

**Minutes of the Meeting of Winterton-on-Sea Neighbourhood Plan Steering Group  
Tuesday 2nd April 2019 7pm Cedar Glade, The Holway, Winterton**

**Present:** Eric Lund (Chairman)  
John Allen  
Neil Punchard  
Claire Thompson  
Jane Roberts  
Mark Thompson (Small Fish)  
Louise Cornell (Small Fish)  
Catherine Moore (Parish Clerk)

**1. Apologies**

There were no apologies for absence. The Chairman noted that Simon Bowman had resigned from the Council and therefore from the Committee.

**2. Declarations of Interest**

There were no declarations of interest for items on the agenda.

**3. Minutes of the Previous Meeting**

The minutes of the meeting held on 27th February 2019 were **agreed**.

**4. Matters Arising**

There were no matters arising from the last meeting.

**5. Draft Plan and SEA Screening Report**

Louise Cornell gave a briefing on the draft plan, and the Committee went through page by page making adjustments as required. Louise briefed on the SEA screening, noting that they felt that a full assessment should not be required.

**6. Next Steps**

It was **agreed** that the Parish Council as the Qualifying Body would be asked to approve the final draft Plan and SEA Screening Report, which would then be sent by Louise to Great Yarmouth Borough Council for the next stage of consultation.

**Clerk**

**LC**

**7. Any Other Business**

None.

**8. Next Meeting**

Date to be set once comments had been received from the Draft Plan.

The meeting closed at 8.20pm.

**CHAIRMAN**

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