



WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: clerkwinterton@gmail.com

Clerk to the Council: Stacey Kent

MINUTES FOR PARISH COUNCIL MEETING

held virtually at 7.30pm on Wednesday 31 March 2021

Public Participation

Cllr Punchard asked on behalf of a parishioners about the toilets light being left on overnight. Council agreed this would be investigated further. Dog Restrictions on the beach were also raised with further investigation required in relation to the current situation. **Cllr Punchard/Clerk**

901 Troop Cadets clarified that they would be restarting on 23 April 'outside' of the village hall only at this stage.

County Councillor Ron Hanton had nothing further to add on his previously circulated report or the Norfolk County Council annual report. Cllr Carr asked how to contact the Flooding Alliance. Cllr Ron Hanton added that NCC could be contacted by emailing him directly.

Great Yarmouth Councillor James Bensly updated Council as the flowerbed has now been removed. He added that GYBC are looking for Community Champions to distribute health information from GYBC, NHS, Public Health England or the government. Residents can call 0808 1962236. Bin collections will differ over the Easter period.

Great Yarmouth Councillor Noel Galer – the 'Footpaths Working Group' has been stalled due to the lack of access of a safe zoom format which has now been agreed. The 'Greenways to Greenspaces' organisation has been identified as a potential beneficial relationship. The Parish Council 'Traffic Management Working Group' is also an area of interest to him.

1. Election of Chairman for the meeting

Cllr Coe PROPOSED Mark Bobby as Chair for the meeting, seconded Cllr Smithson.

2. Attendance and Apologies

Present: Councillors Bobby (Chair), Hartley, Coe, Carr, Punchard, Parcell and Smithson. The Parish Clerk and 14 members of the public were also in attendance.

Apologies for Absence: Cllr Clegg – Illness.

3. Declarations of interest for items on the agenda and applications for dispensations were noted from Cllrs Smithson – Allotments, Cllr Carr – Resident Communications (Newsletter Group) and Cllr Hartley Cricket Club.

4. Minutes of the previous meeting - held on 24 February 2021. It was **Resolved** PROPOSED Cllr Hartley, seconded Cllr Smithson to agree the minutes as a true and accurate record.

5. Matters arising from the minutes, for information only

Some potholes previously reported and added to the programme of works list were completed.

6. Clerk's Report – was noted and published on the Parish Council website for information.

7. Correspondence and Consultations

Norfolk County Council highlights for 2020/21 – Co Councillor Ron Hanton. Noted.

Norfolk County Council - 1 million trees for Norfolk update. Cllr Punchard suggested compiling a list of locations to add more trees to the village. **CLLR PUNCHARD**

8. Planning:

8.1 Applications received from Great Yarmouth Borough Council (GYBC):

06/21/0133/F: Proposed erection of detached garage with home office suite above; along with redesign of existing highways access to the property. Pebble Lodge, The Craft, NR29 4AX.

Council Comments: No objections

8.2. Decisions received from GYBC:

06/20/0600/F: 23 The Holway Winterton NR29 4BU. Front and rear extension; remove roof; additional height to eaves and replace roof to form additional accommodation at first floor. REFUSED

8.3. Broads Authority Decisions: Noted.

Adoption of North Norfolk Landscape Character Assessment & Landscape Sensitivity Assessment Supplementary Planning Documents <https://www.north-norfolk.gov.uk/tasks/planning-policy/landscape-character-assessment-and-landscape-sensitivity-assessment>.

Adoption of the Peat Guide: <https://www.broads-authority.gov.uk/planning/planning-permission/design-guides>

8.4 Neighbourhood Plan update – GYBC have requested for the start of the consultation to be delayed until locations can be identified that can hold plans for inspection in line with the government roadmap timeline. Noted.

