



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned, press and the public are invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 28th September 2022.

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes from the meeting held on 27th July 2022.

3. Declarations of interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

4. To receive updates on matters not elsewhere on the agenda.

No decisions may be taken under this item.

- 4.1. Jubilee Trees – The application was successful. They will be collected in January ready for planting.
- 4.2. Paving Stones – A report will be given to councillors once quotes are received.
- 4.3. Waiting on confirmation from highways to proceed with the Parish Partnership application for an additional SAM2 sign.
- 4.4. An electrical PAT test for the Village Hall is scheduled for Tuesday 4th October.
- 4.5. Waiting for confirmation on a date for a fire inspection for the Playing field facilities.

5. Public Participation and Reports (20 minutes maximum).

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly.
- 5.2. Public Participation

6. Correspondence and Consultations.

- 6.1. Community Benefit fund for Hornsea 3 offshore wind farm. Circulated.
- 6.2. Email: a review from recent visitors praising the cleanliness and aesthetics of the Village. Circulated.
- 6.3. Email: a request to add an additional street to the proposed location of yellow lines.
- 6.4. Norfolk ALC Share Certificate. Circulated.
- 6.5. Norwich Western Link consultation – rescheduled date for Costessey consultation event. Circulated
- 6.6. Email: request from a neighbouring parish for support regarding signage on a joining bypass. Circulated.

7. Funding.

- 7.1. To receive a report on installing WIFI in the Village Hall from the IT committee.
- 7.2. To consider and agree whether there is a need to bid for the Prince's Countryside Fund.
- 7.3. To consider and agree whether to apply for the Resilient Coast Grants scheme.
- 7.4. To consider and agree the next steps in obtain a TRO for yellow line waiting restrictions.

8. Bush Road Steps.

To consider any further action.

9. Playing Field.

To consider an agreement with the Fleegburgh Football Club to use the Playing Field for the 2022/23 season.

10. Salvation Army Annual Village Collection.

To consider and agree a date and time to hold the Salvation Army Annual Village Collection.

11. Workshops.

11.1. To consider and agree whether to organise a water safety workshop.

11.2. To consider and agree whether to organise a defibrillator training workshop.

12. Planning.

12.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

12.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after the publication of the agenda.

12.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority.

12.3.1. BA/2022/0222/CUPA - Winterton Holmes, Buildings, Holmes Road, Prior approval for change of use to Class E. Prior approval granted. Circulated.

13. Financial Matters.

13.1. To note receipts for July and August 2022.

Payer	Description	Amount
Tennis Club	Hall Hire	£72.00
Tennis Club	Hall Hire	£72.00
Marine Cadets	Hall Hire	£72.00
Cinema Club	Hall Hire	£24.00
Zumba Gold	Hall Hire	£24.00
Norfolk Wildlife Trust	Hall Hire	£120.00

13.2. To agree payments made in August.

Payee	Description	Amount
Staffing	Salaries / HMRC / N.I	£1375.46
Mr R. L. Smith	Grass Cutting	£280
My Plan	Mobile	29.99
Wave	Village Hall Water	£25.08
Wave	Playing Field Water	£19.55

13.2.1. To note that an outstanding payment of £148.25 from the financial year 2020/21 was made to HMRC.

Payee	Description	Amount
Staffing	Salaries / HMRC / N.I	£1064.83
Wave	Playing Field Water	£108.39
Bulb	Electricity for Village Hall	£167.34
My Plan	Mobile	29.99
PKF	External Auditor	£360.00
Clerk	Zoom (August & September)	£28.78
Clerk	Jubilee Trees	£17.00
Clerk Expenses	Millage (August & September)	£70.20
Cllr D. Clegg Reimbursement	VH Mobile Phone	£10.00
Cllr M. Carr Reimbursement	2 portable fire extinguishers, 2 fire	£310.13

	blankets, 1 pack of compression blankets, road sign frames and 1 sign, printer cartridges, A3 laminating pouches, A4 laminating pouches, printing, Jubilee decorations, gutter clips and flag pole.	
Cllr M. Bobby Reimbursement	Union Jack Flag	£68.40
Martham DIY	Round Stake	£76.89
Martham DIY	V.H Cleaning Supplies	£20.04
Clerk Reimbursement	V.H Cleaning Supplies	£10.00
Viking	Cleaning Supplies	£35.56
PPL PRS	Music Licence Renewal	£139.20
e-on	Changing rooms electricity	£62.30

13.2.1. To RESOLVE to AGREE not to opt out of the SAA central external auditor appointment arrangements.

13.2.2. To note receipt of the external auditor's report.

14. Administration.

14.1. To consider whether there is need for a Village Hall mobile phone.

14.2. To confirm that all Village Hall users have been invoiced up to the end of September.

14.3. To consider a request to keep the late Queen and Duke of Edinburgh's pictures displayed the Village Hall.

14.4. To consider to agree to extend the clerks temporary contract until December 2022.

14.5. To agree to dissolve all prior committees and agree to adopt a Finance Committee, Personnel Committee and Amenities Committee.

14.5.1. To agree to adopt the terms of reference for the Finance Committee, Personnel Committee and Amenities Committee.

14.5.2. To elect members for the Finance Committee.

14.5.3. To elect members for the Personnel Committee.

14.5.4. To elect members for the Personnel Committee.

15. Any other Business for Future Meeting

Date of next meeting

The next meeting of the council will be held on Wednesday 26th October.