



WINTERTON-ON-SEA PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 07918 978921; Email: clerkwinterton@gmail.com

Clerk to the Council: Mrs Catherine Moore BSc FSLCC

Chairman: Mr Eric Lund

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Winterton-on-Sea Parish Council at 7.30pm on Wednesday 15th May 2019 at Winterton-on-Sea Village Hall.

Catherine Moore - Parish Clerk

9th May 2019

The business to be transacted at the meeting is as follows:-

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Attendance and Apologies for Absence**
4. **Declarations of interest for items on the agenda and applications for dispensations**
5. **Minutes of the meeting held on 17th April 2019**
6. **Matters arising from the minutes, for information only**
7. **Adjournment for public participation, borough and county councillors, and councillors with any pecuniary interests**
 - a. Public Participation - 15 minutes
 - b. Borough / County Councillors
8. **Co-option to three vacant positions of Councillor**
9. **Appointment to Committees and Advisory Groups**
 - a. Village Hall Committee (6 members, minimum 1 councillor)
 - b. Playing Field Management Committee (4 councillors)
 - c. Neighbourhood Plan Advisory Group (4 councillors)
 - d. Finance Advisory Group (3 councillors)
 - e. Personnel Advisory Group (3 councillors)
 - f. Allotment Advisory Group (2 councillors)
 - g. Planning Advisory Group (3 councillors)
10. **Appointment of Councillor Responsibilities**
 - a. See sheet
11. **Adoption of the General Power of Competence**
12. **Planning**
 - a. Applications Received
 - i. 06/19/0175/O 30 Bulmer Lane: Erection of 3 bungalows and garages / carports.
 - b. Planning Decisions
 - i. 06/19/0135/F Shekinah, Bush Road: New roof to existing bungalow raising ridge heights to allow an attic conversion. **APPROVED**
13. **Correspondence and Consultations**
 - a. Nomination for the Norfolk ALC Executive Committee
 - b. Public liability insurance for Council appointed contractors
14. **Finance**
 - a. Receipts, payments and bank reconciliation for April 2019
 - b. Accounts for payment
 - c. Internal Audit Report
 - d. Approve Annual Governance Annual Return 2018/19
15. **Committee and Advisory Group Reports and Recommendations**
 - a. Village Hall Management Committee - update
 - i. Garage Sale
 - b. Safer Neighbourhood Action Plan

- c. Patient Participation Group
- d. Allotment Advisory Group - update
- e. Playing Field Management Committee - update
- f. Neighbourhood Plan Steering Advisory Group - update

16. Other matters

- a. Community Engagement Strategy - Review
- b. Data Protection Policy - Review
- c. Erosion update
- d. Action Plan 2019/20
- e. Local Council Award Scheme Quality Council Application

17. Action Log

18. Councillor Feedback and Items for the next Agenda

19. Date of next meeting: Wednesday 19th June 2019, 7.30pm, Winterton Village Hall.