



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Kent

MINUTES OF WINTERTON PARISH COUNCIL MEETING

held at the Village Hall at 7.30pm on Wednesday 27 April 2022

Public Participation: A member of the public raised multiple items, individually responded to by the Chair.

1. Attendance and Apologies for Absence

Present: Cllrs Bobby (Chair), Coe, Carr, Clegg, Hartley, Parcell, Punchard and Smithson. Parish Clerk.

Apologies: Cllr McMahon – other engagement. Great Yarmouth Borough Councillors Bensly and Galer.

Nine members of the public were in attendance.

2. Declarations of interest for items of the agenda and applications for dispensations – none.

3. Minutes of the meeting held on 30 March 2022 were agreed and signed by the Chair.

4. Matters arising from the previous minutes – information only. The Clerk gave an update from GYBC who had confirmed a review of orders in relation to anti-social behaviour are to be reviewed in 2023.

5. Correspondence and Consultations:

- Email: Modification Footpath Order – Winterton to Hemsby. Noted

- GYBC: GYBC Consultations can be accessed [here](#).

6. Planning: To consider applications and decisions received within the month from [GYBC](#).

Applications made: None.

Decisions received:

06/22/0084/F: Winterton Beach car park, Beach Road, Winterton, NR29 4AJ. Relocation of car park entrance for Winterton Beach car park due to coastal erosion. Entrance to be relocated 18m west & further inland of the current location with a new entrance formed on north side of existing public highway and a new hard surfaced section 3m long. GRANTED

6/22/0021/F: Winterton Beach. Proposed installation of new cable through existing duct. GRANTED.

7. Financial Matters

7.1. Receipts of £23,965.65 for April 2022 were received.

7.2. The latest bank reconciliation and balance of £70,322.66, up to and including 31 March 2022 was received.

7.3. Expenditure payments of £3,689.78 for April 2022 were AGREED.

8. Updates and reports from Cllrs

- Cllr Carr gave an update on the village Jubilee Event. A programme of events is being produced.

- Cllr Parcell gave an update on the latest progress made with the wild flower project.

The Chair gave thanks to all of the volunteers involved and highlighted how lovely the village looked with a large contribution also made by the Bloomers.

9. Administration

9.1. Policies – The following policies tabled were AGREED.

- Privacy Policy, Privacy Statement Staff and Councillors, General Privacy Statement, Retention and Disposal, Policy, Press and Media Policy, Health and Safety Policy, Grant Awarding Policy and Filming at Meetings Policy.

10. It was RESOLVED, PROPOSED Cllr Coe, seconded Cllr Smithson to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Grass cutting quotations were considered.

It was AGREED, PROPOSED Cllr Clegg, seconded Cllr Hartley to appoint Mr E Edmonds for the current season 2022/23 to cut the Playing Field Grass.

It was AGREED, PROPOSED Cllr Clegg, seconded Cllr Smithson to appoint Mr R Smith to cut the specified areas grassed areas in the village for the current year 2022/23.

It was AGREED both contracts would be within the current budget set and a review of all grass cutting would take place before the new season starts in 2023.

Complaints for grass cutting will be addressed to the Cllrs with responsibilities in each area.

12. Staffing matters were discussed and included the appointment of a Locum Clerk in light of the Chairman accepting the resignation of the current Clerk and Responsible Financial Officer.

It was RESOLVED to appoint a Locum Clerk from mid-May to start a handover with the Clerk starting date 30 May 2022.

Next meeting – Annual Parish/Community Engagement Event Village Hall – 6.30pm Tuesday 3 May 2022

The next Full Council meeting will be held on Wednesday 25 May 2022. Noted

The meeting closed at 9.24pm

Signed The Chairman Date

Payments List April 2022

Bulb	Electricity	£94.61
Staffing Costs	Sal/HMRC/Pen/NI	£2,789.44
Clerk Expenses	Road Closure	£22.00
Plan Communications	Mobile Phone	£29.99
Wave	Water Utilities	£476.06
Clerk Expenses	Zoom	£14.39
Viking	Cleaning supplies	£150.32
Cllr Expenses	Wild Flower signs	£93.63
Cllr Expenses	Repairs	£11.35
Martham DIY	Padlock	£7.99
<u>Total</u>		<u>£3,689.78</u>
Income April 2022		
Allotment plot		£18.15
Precept		£23,947.50
<u>Total</u>		£23,965.65