

MINUTES OF WINTERTON-ON-SEA PARISH COUNCIL MEETING

held at the Village Hall at 7.30pm on Wednesday 29 September 2021

Public Participation - Items raised by members of the public

Planning Application – The Virgin Media Building (former) Low Road Winterton 06/20/0571/F.GRANTED GYBC (Local Planning Authority). A member of the public raised concerns over vehicular access to the building. Another member of the public expressed their disappointment in how the Council did not object to the application. The Chair clarified that the concerns raised by parishioners were also raised by the Parish Council in January 2021 whereby further information was requested of from the Planning Department, however despite requests from the Council sent to GYBC Planning Department at the time, they had not received a 'response' to the request for further scrutiny on the application. Cllr Hartley requested for the Council to put forward their disappointment to GYBC in the lack of response and further information requested by Council. **Clerk**

Playing Field Car Park – A member of the public raised the matter of giving parishioner 'key' access. Cllr Hartley stated that Council wished to work with residents to discuss the best way to monitor the situation in order to find a suitable solution for everyone. Priority for the car park is for the benefit of all people in the village and to ensure that the playing field is also secure. Cllr Hartley suggested working together moving forwards and agreed to exchange details after the meeting. **Cllr Hartley**

Hedge Cutting – A member of the public added hedges near to Somerton Road were in need of attention. Cllrs clarified that this was the role of GYBC and the Clerk highlighted the effectiveness of the GYBC 'Love Clean Streets' – Report It App which can be used by members of the public for reporting.

Campervan in local property – A member of the public asked if there was any update on the property raised at the last meeting. The Clerk confirmed that no response had been received. The Clerk suggested contacting GYBC Environmental Health for further inspection. **Clerk**

Flood Risk – The Chairman of Somerton Parish Council raised the matter of working in partnership with Winterton and Somerton Parish Councils to request the Environment Agency to organise a face-to-face stakeholder meeting. Cllr Punchard agreed to attend Upper Thurne Working Group meeting with Cllr Carr. It was AGREED to all work together. **Cllrs Punchard/Carr**

Cadets - gave an update highlighting how a Cadet had been made 'Mayor's Cadet'. The Cadets have been picked as one of the 'Mayor' charities for the year and are going to be involved with the Jubilee Working Party for GYBC.

1. Attendance and Apologies for Absence

Apologies were received from Cllrs Bobby and Smithson, GYBC Cllr Noel Galer and Norfolk County Cllr Bensly.

Present – Cllrs Nigel Coe (Chair), Marie Hartley, Liam McMahon, Punchard, Carr, Parcell and Clegg. Ten members of the public and the Clerk were also in attendance.

2. Declarations of interest for items of the agenda and applications for dispensations – None.

3. Minutes of the meeting held on 25 August 2021 - were agreed and signed by the Chair as a true and correct record PROPOSED Cllr Clegg, seconded Cllr Carr - all in favour.

3. Matters arising from previous minutes

A Million Trees for Norfolk Initiative - Clerk gave an update to confirm that an application for trees was in progress. The new County Councillor-supported pilot scheme for free tree packs for parish councils and community groups is being undertaken by members of the Environment and Ecology Group with support from NCC Cllr Bensly.

Cycling and Walking Great Yarmouth Borough Council Consultation working in partnership with Norfolk County Council to create a Local Cycling and Walking Infrastructure Plan for Great Yarmouth and Gorleston. Cllrs raised the matter of connectivity where possible. It was AGREED to contact Footpath Officers to highlight this. **Clerk**

5. Correspondence and Consultations:

Letter: Queens Jubilee Beacons Project June 2022 – Brandon CBE MP. **Noted.**

Consultation: GYBC are conducting a consultation exercise for their Council Tax Support Scheme for 2022/23. The survey is open from 30 July 2021 until 22 October 2021. **Noted.**

6. Planning: To consider applications and decisions received from GYBC for comment:

06/21/0747/F: Proposed demolition of existing conservatory and erection of new single storey rear extension, 2 Lavender Court Winterton Great Yarmouth Norfolk, NR29 4DG.

Council Decision: No Objections raised.

Neighbourhood Plan Consultation: Focused consultation on recent changes to the National Planning Policy Framework <https://www.gov.uk/government/publications/national-planning-policy-framework--2>
Noted.

