

**Minutes of the Meeting of Winterton-on-Sea Village Hall Committee
Tuesday 16th April 2019 11am Winterton Village Hall**

Present: Chris Barlow (Chairman)
John Allen
Michael Blake
Ayeshia Hammond Young
Di Jones
Eric Lund
Jean Neve
Norman Parcell
Catherine Moore (Parish Clerk)

Also attended: Two members of the public.

1. Apologies

Apologies for absence were received from Anne Powles, Blue Jones and Val Green.

2. Declarations of Interest and Applications for Dispensation

Di Jones declared an interest in item 4c as her son had quoted for the additional works to the doors and fascias.

3. Minutes of the Previous Meeting

The minutes of the meeting held on 15th January 2019 were **agreed** and signed by the Chairman.

4. Update on matters arising from the minutes

a) Notice Board Access

Norman had bought two locks to replace the existing ones, and would be installing these shortly.

b) Transfer of Finances

The Clerk confirmed that this had been completed.

c) Tin Sheds behind Village Hall

It was noted that the work to the roofs had been completed. The doors and fascias now needed doing, and it was **agreed** to appoint Keith Jones to complete this at a cost of £480.00.

d) Payments by Regular Hirers

Chris Barlow reported that there was a need to regularise the charges for the Village Hall, as many groups had different tariffs and arrangements. It was **agreed** to set the charge at £6/hour for clubs and charities, and £10/hour for private or commercial hire, with a 10% discount for Winterton-on-Sea residents.

**NP /
Clerk**

e) PRS Licence Renewal

The Clerk confirmed that this had been completed.

5. Hall Promotion - Update

Norman Parcell reported that he had discussed the Friends of Horsey Seals

using the Hall for their annual gathering, however it was probably too small. The RSPB had booked a training session at the end of April.

6. Finance

a) Receipts, Payments, and Bank Reconciliation

Receipts of £1,493.50 and payments of £849.18 were made from January to March 2019. The ring-fenced village hall fund at the end of March was £22,342.53.

b) Accounts for Payment

The following payments were **approved** at the meeting:

V Parker	Cleaning	£58.50
K Jones	Windows / Shed Roofs	£871.00
Wave	Water	£288.03
Utility Warehouse	Electricity	£106.83
	TOTAL	£1,324.36

It was noted that a price comparison had been carried out for the electricity, which seems comparable with other suppliers.

c) Village Hall Hire Costs

Covered earlier.

7. Maintenance and Risk Assessment

a) Regular Maintenance

Nothing required.

b) Servicing and Inspections

It was noted that the PAT and emergency lighting testing had been completed, with one unit needing to be replaced at a cost of £96 which was **agreed** - Michael Blake to action. It was not known when the last fixed wire electrical inspection had taken place, Michael agreed to ask EPS for a price for this.

MB
MB

8. Future Events

Chris Barlow noted that she would not be involved in these any more, however three events had already been announced to the community.

9. Any Other Business

a) Mobile Phone and Diary

It was noted that a mobile phone would be purchased for bookings, so that there was one continuous number people could use even if the bookings person was away and the diary handed to another person. This would be advertised in the next newsletter and regular hirers informed.

Clerk

b) Farmers Market

Nothing further had been done about this.

c) May Committee Meeting

This would not be taking place as the new Committee would not be convened until the Council meeting on 15th May.

d) Committee Membership for Appointment in May

It was confirmed that Chris Barlow, Michael Blake and Jean Neve would not be standing for the Committee in May. Three further members were undecided and it was not known whether the three members not present wished to continue. The Committee recorded their thanks to Chris Barlow for her time and tireless efforts as Chairman of the Committee.

e) Cadets

A complaint had been received regarding the increasing noise, bad language and activity by the Cadets on a Friday night. It was noted that they had been erecting tents on the Green, and causing damage to In Bloom planters. It was felt that their drill should be in a more appropriate location and that they should be more closely supervised. It was **agreed** that Chris Barlow, together with Jean Neve and the two local residents, would meet with the Cadets to discuss a resolution to the issues. It was suggested that they could drill at the Playing Field, where they would not disturb anyone.

Chris

f) Final Comments

It was noted that the bottom of the gents door had been kicked in with a heavy boot.

10. **Date of next meetings:**

- Tuesday 18th June 2019, 11am, Village Hall

The meeting closed at 12.05pm .

CHAIRMAN