Hartley seconded Cllr Coe.

**Payments approved:**

Pat Carver Litter Picking £510.00	Mobile Phone £29.99	
Bulb Electricity £68.00	Staffing (Salaries/HMRC/Pension) £1879.72	
MGC Grass Cutting £48.00	Vortex Grass cutting £306.00	
Caretaker Expenses – PPE £1.90	Caretaker Expenses PPE £14.39	<b>Total £2865.99</b>

30/9/20(2)

**Items for next agenda**

Coastal Adaptation Officer Presentation

Review of responsibilities and list of policies to review

Approving the schedule of meetings

Seal Planning Document

Signed Chairman.....Date .....

The meeting closed at 9.34pm

**Date of next Full Parish Council meeting:** Wednesday 28 October 2020 - 7.30pm

30/9/20(3)