



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Kent

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 25 May 2022

AGENDA

Public Participation – Opportunity for member of the public to ask questions and to hear reports from Great Yarmouth Borough Council (GYBC) and Norfolk County Council (NCC) Councillors, and Councillors with any pecuniary interests (20 minutes maximum time permitted).

1. To elect a 'Chairman' for the forthcoming year and to receive a declaration of acceptance of office.
2. Attendance and Apologies for Absence – to consider apologies and note those present.
3. To elect a Vice-Chairman for the forthcoming year.
4. Declarations of interest for items of the agenda and applications for dispensations
5. Minutes of the meeting held on 27 April 2022.
6. Matters arising from the previous minutes – information only.

7. Correspondence and Consultations:

- GYBC: Consultations can be accessed [here](#).
- Hemsby Parish Council Neighbourhood Plan Regulation 14 Public Consultation

8. Planning: To consider applications and decisions received within the month from [GYBC](#).

Applications made:

Norfolk County Council

LLCON/2022/0001: - Norfolk County Council Local List for Validation of Planning Applications Consultation

Draft, 2022: Invitation to respond their [consultation](#) held from 16 May - 11 July 2022.

Great Yarmouth Borough Council

06/22/0054/CD: Development- Discharge of conditions 4, 5, 7, 9 and 10 of PP 06/21/0410/F. Location: Caters Service Station, Black Street, Winterton-On-Sea, NR29 4AP.

06/22/0055/VCF: Development: Variation of condition 2 of PP 06/21/0410/F - Change to internal layout
Location: Caters Service Station, Black Street, Winterton-On-Sea, NR29 4AP.

Decisions received: None

9. Financial Matters

9.1. To note receipts and agree expenditure payments for May 2022

9.2. To consider Financial Year-end matters:

- a) To consider, approve & sign the Annual Governance Statement (Section 1 of the Annual Return/AGAR)
- b) To consider, approve & sign the 2021-22 accounts (Section 2 of the Annual Return/AGAR)
- c) To approve the Explanation of Variances over 15%.
- d) To note the requirement for a new auditor for the forthcoming interim audit - financial year 2022-2023.

10. Village Matters

10.1 To consider the RSPB request for a Bottle Drive Outside Village Hall

10.2 Updates and reports from Cllrs

- Safer Neighbourhood Action Plan meeting minutes held on the 12 May 2022 (Previously circulated)

11. Administration

11.1. Policies - to review any policies tabled and includes:

- Annual review of Council General Risk Assessment 2022/23.

12. Roles and Responsibilities – to review for 2022/23

13. Annual Parish Meeting & Engagement - to note the minutes of the event held on Tuesday 3 May 2022.

14. To RESOLVE to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

15. To consider staffing matters in relation to the appointment of a Locum Clerk.

16. To approve financial matters in relation to banking arrangements.

Next meeting Wednesday 29 June 2022

Published 19 May 2022

S. Kent

S. Kent - Parish Clerk