9.Team Dunerunner (TDR) will be providing a 'Bum to Beach' or 'Standy to Sandy' 5k program set over a 6-week period to assist participants into getting back too, or to start running after a possible prolonged period of reduced exercise. Cllr Hartley gave an update on the current situation regarding physical activity in line with the government roadmap. They are proposing to start again on 14 April to encourage new and regular members. Cllr Hartley confirmed that all covid compliance requirements have been risk assessed and considered to encourage local people and introduce people to running.

It was **RESOLVED** PROPOSED Cllr Coe, Seconded Cllr Carr to permit the group to use the playing field facilities to support the activity.

10.Village Hall

A request to plant a tree on the Village Hall Green was considered by Councillors. It was **RESOLVED** to permit planting of a crab apple tree PROPOSED Cllr Carr, seconded Cllr Coe.

Re-opening the Village Hall – Cllr Smithson added that the latest government guidelines indicate that 17 May 2021 is the earliest planned date to re-open the hall.

11.Updates from Cllrs

(a) Allotments - Water installation project - Cllr Smithson added the water installation had passed the inspection stage. A further certificate is required and in progress.

(b) Traffic Management Working Group – Cllrs discussed the option of purchasing more larger cones to accommodate the demand – April meeting.

(c) Residents Communication – Cllr Carr added further update at the next meeting. **CLLR CARR**

(d) Emergency Response Group –Cllr Smithson informed Council of the need for a short-term hardship fund for emergencies. Further investigation is needed – April meeting. **CLERK**

(e) Environment– Cllr Punchard gave the following updates.

- Coastal Partnership Working – further discussions with partners who have expansive knowledge in coastal matters is in progress. The Clerk is organising a meeting for this and will invite Cllrs Galer and Bensly.

- Cllr Punchard formally requested to contact Great Yarmouth Borough Council Planning Department to request a consultation with the Parish Council on the future Habitats Monitoring and Mitigation Strategy. It was **RESOLVED** PROPOSED Cllr Carr, seconded Cllr Coe.

- Fisherman's Heritage - work is in progress to create some interpretation material to raise the profile of the Fishing Heritage.

Cllr Coe asked for further time to meet to discuss the Traffic Management Group progress. The Chair suggested meeting again to discuss next steps. Cllr Bensly suggested it would be timely to contact NCC to add Gritting routes for the village. **CLERK**

12. Financial Matters

1. Bank reconciliation to 31 March 2021 will be circulated for the next meeting. **CLERK**

2. Expenditure: It was **RESOLVED** PROPOSED Cllr Bobby, seconded Cllr Coe to pay March payments.

HMRC	Salaries/PAYE/NI/Pensions	£3,387.46
KE Creative	Icarus Project Flyer	£50.00
Mikes Garden Care	Tree cutting and removal	£72.00
Northumbrian Water	Water Installation Inspection	£1,000.80
PKF Littlejohn LLP	External Audit 2020-21	£240.00
Tyrell and Brown	Playground Facilities Electrical Test	£171.60
Tyrell and Brown	Testing and External Light Fitting	£660.36
Vortex Grounds Maintenance	Grass cutting	£306.00
NALC	Subs 2021-22	£248.16
Mr John Smithson Expenses	Allotment Projects Supplies	£458.93
Clerk Expenses	Zoom meeting	£14.39
Council	Mobile Phone Contract	£29.99
Bulb	Electricity	£68.00

Total £6,707.69

Income for March 2021. Noted

Allotments	Annual Rent	£30.24
GYBC Galer	Ward Donation	£505.42
Credit	Payment	£20.35
GYBC	Grant	£2,096.00
		Total £2652.01

3. Receipt of Winterton Parish Precept and Concurrent Grant Functions 2021/22. Noted.

4. Proposal for support of short-term toilet provision.

Cllr McMahon added that with the demise of the cafe opening, the cleaning of the public toilets in Winterton unresolved during what is expected to be a very busy spring and summer. He added that although the Parish Council have no direct responsibility for the toilets it is an immediate concern for the village.

