

Minutes of the Virtual Meeting of Winterton-on-Sea Parish Council Wednesday 29 July 2020 7.30pm

1. **Election of Chairman for the meeting** - Nigel Coe was elected as Chairman for the meeting.

Proposed Cllr McMahon, seconded Cllr Hartley.

2. **Attendance:** Cllrs Coe, Smithson, Hartley, McMahon and Punchard. S. Kent (Parish Clerk)

Four members of the public were in attendance.

Borough Councillor Noel Galer and County Councillor Ron Hanton were also in attendance.

Apologies were noted from Parish Cllrs Bobby and Parcell. PC May and Borough Councillor James Bensly also sent their apologies.

3. **Declarations of interest and dispensations** already in place include Marie Hartley as a member of the Cricket Club and John Smithson as an allotment plot holder.

4. **Minutes of the meeting** - held on 24 June 2020 were agreed Proposed Cllr Hartley, seconded Cllr Coe. Minutes to be signed post CV-19.

5. **Public Participation** - Public participation included contributions regarding grass cutting requirements and traffic management suggestions.

Borough Councillor Noel Galer gave an update on the Hemsby Coastal survey. County Councillor Ron Hanton update Council on recent NCC matters.

6. **Clerk's Report:** noted and included -

Bench: There was a discussion relating to a number of benches within the village. It was agreed to out on hold until further clarification was made to establish the situation with each bench. **Clerk**

Traffic Management: The Clerk had received a number of complaints regarding the 'grid-lock' situation. It was agreed to host an engagement event to gather parishioner's views and suggestions which could be collated to add to a traffic management plan. Cllrs Coe and Smithson agreed to host on Sat 15 August on the Green. **Cllrs Coe/Smithson**

7. **Correspondence/Consultations:**

Norwich Western Link consultation is due to run from Monday 27 July to Sunday 20 September 2020 people will be able to view information on the proposals and respond to the consultation via the Norfolk County Council website at www.norfolk.gov.uk/nwl. Noted.

Invitation for Parish Council Chairman to attend virtual meeting re-scheduled to Monday 27 July at 3.00pm with Rt. Hon. Brandon Lewis CBE MP. Due to short notice Council representatives were unable to attend.

Email: Concerns raised regarding restricted access due to car parking on North Market Road. Agenda item.

Web Enquiry: Request from 'Startrite' Shoes to host a photoshoot on the Beach:-_Cllrs asked for Clerk to respond with local contacts who can assist.

8. **Planning:**

- a. **Applications** received from Great Yarmouth Borough Council:

06/20/0284/F: Proposed single and two-storey extensions LOCATION: Sunny Lodge 1 Bush Road Winterton-On-Sea NR29 4BZ. **Council decision:** no objections.

- b. **Decisions** received from Great Yarmouth Borough Council: None.

- c. **Neighbourhood Plan Pre-Submission Consultation** – the Chair gave an update which included the collation of comments since the survey had closed. Further update is expected next meeting.

- d. **Broads Authority:** applications and decisions: None

- e. **Norfolk Coast Partnership:** Norfolk Coast AONB Management Plan Consultation. Noted.

9. Village Hall:

Risk Assessment/Action Plan—Cllrs considered the action plan and work in progress for hirers to be able to return to the hall. It was agreed to continue in light of government guidance in able to support hall users to return as soon as possible with an update brought to the next meeting. **Clerk**

Gazebo Hire: Cllrs to consider offering as an item for hire at a cost of £20 per day. - Next meeting.

- 10. Review of social distancing plans** – Use of the Parish Council Car Park was discussed. It was agreed to continue to permit use of the car park by the playing field users as initially intended.

- 11. Garage Sale** – Cllrs discussed the question of a garage sale in the village. Cllrs raised concerns about social distancing and their responsibility to allow a sale to take place whilst the health of parishioner's safety was the priority suggesting that next Easter may be a better time to hold further discussions. It was felt that due to the uncertainty of current times Council were not in a position to be able to organise this or suggest that others do so either. Council stated that the Traffic Management plan was the Council's priority right now and over the next few months.

12. Updates from Cllrs:-

Allotments - Cllr Smithson gave an update on the cost and work involved installing a water service to the allotments. It was agreed to investigate further funding opportunities to offset the cost. **Clerk**

Winterton Cricket Club - Cllr Hartley gave an update of the progress made in relation to the club returning to play and highlighted how strict procedures had been adhered to as requested by the Cricket Board.

- 13.** The Finance report was noted. Accounts for payment were agreed Proposed Cllr Coe, seconded Cllr Hartley. Tree works on the 'Green' were also agreed Proposed Cllr Smithson seconded Cllr McMahon at a cost of £643.86. Bank Balances - Unity Current: £18,673.30, Unity Instant Access: £49,023.25, Total: £67696.55

Balance: £64343.48

Payments:

Staffing (PAYE/NI/Pension) £1569.84	Viking PPE £84.47
Viking PPE £156.49	Viking VHall -Trolleys £155.98
Norse Eastern Ltd £281.00	Vortex Grounds Maintenance £306.00
Mikes Garden Care £36.00	SSAF Printing £19.80
Cllr Hartley Playing field Key £7.00	Cllr Smithson Travel Expenses £5.25
Bulb Energy Electricity £68.00	Ormesby Garden Machinery £31.00
S.Kent Clerk's Expenses £14.39	Plan.com Phone £29.99
C.Oliver Exp Hoover Bags £20.39	C.Oliver Exp Keys £12.00
C Fernandez Litter Pickers £32.67	Service Charge Banking £18.00
Handling Charge Bank £4.80	Winterton in Bloom Sponsorship £500.00

Total: £3,353.07

The meeting closed at 8.46pm

Signed Chairman..... Date

Date of next Full Parish Council meeting: Wednesday 26 August 2020 - 7.30pm

Winterton-On-Sea Clerk Report July 2020

Covid-19	Risk assessment: Cllrs Smithson/Clerk and Caretaker met at the Village Hall. Cleaning has taken place, hirers contacted, keys cut, PPE purchased, chair trolley delivered. Signs on order. Self-dispensing hand sanitizers out of stock – in progress.
Communication	Police update: Community newsletter CV-19 (agenda pack) Norwich Western Link: Local Access consultation is due to run from Monday 27 July to Sunday 20 September 2020 people will be able to view information on the proposals and respond to the consultation via the Norfolk County Council website at www.norfolk.gov.uk/nwl .
Council meetings	Local council meetings: NALC and Society of Local Council Clerks are strongly advising local councils to continue to meet remotely.
Broads update	Here is the link to this month's Broads Briefing: https://mailchi.mp/a0288cce2e55/broads-briefing-covid-19-july
Planning	All planning applications and decisions can be viewed here: http://planning.great-yarmouth.gov.uk/OcellaWeb/planningSearch Norfolk Coast Partnership: AONB Management Plan Consultation http://www.norfolkcoastaonb.org.uk/partnership/2019-24-management-plan-consultation/377
Village Matters	Highway lining –In progress Parking: Clerk has received a number of emails and comments with requests for the Parish Council to address the situation which needs a Council response in terms of actions moving forward.