7. Village Hall

7.1. To note the recent advert for a replacement Caretaker posted on Wednesday 22 September. Closing date is 10 October with interviews to take place during the first week of November. **Noted**

7.2. To note the Salvation Army Collection arranged for Thursday 18 November 5-7.30pm. People can visit the Village Hall to donate items of their choice between these times. **Noted**

8. Financial Matters - Receipts, Bank reconciliation and Expenditure Payments for September 2021

8.1. To agree expenditure payments for September 2021 and note bank reconciliation.

It was **RESOLVED**, PROPOSED Cllr Clegg, seconded Cllr Coe to agree the payments schedule.

8.2. To note receipts including the Concurrent Grant and Precept payment of £22,081.50. **Noted**

Receipts: Garage Sale: £214, Village Hall: £63.00, Precept Payment: £22,081.50 – Total £22,358.50.
Bank Balance: Current Account £47,142.93, Savings Account £49,053.25–Total £96,196.18.

9. Updates from Working Groups/Events - Cllrs

9.1. Garage Sale – Cllr Coe mentioned how the sale was very successful with proceeds going towards the mural project.

9.2. Traffic Management Multi-Agency Meeting – Cllr Coe reported how he and Cllrs Bobby and Clegg had met with NCC Officers. After a discussion and visual walk around the village, the possibility of double yellow lines was highlighted. Cllr Coe added that this would not be a quick or cheap fix but was promising in addressing some areas of concern. Residents will be included in a consultation exercise to be held in the near future and once a strategy has been drafted. Cllr Carr added comments previously submitted by residents may now have changed with the cones seen as a benefit. Cllrs added that the next period of time for more visitors would be Half-Term and Seal Season.

9.3. Mural Project – Cllr Punchedard reported that Council had managed to get all of the money needed for the project from Norfolk Coast Partnership, Norfolk County Council Local residents/businesses. Final approval for the mural is needed to go ahead and the toilet block itself needs to be primed before the final paint. Based on the current weather the work may have to be postponed until the Spring if it does not happen in October half-term. Cllr Punchedard added that the Open University also wish to contribute with some Sonic post card games.

9.4. Ecology and Environment Group – Cllrs Punchard and Carr

Winterton Ecology and Environment Group have had their first meeting. The next meeting is scheduled for 12 October on zoom. Some positives included:

- Russian vine taking over some beach areas so volunteers are going to be supported by Natural England in November.
- The group will be working with Winterton in Bloom looking at grass-cutting in the village and working on re-wilding which may need support from Council.

- Beach Cleaning and Rubbish was raised. Cllr Punchard added how Winterton Edge are talking with GYBC about a 'Food Waste Management System'. Waste and Bins needs to go on the Environment and Ecology Working Group next agenda to look at a Waste Multi-agency meeting – **Cllr Punchard** will contact some local parishioners who may have local knowledge to take the issue forward.

9.5. Parish Liaison Meeting held on Monday 27th September – Cllr Carr gave an update to include GYB Councils review of litter and waste recycling and the way it moves forward. This will happen in December and January 2022. There will also be a Sport review coming in future months.

10. Administration

10.1. Signage across the village and Council Style Guide.

Cllrs **RESOLVED**, PROPOSED Cllr Coe, seconded Cllr Carr to DEFER the item to a later meeting once all stakeholders have been considered, all in favour.

10.2. Councillor Surgeries and agreed timetable.

It was **RESOLVED**, PROPOSED Cllr Clegg, seconded Cllr Carr to hold Cllr Surgeries in the village hall 'open invitation' for residents on a monthly basis on the second Saturday of each month from 11-12pm. Cllr Coe agreed to do the first surgery. Dates to be confirmed on the Parish Council website. **Clerk**

11. Items for the next agenda

Christmas Seal Season Plan – Cllr Carr/Punchard
Voluntary Closure of the Beach
Winterton Charity Support – Cllr Smithson
Winterton Carers Group Support
Christmas Fayre – 4 December 2021

12. Next meeting – Wednesday 27 October 2021

The meeting closed at 20.48pm

Signed The Chairman Date

Payments List Sept 2021

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Bulb	Electricity	£83.56
EON	Utilities	£22.07
PKF Littlejohn	Audit	£360.00
Staffing	PAYE&NI/Pension	£2,268.47
Council	Mobile Phone Contract	£29.99
ICO	ICO Renewal	£40.00
Viking	Printer Ink	£66.99
Vortex Grounds Maintenance	Grass cutting	£432.00
Clerk Expenses	Zoom	£14.39
NALC	Training	£36.00
M. Carr	Cones and Guide	£48.99
<u>Total</u>		<u>£3,402.46</u>
<u>Income Sept 2021</u>		
GYBC	Precept	£22,081.50
Garage Sale	Participation Fees	£214.00
Hall Hire	Hire Fees	£63.00
<u>Total</u>		<u>£22,358.50</u>