It was **RESOLVED** to allocate a one-off contribution of £840 to support cleaning (split into two payments of £420, reviewing in June to determine if the second payment is required) whilst catering arrangements on the car park are developed, PROPOSED Cllr Punchard, seconded Cllr Carr.

5. Accounting Package.

Moving the Council onto a cloud-base accounting package was discussed. It was **RESOLVED** to use Scribe at an initial cost of £386.50+VAT PROPOSED Cllr Carr, seconded Cllr Smithson.

13. Items for the next agenda

Winterton In Bloom request to erect 'Bug Hotels' across areas of the village.

Traffic management group – request for additional cones

Resident Communications

Emergency Response Support

14. Next meeting - Please note the next Full Council meeting is scheduled for Wednesday 28 April 2021 at 7.30pm

The meeting closed at 8.45 pm

SignedChairman.....

Parish Clerk is inviting you to a scheduled Zoom meeting.

Topic: Parish Clerk's Zoom Meeting
Time: Apr 28, 2021 07:30 PM London

Join Zoom Meeting


<https://us02web.zoom.us/j/84674807935?pwd=NWWhYmxYYWdmVjlGOE9aUVZwZ0NXZz09>

Meeting ID: 846 7480 7935
Passcode: 718059

Clerk Report: March 2021

Matters Arising from previous minutes	Next SNAP Priority Setting Meeting – 29/04/2021 at 7pm via Microsoft Teams confirmed.
Covid-19	Latest Government advice and forthcoming changes https://www.gov.uk/coronavirus
Correspondence/ Consultations/ Invitations received	<p>Great Yarmouth Borough Council reminds electors about election deadlines</p> <p>Great Yarmouth Borough Council is reminding voters who are not currently on the electoral register to sign up now if they wish to take part in the Norfolk County Council and Norfolk Police and Crime Commissioner elections, on Thursday, May 6. In addition to these two county-wide elections, there will be by-elections for one seat in both the Claydon ward and Ormesby ward of Great Yarmouth Borough Council, plus by-elections in the Ormesby ward and the Scratby ward of Ormesby St Margaret with Scratby Parish Council. The last date for registering to vote is Monday, April 19. Voters will have the usual range of options for casting their ballot – in person, by post, or by appointing someone they trust to vote in their place, known as a proxy vote. The deadline for receiving new postal vote and postal proxy applications is 5pm on April 20, and for a proxy vote the deadline is 5pm on April 27. The deadline for receiving new applications to vote by proxy (not postal proxy or emergency proxies) is 5pm on April 27. Registering to vote is easiest online via www.gov.uk/register-to-vote You can apply for a postal vote by completing the form available at www.gov.uk/government/publications/apply-for-a-postal-vote Alternatively, paper copies of these forms can be requested by contacting the local Elections Team via 01493 846327 or elections@great-yarmouth.gov.uk For more information about eligibility to vote, visit www.electoralcommission.org.uk</p>
Planning	<p>All planning applications and decisions can be viewed here: http://planning.great-yarmouth.gov.uk/OcellaWeb/planningSearch</p> <p>GYBC Local Plan Working Party. The hearings into the Local Plan Part 2. The latest programme can be found here: https://www.great-yarmouth.gov.uk/article/7316/Hearings-programme The hearings can be observed on the Council's YouTube channel: https://www.youtube.com/channel/UCcXjvwYFXW1zCUuE-MdZ8dw</p>
Village Matters	Agenda item: Village Hall/Community Centre Opening: Subject to any change in the roadmap, outdoor children's activities can restart from 29 March and indoor activities from no earlier than 12 April with the rule of 6.
Meetings Virtual meetings: NALC	NALC: Meetings - Preparation for the possibility of face-to-face meetings in July 2021. Whilst there has been considerable lobbying to extend or make the ability to meet virtually permanent at the present time the outcome is

