

# MINUTES OF WINTERTON ON SEA PARISH COUNCIL MEETING

held at the Village Hall at 7.30pm on Wednesday 24 November 2021

## Public Participation

A member of the public raised a number of issues:

- Fly tipping of trees on the playing field of a neighbouring property was reported – Cllr Bobby proposed to write to property owner/s to request clearance. **Clerk**
- Stolen sign on Bulmer Lane - reported by parishioner to Great Yarmouth Borough Council.
- Broken street lights have been reported to Great Yarmouth Borough Council and to 101 however, the call handler stated this was not a Police issue. Cllr Coe confirmed that PC Gary May had been informed and had shared the GY email address to report these issues. These details can be found on the PC website and will be added to social media to highlight recent vandalism. **Clerk**
- Speeding in the village - Cllrs confirmed the SAM sign is working.
- Planning application for Carters Garage – the Clerk confirmed no contact had been received from GYBC Planning Department. The amended application was still under consideration by GYBC.

A member of the public gave an update:

- Footpath The appeal against the refusal by Norfolk County Council, to amend the Definitive Map and Statement for the area for the 're-opening' of the footpath between Winterton-on-Sea, Chalet Park and Long Beach Road in Hemsby has been allowed. These details will be added to the definitive map for Norfolk and a re-classification of roads leading to it and away from it and disabled people will have access. Thanks was given to two parishioners who had started this work over five years ago.

GYBC and Norfolk County Council (NCC) Councillor James Bensly gave the following update:

- An increase in dog-fouling was being addressed with a GYBC social media campaign.
- Marina Centre Coffee Morning opportunity to attend - please contact Cllr Bensly to book.
- Party in the Parks event is taking place in St Georges Park, Great Yarmouth – 26 November to 5 December.
- Winterton School were looking to upgrade play equipment so grant funding options are being investigated.
- FACET project which is going to work in partnership with the businesses in our ward to help with the circular economy. Tourism/local business's working together with GYBC - the only council in the UK to be working on a reusable cup scheme.
- A meeting with NCC Highways Officers held with the Clerk and Cllr Clegg had been positive with potential village improvements discussed for 2023/24.

## 1. Attendance and Apologies for Absence

**Present:** Cllrs Mark Bobby (Chair) Nigel Coe, Marie Hartley, Marina Carr, Dawn Clegg, John Smithson, Emma Punchard and Norman Parcell. Seven members of the public and the Parish Clerk were also in attendance.

**Apologies:** were noted from Cllr Liam McMahan.

**2. Declarations of interest and applications for dispensations** - a dispensation held by Cllr Smithson is in place for 'Allotments'.

## 3. Minutes of the meeting held on 27 October 2021

It was **Resolved** that the minutes of the meeting of the Council meeting held on Wednesday 27 October (previously circulated to members) were agreed as a true and accurate record, signed by the Chair, PROPOSED Cllr Clegg, seconded Cllr Hartley, all in favour.

**4. Matters arising from the previous minutes** – information only.

(a) Broadland Futures Initiative Future Flood Risk meeting – Cllrs Bobby and Smithson informed Council that a 'Managed retreat' for the village is the view of the initiative. In the absence of a wider and documented strategy, an action for a 'Winterton' focussed event is required which will give Council the opportunity to hear more from local residents.

**Cllr Bobby/Smithson**

(b) NCC Highways Inspection – NCC Officers have confirmed they have programmed the siding out and verge cutting requested for Beach Road together with clearance of the sand. **Noted.**

## **5. Correspondence and Consultations:**

### **Email: Coastal Erosion on the beach**

Council received correspondence in relation to the recent erosion of the Beach. Items discussed included 'action needed to prevent further coastal erosion', the question of if there are there any 'plans to reinstate the beach access at the end of Beach Road', or to 'increase car parking capacity in the village'? Council agreed to meet with Coastal Partnership East (CPE) to request their advice and expertise in developing and facilitating a plan for the Parish Council. Cllr Bensly notified Council of a forthcoming meeting with representatives from CPE and NCC Highways in relation to protecting the nationally important 'Nature Reserve and Area of Outstanding Natural Beauty', recognising the toilets as an asset which aims to prevent anti-social behaviour on the reserve and looking at 'Beach Road' access. Cllr Bobby added short-medium plans for the Parish Council involved setting up a 'working group' to look at these issues.

**Cllr Punchard/Bobby**

### **Email: Concerns raised with the increase of signs in the village**

Council confirmed that they are aware of the recent increase of signs and are in the process of investigating the matter further. There is a small project which will be starting in January where the Council looks at all signs in the village to improve/remove or replace them to a professional standard. This is in line with improving the look of the village and to give a 'branding' that fits in with village life in a positive way.

