



# WINTERTON-ON-SEA PARISH COUNCIL

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Clerk to the Council: Stacey Kent

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## MINUTES FOR THE PARISH COUNCIL MEETING

held virtually at 7.30pm on Wednesday 28 April 2021

**A minute of silence was held in remembrance of HRH Prince Philip 1921 – 2021**

### Public Participation

**Dog Ban on the Dunes** - concerns around the effects a ban would have on local residents were raised. The Chair confirmed that a question had been asked in relation to this and clarified no action was going to be taken at this time until further investigation had been completed.

**Traffic Management** was also raised with the influx of visitors. The Chair added the same concerns are shared by Cllrs and they were working towards a long-term plan to improve things through the 'working group' who are due to meet.

**Footpaths (Definitive Map and Statement)** – a member of the public gave an update which included: Further information in relation to the application made by parishioners to amend the Definitive Map and Statement with the addition of the Footpath between Winterton-On-Sea Chalet Park and Long Beach Road. They added the recently received response from the Planning Inspectorate has seen the Appeal now reaching the top of their list and the matter is progressing. Interested parties are being contacted for comment. The process is complicated and involves an exchange of written representations. If the appeal cannot be resolved it will involve a hearing or inquiry and will be delayed significantly beyond the current 26-week target.

**Resurfacing** - a member of the public raised a matter of concern in relation to 'Biodiversity'. The Chair clarified that work is being completed by NCC as a separate project with the Parish Council being given updates which are then shared. He acknowledged it as an area of 'special interest' however as 'experts', NCC Officers have assured the Parish Council regular inspections are taking place. He added the footpath should be 'open, passable and accessible' to the whole of the parish including wheelchair users and it is recognised as an improvement for the village. He highlighted that with the new vegetation growing combined with the great work completed by the Friends of Duffle's pond the pathway will be enjoyed much more.

**County Councillor Ron Hanton** shared details of the Norfolk County Council Officer - Area Co-Ordinator Street works North & East, Community & Environmental Services who is developing a strategy for visitor parking in coastal villages. He has 2,000 cones to put out for some problem areas already identified. He is working in association with the Norfolk Constabulary Force Traffic Management Officer **Great Yarmouth Councillor Noel Galer** – added that a representation on the Icarus survey was underrepresented by young people and offered to contact local schools to generate interest. **Great Yarmouth Councillor James Bensly** – shared details of a new pull-along cart to sort out rubbish device is currently on trial at GYBC. Car-Parking is also a matter in progress as Cllr Bensly is working with Cllr Hanton on a 'Coastal Code' with the message of 'Enjoy – Respect – Protect'.

### **1. Election of Chairman for the meeting**

Cllr Hartley PROPOSED Mark Bobby as Chair for the meeting, seconded Cllr Clegg.

### **2. Attendance**

Present: Councillors Bobby (Chair), Hartley, Coe, Carr, Parcell and Clegg. 17 members of the public were also in attendance in addition to the Clerk.

Apologies for Absence: Cllrs Punchard – other engagement, Cllr McMahon – absent.

**3. Declarations of interest** for items on the agenda and applications for dispensations were noted from Cllr Carr – Resident Communications (Newsletter Group) and Cllr Hartley Cricket Club.

**4. Minutes of the meeting** - held on 31 March 2021. It was **Resolved**, PROPOSED Cllr Clegg, seconded Cllr Carr to agree the minutes as a true and accurate record and to be signed at a later date.

## 5. Matters arising from the minutes, for information only

Emergency Response Support – The Chair highlighted the need for financial assistance for the group as external grant funding has been used. He made the recommendation for further consideration of this is made at the next Finance Committee. AGREED. **Clerk**

6. **Clerk's Report** – noted and included on the website for information.

## 7. Correspondence and Consultations:

- 'Rollesby' Neighbourhood Plan –consultation running between 2 April – 11 June 2021. Noted.
- GYBC Special Liaison Meeting on Friday 30th April at 10am - **Cllrs Carr/Bobby** to attend.

8. **Planning:** To consider applications or decisions received from GYBC for comment:

8.1 **Applications received** from Great Yarmouth Borough Council (GYBC):

06/21/0219/F: Proposal to install 2no. Uhlmann Force 10 Storm umbrellas in rear patio Area, at Poppy's, Beach Road Winterton, NR29 4AJ. **Council comments: No objections**

06/21/0223/PAD: Eco Barn Mill Farm Hemsby Road Winterton NR29 4AE, Application for prior approval to demolish light industrial workshop building and construct one dwelling. Application raised for noting as received after agenda was posted. The Chair added that residents could comment on GYBC website. **Council comments: No objections.**

8.2 **Decisions** received from GYBC:

06/21/0133/F: Pebble Lodge, The Craft, NR29 4AX. Proposed erection of detached garage with home office suite above; along with redesign of existing highways access to the property. **GRANTED**

8.3 **Broads Authority Decisions:** None.