	<p>uncertain. So, Councils should really start preparing for returning to physical meetings from 7 May. It is not totally clear whether changes made at Step 3, which will not before 17 May, will allow the return to face-to-face meetings. Step 4 of the Government's 'Roadmap out of Lockdown' would see the lifting of all restrictions, but this will not be before 21 June. When face-to-face council meetings do resume, there will still be a risk to attendees of COVID-19 exposure. Councils should conduct a risk assessment in advance of a face-to-face meeting which should give consideration to what can be done to reduce risk to councillors, staff and public. No meeting will take place until the Parish Council formally agrees.</p>
Communication	<p>Census 2021: Census day was 21 March 2021 and taking part is a legal requirement. This exercise gathers essential information that affects our communities such as in helping to plan and fund services like housing, education and healthcare. The website www.census.gov.uk has information and people are still being encouraged to complete online.</p>
	<p>The Government has published its 'COVID-19 Response - Spring 2021', setting out the roadmap out of the current lockdown for England. A summary can be viewed here.</p> <p>The roadmap outlines four steps for easing restrictions. Before proceeding to the next step, the Government will examine the data to assess the impact of previous easements. This assessment will be based on four tests which are that:</p> <ol style="list-style-type: none"> 1. The vaccine deployment programme continues successfully. 2. Evidence shows vaccines are sufficiently effective in reducing hospitalisations and deaths in those vaccinated. 3. Infection rates do not risk a surge in hospitalisations which would put unsustainable pressure on the NHS. 4. An assessment of the risks is not fundamentally changed by new Variants of Concern. <p>From 8 March, as a first step, some of the rules on what people can and cannot do will be changing:</p> <ul style="list-style-type: none"> • you will be allowed to spend time in outdoor public spaces for recreation on your own, with one other person, or with your household or support bubble. This means you can sit down for a drink or picnic. You must continue to maintain social distance from those outside your household. This is in addition to outdoor exercise, which is already permitted • pupils and students in all schools and Further Education settings will be able to return to face-to-face education • wraparound childcare can reopen and other children's activities can restart for all children where it is needed to enable parents to work, attend education, seek medical care or attend a support

	<p>group. Vulnerable children can attend childcare and other children's activities in all circumstances</p> <ul style="list-style-type: none"> • students on practical Higher Education courses at English universities who have not already returned and would be unable to complete their courses if they did not return to take part in practical teaching, access specialist facilities or complete assessments will be able to return • there will continue to be restrictions on international travel. Holidays will not be a permitted reason to travel • those seeking to leave the UK must complete an outbound declaration of travel form ahead of departure • the rules on visiting care homes will change to allow regular indoor visits for a single named visitor <p>No further significant changes will be made on 8 March. The 'stay at home' rule will end on 29 March but many restrictions will remain in place. People should continue to work from home where they can and minimise the number of journeys they make where possible. Later changes, including from 29 March, are set out in the roadmap.</p>  <p>https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean</p>
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Norfolk County Council: 1 Million Trees for Norfolk Update:

Applications and offers of support for tree planting as part of Norfolk County Council's ambitious plan to plant 1 million trees will open in May. At this time, we will encourage landowners to step forward to establish, nurture and maintain trees and hedges to deliver lasting benefits for the environment and Norfolk. Each County Councillor will have budget to spend on tree and hedge planting to support this great initiative. Where possible we aim to make this funding stretch further by working with partners. We have been linking up with the Woodland Trust, The Tree Council, Defra and the Forestry Commission to get a range of planting offers for the coming year. We will ensure that the right trees are planted in the right place for the right reason. We will match the planting that communities want with the best funding sources, so that we can deliver as

