

**Village Hall Committee Meeting on Tuesday 10th April in the Village Hall at
11am**

AGENDA

1. Apologies for absence
2. Minutes of meeting held March 2018
3. Matters arising - unless itemised for discussion later
4. Committee membership and vacancies - proposal for Parish Council AGM
5. Finance -
 - a) Draft Payments and receipts, bank reconciliation.
 - b) Internal Audit and inclusion in the Annual Governance and Accountability Return
 - c) Bank signatories and new bank mandate
6. New Data Protection Act and Parish Council audit
7. Maintenance and Risk Assessment
 - d) Future Plans
 - a) Regular maintenance - update
8. Future events
9. A.O.B.
10. Date of next meeting.