## 9. Village Matters

### 9.1 Winterton In Bloom

9.1.1 To consider request to erect 'Bug Hotels' across areas of the village. AGREED.

9.1.2 To consider staining of Village Sign post. AGREED.

The Chairman gave an update of a recent meeting with the Bloomers whereby six members of the Council were in attendance. They had met and AGREED to operational matters which included the alteration of the planting bed, a planting of a tree and moving some planters to allow for grass cutting. It was PROPOSED Cllr Bobby, seconded Cllr Coe to the additions as stated. 'Disabled access to the green' was also discussed and highlighted by Councillors that this is a 'process' that will need to be considered and raised as a proposal at a future meeting.

9.2 Village Activities – a discussion on holding a Village Garage Sale took place – Cllr Coe gave an update as a number of residents had approached him to see if a sale could be progressed. Cllr Clegg added that the parking should be considered when making the decision. Further planning was required with the aim to have a separate meeting **Cllr Coe**

## 10. Updates from Cllrs

(a) Traffic Management Working Group - Cllr Bobby added that the addition of cones had been received with positive feedback for local residents. He added that a rota for laying out the cones was needed to manage them. Cllr Clegg supported this and added that the cones require marking with Parish Council details. Cllrs to meet by the next meeting **Cllrs**

(b) Village Hall – the Clerk gave an update on good progress made to ensure the hall will be ready for hire in line with the Government Roadmap. Date of opening will be published on the website. **Clerk**

(c) Environment – to discuss a proposal for a Biodiversity Working Group. Cllr Bobby highlighted the benefit of a group which would involve parishioners and involve them especially in response to recent feedback received in relation to environmental matters. He reiterated that a proposal was required for next meeting. **Cllr Punchard**

(d) Police matters – Cllr Coe confirmed he would be attending the SNAP Meeting on 29 April 2021. He added that residents should be aware of telephone scams.

(e) Resident Communications – Cllr Carr reported that the noticeboards located at the Village Hall were in need of a new place in order to make them accessible for residents. She added the newsletter had been produced and posted by the Newsletter Group. The Chair thanked everyone for their hard work with producing it. Cllr Carr highlighted how the Icarus Survey previously discussed was focused on 'Coastal Erosion' and 'Flooding '. She requested for everyone to complete it as soon as possible. **Cllrs**

## 11. Financial Matters:

**11.1.** The bank reconciliation to 31 March and expenditure payments for April were received. It was **RESOLVED** PROPOSED Cllr Bobby, seconded Cllr Coe to pay April payments.

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Staffing	Salaries/Pension/HMRC	£1,956.93
Skip Hire	Playing Field Maintenance	£100.00
Scribe	Accounting software	£463.80
GES Water	Allotments	£702.00
Flameskill	Maintenance	£46.92
Martham DIY	Fence maintenance	£43.27
Came and Company	Insurance	£1,905.22
M.Carr Expenses	Printing	£48.00
M.Carr Expenses	Survey printing	£36.00
Vortex	Grass cutting	£306.00
Wrentham Trees	Tree	£98.00
Martham DIY	Maintenance	£161.38
J.Bowles (Winterton Ltd)	Toilet Cleaning	£420.00
Clerk Expenses	Telephone costs	£10.00
Clerk Expenses	Zoom meeting	£14.39
Council	Mobile Phone Contract	£29.99
Bulb	Electricity	£68.00
<b>Total</b>		<b>£6,409.90</b>

**11.2 Parking cones** - consideration was given to the purchase of parking cones.

Cllrs AGREED to contact NCC Officers to ascertain if any cones are available before making a purchase. It was RESOLVED, PROPOSED Cllr Carr, seconded Cllr Clegg to purchase more cones subject to obtaining cones from NCC Officers. Cllrs Clegg and Carr volunteered to bring a rota together and lead on the Traffic Management Plan. AGREED. **Cllrs Clegg/Carr**

## 12. Items for the next agenda

Traffic management meeting - update on progress made

Garage Sale

**13. Next meeting** – Annual Parish Meeting on Tuesday 4 May 6.30pm on ZOOM.

All are welcome to attend to give a five-minute presentation and/or submit a report for inclusion at the meeting.

Please also note the next Full Council meeting is to be determined and provisionally scheduled for Wednesday 26 May 2021 at 7.30pm format to be discussed in line with Government guidance

The meeting closed at 8.51pm

Signed .....Chairman.....

28/04/21