

Minutes of the Virtual Meeting of Winterton-On-Sea Parish Council Wednesday 28 October 2020 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting will be a virtual meeting held online. This legislation may remain in place until 7 May 2021.

Public Participation

Norfolk County Councillor Ron Hanton – has sent regular updates with nothing further to add at this time.

Cllr Bensly – signage with Cllr Carr regarding the seals and was undertaking some Gardening around the beds located close to the Playing Field with the Winterton Bloomers Group.

Anne Casey Coastal Adaptation Officer gave a presentation on the Coastal Partnership East's work. Bernard Harris GYBC was also in attendance.

Cllr Punchard asked what support the Parish Council can give to aid the work that was already happening. Anne added how Council can keep in touch and agreed to return to another meeting to show some photographs for potential breaches and the valley

Election of Chairman for the meeting Marie Harley PROPOSED Mark Bobby as Chair for the meeting seconded Cllr Punchard.

Attendance Cllrs Present were Marina Carr, Dawn Clegg, Nigel Coe, Marie Hartley, Emma Punchard and John Smithson.

Apologies for Absence PC Gary May. Cllrs Norman Parcell and Liam McMahon – Absent
Parish Clerk S. Kent was also in attendance.

Eight members of the public were present.

Declarations of interest for items on the agenda and applications for dispensations

Councillors wished to state dispensations are held by Cllr Smithson as an allotment plot holder. Cllr Hartley is a member of the Cricket Club, Cllrs Carr and Punchard declared an interest in Friends of Horsey Seals and Cllr Carr declared an interest in item 7 Planning application number: **06/20/0497/F**.

Minutes of the meeting - held on 30 September 2020 were agreed. Cllrs raised the point that the Track and Trace app 'working' phrase may be interpreted as referring to the process for the area when this is not necessarily the case. The Clerk clarified that the QR 'Track and Trace' app was 'up and running', PROPOSED Cllr Coe, seconded Cllr Bobby.

Matters Arising from Previous Meeting – None.

Clerk's Report - noted

Cllr Carr left the meeting.

Planning

Applications received from Great Yarmouth Borough Council (GYBC):

06/20/0497/F: Replacement single storey rear extension and formation of porch and relocation of front door and associated works LOCATION: 19 'The Holway' NR29 4BD.

Council Decision: No objections

Cllr Carr returned to the meeting.

Decisions received from GYBC: None

Broads Authority: applications and decisions: None

Seal Popping Document –Cllr Punched had been working with Cllrs Carr and Clegg and Smithson with the intention of getting statutory organisations to manage the Seal Popping challenges.

It was suggested that the Parish Council contribute towards a gate for the Fisherman in response to concerns raised regarding access on the beach. Borough Cllr Noel Galer kindly offered to pay for the gate which was accepted by Council. Signage was discussed as it was looking tatty in some places. Some notices will need to be renewed in areas of the dunes and beach. Cllrs Punched, Carr Clegg and Smithson will be meeting to work on a statement to communicate the new process of visiting in light of Covid-19

Cllrs Carr/Punched/Smithson.

Remembrance Sunday –The Chairman raised the important tradition of laying a 'Wreath'.

The Chair confirmed his intention to attend the ceremony to lay the wreath with the government Covid-19 guidance. The Chair encouraged putting poppies in the windows of own local homeowners to remember

Salvation Army – The Chair noted that the collection will now take place at the Church rooms.

Roles and Responsibilities – the Chair gave an update on the workshop held with Cllrs to update the roles and responsibilities. Cllr Clegg AGREED to become Chair of the Finance Committee PROPOSED Cllr Coe, seconded Cllr Punched.

Administration:

Schedule of Parish Council meetings previously circulated. AGREED.

List of Policies for review were presented by the Clerk. Noted

Environmental aspects were suggested for addition to the reviewed policies. The Clerk welcomed Cllr input and will send to Cllrs Carr and Punched for suggested wording. **Clerk**

Financial Matters: The Finance report and bank reconciliation was received. Cllr Clegg had checked in advance of the meeting. Expenditure payments were agreed, PROPOSED Cllr Hartley, seconded Cllr Coe.

Payee	Description	Amount
Staffing	Salaries/HMR/Pension	£1671.65
ICO	Data Protection	£35.00
Vortex	Grass cutting	£306.00
Mr Plummer	Toilet Replacement	£175.20
Caretaker Expenses	Key cutting	£4.95
Clerk Expenses	Zoom meeting	£14.39
Clerk Expenses	Traffic cones	£299.40
Council	Mobile Phone Contract	£29.99
Bulb	Electricity	£68.00
Service Charge Sept		£18.00
		Total £2622.58

Correspondence/Consultations: Noted.

Invitation: Q&A Zoom Session with Police and Crime Commissioner, Lorne Green Friday 6 Nov 2020 at 6 pm. Cllr Coe has booked onto the session and will take any questions to the meeting. Cllr Coe agreed to attend and update Council at next meeting. **Cllr Coe**

Email: NALC becomes a Cooperative. Noted.

Updates from meetings held within the month:

Allotments – Cllr Smithson gave an update. Plots had been measured as part of a parity exercise. Plot costs have not been increased since 2011. Cllrs Smithson was keen to ensure that in consultation with plot holders a fair process was applied with supporting reviewed policies. All information would be communicated to plot holders in relation to all plots in a fair way.

Playing Field Management Committee - Cllr Hartley gave an update to Council from the latest Committee Meeting held on 14 October. The challenges of Covid-19 had seen a limited season. A notable conversation had taken place around recent storms and wind damage to trees and fencing. The Cricket Club were successful in obtaining a grant to install an electric scoreboard which is now in place. Some cricket had been played with some junior cricket also taking place in strict accordance with NCB guidance. Design of the changing rooms is on pause due to CV-19 with a timeline being looked at in February. Next year will look at potential options to prepare of the next season. A review of the options available will take place with simpler options' and the potential for applying for external funding.

Consultation with parishioners will be of the utmost importance. Cllr Hartley added that she is keen to work on a timeline to get a plan in place

Cllr Smithson raised the issue of recent Trees which were damaged in the poor weather. GYB Cllr Bently offered to contact the tree officer to arrange a visit. It was AGREED for the Clerks request for a Trees Survey to be completed on all areas the Parish Council was responsible for. **Clerk**

Finance – Cllr Clegg updated Council on the work in progress regarding budget setting. Chair thanked and welcomed how new members of the Council had been contributing to Parish Council activity.

Nature Reserve: Cllrs Carr and Punchard met with Natural England who is engaged in Winterton activities. It is hoped that residents are able to benefit from the work which is happening to improve local engagement and education. Cllr Punchard added how this links to signage and better communication needed across the village which Cllrs are working towards. **Cllrs**

Councillor Feedback and Items for the next Agenda

The Chairman highlighted how the Police had advised to do a 9pm check of homes and keep watch on heating oil within the village.

Cllr Noel Galer is putting a Footpath working party together for Footpaths – Cllr Marie Hartley AGREED to be part of this. **Cllr Hartley**

The Chairman resolved to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. Staffing The Personnel Committee informed Council that the Clerks Annual Appraisal was in progress.

Date of next Full Parish Council meeting: Wednesday 25 November 2020 - 7.30pm

The meeting closed at 21.19pm

Chairman.....Date