**Clerk/Cllr Carr**

**GYBC:** GYBC Consultations can be accessed [here](#).

**NCC:** Have your say on Norfolk County Council's Budget Proposals – webinar booked 8 December 7pm.

## **6. Planning:** Decisions received from [GYBC](#):

**06/21/0747/F:** 2 Lavender Court Winterton NR29 4DG Proposed demolition of existing conservatory and erection of new single storey rear extension. **GRANTED**

**06/21/0687/F:** 17 Long Beach Estate Winterton, NR29 4JD - Proposed demolition of existing dwelling and construction of a new single storey dwelling. **GRANTED**

## **7. Updates from Cllrs**

7.1. Salvation Army Collection – Cllr Clegg informed Council that event had been successful giving thanks to the local volunteers who make the event possible. It was agreed to write a letter of gratitude to the local volunteer who picks up the items taking them to the Salvation Army stores.

**Clerk**

7.2. Environment - Cllr Punchard confirmed the following:

– Norfolk County Councillor Community Tree Fund - application was successful. Planning permission for the playing field and playground areas is in progress.

**Clerk**

– Encouraging more wildflowers in the village. A meeting with members of the Ecology and Environment Group, the Clerk and GYBC Officers is to take place in December 2021. Areas of the village which the Parish Council has responsibility will be investigated for suitable locations to grow wildflowers. Cllr Parcell is the new Council Champion of this piece of work.

**Clerk/Cllr Parcell**

7.3. Police - Safer Neighbourhood Action Plan meeting on 4 November 2021 – report previously circulated by Cllr Coe included the Police priorities for the last 3 months for rural villages focussed on police visibility with PC Gary May and his colleagues attending various public events. Looking forward, the priority across the whole Great Yarmouth area is street safe where individuals are encouraged to highlight locations or situations where they might not feel safe, [www.police.uk/streetsafe](http://www.police.uk/streetsafe) is the contact address and it allows individuals to quickly and easily record their comments.

Cllr Coe added that although he was unaware of the exact detail's, residents had reported the theft of the Remembrance Sunday Poppy collection money from the Church. Broken street lights have also been reported to the Police and GYBC for replacement.

7.4. Other – Cllrs Smithson, Coe and Parcell erected the Christmas Tree. New lights to be added imminently.

## 8. Financial Matters

8.1. November receipts of £66.00 – Village Hall hire. **Noted**

8.2. Expenditure payments for November and December 2021.

It was **Resolved** to agree the payments schedule PROPOSED Cllr Clegg, seconded Cllr Coe, all in favour.

8.3. To receive bank reconciliation for November 2021. Balance per bank statements as at 15.11.21: Unity Current Account - £40,203.85, Unity Savings Account £49,053.25, Net balance £89,257.10. **Noted**

8.4. To agree allotment plot cost, water use charges changes to the Tenancy Agreement for 2022.

It was **Resolved** to increase plot charges by 10% and note changes to the 'Tenancy Agreement' for 2022 with optional use of the water tanks at a cost of £7.00 per year.

8.5. Use of online bookings system for the Village Hall

It was **Resolved** to add an online booking facility to the website for the Village Hall – cost £148.20 set up, PROPOSED Cllr Clegg, seconded Cllr Smithson.

8.6. Budget setting for 2022-23.

It was **Resolved** to defer setting the Budget for 2022-23 to January 2022 as GYBC are yet to inform the Parish Council of the calculated 'Tax Base' for Band D properties

## 9. Items for the next agenda

– Budget 2022/23

## 10. Next meeting – Wednesday 26 January 2021

The Chairman **Resolved** to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

## 11. Staffing Matters

- The Clerk appraisal and training attainments for 2021 were noted.

- Staff contracts, it was **Resolved** to include discussed changes to Clerk contract PROPOSED Cllr Coe, seconded Cllr Clegg, all in favour.

-Caretaker appointment, it was **Resolved** to appoint the Village Hall Caretaker starting in December 2021 and include government recommendations in the contract, PROPOSED Cllr Smithson, seconded Cllr Clegg, all in favour.

The meeting closed at 9.26 pm

Signed ..... The Chairman ..... Date

Payments November 2021

Bulb	Electricity	£83.56
Cllr Clegg	Phone Expenses	£20.00
Staffing	HMRC/Salary/Pension	£2,512.18
J Robinson	Cleaning Costs	£216.00
Cllr Hartley	Key/Lock change	£8.00
Council	Mobile Phone Contract	£29.99
Vortex	Grass Cutting	£432.00
Viking	Village Hall Supplies	£49.97
Skippers Print and Design	Printing	£75.80
Clerk Expenses	Zoom	£14.39
CAN	Membership/Subscription	£50.00
<u>Total</u>		<u>£3,491.89</u>

Income November 2021

Hirer	Hall Hire	£66.00
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Payments December 2021

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Bulb	Electricity	£83.56
Staffing	HMRC/Salary/Pension	£2,489.64
Council	Mobile Phone Contract	£29.99
Clerk Expenses	Zoom	£14.39
PPL/PRS	Music License	£45.72
<u>Total</u>		<u>£2,663.30</u>

(4) November 2021