



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Liam McMahon
Clerk to the Council: *Jolene Towne*
Responsible Financial Officer: Jolene Towne

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7 pm on Wednesday 27th November 2024

Date: 21/11/2024

Clerk:

J. Towne

AGENDA

1. Apologies and Quorum determined.

- 1.1 Apologies received.
- 1.2 Quorum determined

2. Declarations of Interest

- 2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item
- 2.2 To consider any dispensation requests received.

3. Minutes of previous Meeting

- 3.1 To approve the minutes of the Council meeting held on Wednesday 30th October 2024.
- 3.2 To review the Action Log from that meeting (*where not included in this agenda*)
- 3.3 Any matters arising from those minutes/actions not covered in this agenda, must be tabled for discussion (at the discretion of the Chair).

4. Public Participation and Reports

- 4.1 To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 4.2 To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 4.3 Open forum for members of the public.
- 4.4 Cllrs could briefly present items raised with them by residents but should always encourage members of the public to raise their own issues in this forum

5. Regular Council Business: Reports and updates

5.1 Village Hall

- 5.1.1 Councillor/s Update/s *; to include Fire Door Obstructions in VH (chair trollies)
- 5.1.2 Preventative Maintenance Plan & status
- 5.1.3 To consider the possibility of installing Wi-Fi in the Village Hall

5.2 Recreation Ground

- 5.2.1 Councillor/s Update/s *; to include Recreation Ground car park trees require attention
- 5.2.2 Preventative Maintenance Plan status

5.3 Allotments

5.3.1 Councillor/s Update/s *;

5.4 Village Maintenance

5.4.1 Councillor/s Update/s *;

5.5 Traffic Management

5.5.1 Councillor/s Update/s *;

5.5.2 Plan status.

5.6 Green spaces

5.6.1 Councillor/s Update/s *; To include, dogs reported in Children's Play Area (DC)

5.7 Maritime/Beach matters

5.7.1 Councillor/s Update/s *; inc. recent enquiry regarding the steps down to the beach from Beach Rd/ Winterton Valley Estate.

5.7.2 Update on Coastal Adaptation Meeting (EP)

6. Committee / Working Group Reports

6.1 Finance Committee: No Report

6.2 Environment Working Group: No Report

6.3 Newsletter

6.3.1 Confirm the date of distribution of the first newsletter of 2025.

7. Correspondence, Consultations and Administration

7.1 Cllr J. Bensly - NCC Updates (3)

7.2 Operation Randall Newsletters (1) and other Police newsletters

7.3 Correspondence received for council consideration. None

8. Projects, Proposals and Events

8.1 To consider a proposed "Drop in" session regarding benefits, pension credit and other relevant services will be available. To be held in the Village Hall in January 2025 (24th or 31st). (DC)

9. Planning

9.1 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

9.1.1 Applications Received: Four as below

9.1.2 Applications Update: *If not shown below, all applications before Aug '24 have been closed.*

Winterton-on-sea Parish Council Meeting Agenda, 30th October 2024

Reference	Location	Proposal	Date PC Informed	Received by GYBC	Type	Status
06/24/0736/HH	Sea-clef Bush Road NR29 4BY	Restructuring of roof and gables, minor alterations to existing fenestration details, revisions to internal layout and associated works.	20-11-24	17-09-24	Householder	Undecided
06/24/0855/TCA	Ketch Cottage Marine Crescent, The Lane Winterton-on-sea NR29 4BN	Proposed works to trees in a Conservation Area T1: Hawthorn (<i>Crataegus monogyna</i>). Fell tree due to severe decline from ivy suppression and poor growth habit. T2: Wild Cherry (<i>Prunus avium</i>). Reduce lateral spread by approx. 3 metres from 12 metres to approx. 8 metres to reduce weight loading on bifurcations, Reduce height by 2m from 5 metres to 3 metres.	20-11-24	29-10-24	Trees in Con.Area	Undecided
06/24/0792/VCF	The Ocean Tides The Holway NR29 4BS	Variation of Condition 3 (Occupation and use restrictions on restored outbuilding) of planning permission 06/24/0133/HH, to allow The Old Lookout and Chalet outbuildings to be restored and used without restriction of future use as an annex or for visitors' accommodation incidental to the use of the main dwelling	14-11-24	04-10-24	S.73 app - full	Undecided
06/24/0744/HH	Endcot North Market Road NR29 4BH	Demolition of existing porch and replacement with new porch to front elevation. Relocation of rear elevation window and insertion of new rear elevation window to improve amenity.	20-11-24	21-09-24	Householder	Undecided

- 9.1.3 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.
- 9.1.4 To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable - None
- 9.1.5 Councillor/s Update/s *;

10. Financial Matters

- 10.1 To note receipts to-date for November 2024 – *list attached*.
- 10.2 To agree payments to be made by the end of November 2024 – *list attached*.
- 10.3 Confirm all invoices for hire/rent for November have been issued – DC

- 10.4 To approve Payment to Winterton on Sea Church for £1300 from Concurrent Fund for Churchyard.

11. Policies and other Calendar Items

- 11.1 Confirm proposed meeting dates for 2025
11.2 Propose 2 x meetings in January with one solely for budget setting (DC)
11.3 To review, approve and adopt the Data Protection Policy for this parish council

12. Business for Future Meeting

- 12.1 The date of the next Finance meeting is set for Wednesday 11th December 2024 at 6.30 pm in the Village Hall.
12.2 The date of the next meeting is set for Wednesday 29th January 2025 at 7 pm in the Village Hall.

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.