much planting as possible; at all scales from individual trees, gapping up existing hedgerows, up to the creation of large woodlands. As well as reducing the amount of plastic and herbicide used to establish trees, we will be asking communities to help us remove redundant plastic from old planting schemes so that it does not enter the soil and food chain. Until we open up offers for tree planting in May, we welcome suggestions on the type of planting landowners and particularly community groups would like to carry out. So far, we have received a wide range of suggestions, such as planting more trees within hedgerows, setting up community tree nurseries and planting more roadside hedges to reduce snow drifts. To help you understand your local area better we have produced a new map, The Tree and Hedge Explorer which shows all the trees and hedges across Norfolk. It is possible to overlay old historic maps onto this so that you can see where hedges, trees and woodlands used to be and how the trees can connect landscapes. Please use this mapping to find out more about your area and help you plan where planting could have the most benefit and link with neighbour's trees and hedges. More than 24,884 tree and hedge plants have been planted to date on parts of Norfolk's County Farms estate to increase tree cover and improve the condition of hedges. The tree planting includes Elm trees resistant to Dutch Elm disease. The hedging plants have been planted in biodegradable spiral guards into jute matting to make sure that the plants get off to the best start and to reduce plastic and herbicide use. To find out more about NCC's planting ambitions and strategy please visit 1 Million Trees for Norfolk - Norfolk County Council.

James Paget Hospital Briefing Sheet following Council of Governors Meeting – March 2021

This summary has been produced following the latest Council of Governors meeting that was held virtually, in public on 10th March 2021. All the papers and a recording of the meeting are available on the Trust website. We do hope that you find the content useful.

- The Trust has faced significant challenges with the number of Covid-positive patients far exceeding those in April 2020 although the situation is improving.
- Patients are at the centre of everything with staff striving to always deliver outstanding care. "Quality walkarounds" have been re-introduced which are unannounced visits with the fresh eyes of Paul Morris, Director of Nursing, to provide more detail on his vision and how quality, safety and the patient experience is developing.
- Communications with patients and family members are continuously reviewed and visiting restrictions, introduced during the pandemic, are being looked at.
- During the bad weather in February, members of the community used their 4x4 vehicles to help staff get to work which was very much appreciated.
- Support for staff wellbeing is a priority, particularly due to the pandemic. A range of initiatives are in place and continue to develop including how staff can be supported during the recovery phase.
- Over 21,000 vaccine doses have been administered from the vaccination hub situated in the Louise Hamilton Centre. The "accessible clinic" specifically adapted by Rebecca Crossley (Specialist nurse) to meet the needs of people with learning difficulties and Autism has received international recognition and has seen a significant take-up.
- The emergency department (ED) children's area is now open, and work is underway on the next stage of the ED development and the front entrance of both ED and the hospital.
- A mobile Cancer Care Unit will be coming soon which will enable patients to receive Chemotherapy treatment closer to home instead of having to visit the hospital.

- Work is ongoing to see how the numbers of falls with harm and pressure ulcers can be reduced.
- Management is working through the results of the 2020 Staff survey. The results will help identify areas for improvement and allow the celebration of any successes.
- Anna Davidson, Chair, has regular meetings with the Chief Executive and virtual weekly meetings with the Non-Executive Directors. She has also participated in several local, regional, and national virtual meetings.
- Anna also Chairs the new Board Strategic Projects Committee discussing Diagnostic Centres, Electronic Patient Records and early plans for a new hospital.
- Cancer standards have been maintained throughout the pandemic although urgent and emergency care standards have been affected. Performance in these areas should improve with the reduction in the number of Covid-positive patients.
- Unfortunately, the number of patients waiting over 52 weeks for elective surgery has risen but lots of work is being done to ensure no patient suffers clinical harm due to these delays, which will take some considerable time to reduce.
- Asymptomatic testing has been rolled out to all staff, who can now test themselves twice weekly.
- KPMG, the external auditors have been re-appointed by the Council and the contract for the internal auditors, PWC, has been extended by two years by the Trust.
- The national financial “top up” remains and together with the lower activity, hence a lower spend on elective surgery, the forecast is £1m surplus at year end.

If you have any questions, would like clarification on any of the items covered, or have any other matters that you would like to raise, please do not hesitate to contact us