



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned, press and the public are invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 26th October 2022.

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the meeting held on 28th September 2022.

3. Declarations of interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

4. To receive updates on matters not elsewhere on the agenda.

No decisions may be taken under this item.

- 4.1. Waiting on confirmation from highways to proceed with the Parish Partnership application for an additional SAM2 sign.
- 4.2. All electrical appliance in the Village Hall passed the PAT test. The Parish Council's laptop power lead failed the PAT test.
- 4.3. Waiting to receive the fire inspection report for the Playing Field facilities.
- 4.4. The Environmental Working Group are planning a tree planting event for Sunday 15th January to plant the Jubilee trees.
- 4.5. Playing Field Gates – Cllr M. Hartley.
- 4.6. The wild flower areas have been reviewed and tidied.
- 4.7. The environmental working group is seeking permission from the landowners to clear the Russian vines on the South Dunes on the 27th of November with the support of the Norfolk Conservation Corps, if this permission is granted residents on Beach Road will be notified.

5. Public Participation and Reports (20 minutes maximum).

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly.
- 5.2. Public Participation

6. Correspondence and Consultations.

- 6.1. Email: Norfolk Minerals and Waste Local Plan: Pre-Submission: Invitation to make representations. Circulated.
- 6.2. Email: Bulb - Your prices and the Energy Bill Relief Scheme. Circulated.
- 6.3. Email: Broads Authority - Notice of two documents out for consultation - local plan and design guide. Circulated.
- 6.4. Email: Unity Bank – Important Information – Your rate is changing. Circulated.
- 6.5. Email: Great Yarmouth Police Newsletter. Circulated.
- 6.6. Email: NCC - Advice for bird keepers in Norfolk amid avian influenza (Bird Flu) outbreaks. Circulated.
- 6.7. Email: Highways - Garden planters on highway are being investigated. Circulated.
- 6.8. Email: Haven Bridge – Public Information Notice for Bridge Testing – Haven bridge will be temporarily closed to vehicles and pedestrians over night from Monday 31st October to Wednesday 9th November and again Saturday 12th November and Sunday 13th November. Circulated.

- 6.9. Email: Changes to Bus Service – Due to Road closure in Martham, the local bus service (First1/1A) will not be able to serve Winterton between 24th and 28th of October. A shuttle service has been arranged between Winterton and Hemsby where passengers will be able to change to the bus for onward journey to Great Yarmouth. Circulated.
- 6.10. Email: resident – concern expressed towards the track in front of the village green becoming muddy and unsafe to walk on during the wetter seasons. Circulated.
- 6.11. Email: Community Action Norfolk (CAN) Annual General Meeting. Circulated.

7. Community Work

To consider a request for community work.

8. SAM2

To consider a request from a neighbouring parish.

9. Duffles Pond

To consider possible community actions for Duffles Pond.

10. Planning.

- 10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority. None.
- 10.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after the publication of the agenda.
- 10.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None.

11. Financial Matters.

- 11.1. To note receipts for September 2022.

Payer	Description	Amount
Cllr J. Smithson	Village Yard Sale	£48.00
Dance Fitness	Hall Hire	£16.00
GYBC	Precept	£23,787.50
Dance Fitness	Hall Hire	£32.00
Marine Cadets	Hall Hire	£96.00

- 11.2. To agree the following payments.

- 11.2.1. To note that the council was advised that an electrical test was not necessary but a PAT electrical test was recommended.

Payee	Description	Method	Amount
Staffing	Salaries / HMRC / N.I	BACS	£1619.90
R. L. Smith	Grass Cutting	BACS	£160.00
My Plan	Mobile	DD	£30.99
Tyrell & Brown (Norfolk) Ltd	Village Hall PAT test	BACS	£60.00
Clerk	Zoom	BACS	£14.39
Clerk Expenses	Millage October	BACS	£46.80
Viking	Administration	BACS	£112.44
Eddies Gardening Services	Grass Cutting	BACS	£2030.00

- 11.3. To consider whether the Playing Field will require an additional cut in 2022.
- 11.4. To RESOLVE to AGREE to fund the purchase of the Winterton in Bloom plaque for the rose garden to commemorate 70 years of the late Queen Elizabeth's reign for the amount of £22.
- 11.5. To RESOLVE to AGREE to obtain the services of Rowland Smith for £475, to lay 11 slabs and relay 4 existing slabs to connect the end of the path, outside of the Village Hall, to the

path on the Village Hall Green to improve accessibility during wet conditions.

12. Administration.

- 12.1. To confirm that all Village Hall users have been invoiced up to the end of October.
- 12.2. To consider a date for a follow up meeting with Flegg CTL.
- 12.3. To RESOLVE to AGREE to apply for the Great Yarmouth Tourism Grant to support the cleaning of the beach toilets.
- 12.4. To consider purchasing a plaque to commemorate the Queen's Jubilee.
- 12.5. To consider the purchase of a new parish council laptop.
- 12.6. To consider the installation of a permanent flagpole outside of the Village Hall.
- 12.7. To consider purchasing an additional key for the Village Hall post box and the village notice boards.
- 12.8. To RESOLVE to AGREE to sign the Memorandum of Understanding between Norfolk County Council (Highways) and the Parish of Winterton, concerning the use of temporary Speed Awareness Messaging.
- 12.9. To consider adding a supplement charge for hirers using the electric heaters in the Village Hall to help towards the dramatic increase in electricity costs.

13. Any other Business for Future Meeting

To note any business for the next meeting of the council.

- 13.1. Environmental working group focus for 2023 – Cllr E. Punchard
- 13.2. Resilient Coast Grants scheme – Cllr E. Punchard.

14. The date of the next meeting

- 14.1. The next Finance Committee meeting will be held on Wednesday 9th November 2022.
- 14.2. The next meeting of the council will be held on Wednesday 30th November 2022.

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting RESOLVED to exclude the press and public during the following items due to the confidential nature.

15. Staffing

- 15.1. To RESOLVE to AGREE to appoint the temporary Clerk and Responsible Financial Officer to the permanent role.
 - 15.1.1. To RESOLVE to AGREE the contract as presented.

16. Village Hall

To consider a hirers request.