



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

Minutes of the Winterton-on-Sea Parish Council Meeting held on Wednesday 25th January 2023 at 7:30PM

Present: Cllrs Mark Bobby (Chair), Marina Carr, Dawn Clegg, Nigel Coe, Marie Hartley, Liam McMahon, Norman Parcell and Emma Punchard.

Present: seven members of the public.

Clerk: *Samantha Bromley*

1. Apologies.

No apologies were received, all councillors were present.

2. Minutes.

The minutes of the meeting of the council held on Wednesday 30th November 2022 were AGREED as a true and correct record and signed by the chairman.

3. Declarations of interest.

3.1. Cllr M. Carr declared that she works for Norfolk County Council.

3.2. No dispensation requests were received.

4. To receive updates on matters not elsewhere on the agenda.

4.1. All forms have been completed and submitted for the energy provider comparison for the Village Hall and Playing Field utilities.

4.2. Allotment holders have been invoiced and given the updated tenancy agreement which is to be signed and returned to the clerk.

4.3. The Jubilee trees have been planted.

4.4. Due to planning complications the council will not be progressing with the flagpole at this time.

5. Public Participation and Reports (20 minutes maximum).

5.1. Great Yarmouth Borough and Norfolk County Councillor James Bensly was not present.

5.2. Great Yarmouth Borough Councillor Noel Galer was not present.

5.3. Open forum for members of the public.

5.3.1. The condition of the storage sheds outside of the village hall was reported.

5.3.2. Electricity relief scheme was noted.

5.3.3. It was noted that to vote in persons at the May elections you will be required to provide photo ID.

6. Correspondence and Consultations.

6.1. Resident: reporting of the poor condition of a public-right-of-way.

6.2. Great Yarmouth: Great Yarmouth New Local Plan Options Consultation.

6.3. Groundwork: Neighbourhood Planning - End of Grant Report Received - Grant CompleteNPG-10103

6.4. SAAA: Notification of external auditor appointment for the 2022-23 financial year for the 5-year period until 2026-27

7. Funding.

7.1. It was noted that the parish does not qualify for the Spending of Developer Contributions (Section 106/Section 111) on Open Space Improvements.

7.2. It was AGREED not to donate money to the Norfolk SEN Network charity due to no funds allocated for grant distribution in the budget.

8. Playing field.

- 8.1. Several suggestions have been received for the renaming of the Playing Field. The council is still open to receiving suggestions before a decision is to be made.
- 8.2. It was AGREED to pursue quotes for short term repairs to the Playing Field changing rooms.

9. Village Hall Improvements.

- It was AGREED to fund general maintenance and repairs of the Village Hall facilities up to the amount of £1000.

10. Planning.

- 10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority. None.
- 10.1.1. 06/23/0017/HH – Proposed single story front extension to form a larger lounge and bedroom area and a single storey rear extension to form a larger kitchen – Shellane Old Chapel Road, Winterton-on-sea, NR29 4BQ. No objections.
- 10.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda. None.
- 10.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None.

11. Financial Matters.

- 11.1. Receipts for December 2022 were noted.

Payer	Description	Amount
Great Yarmouth Tourism Grant	Beach Toilets	£1500.00
Table Tennis	Hall Hire	£32.00

- 11.2. The following payments, made in December 2022, were noted.

Payee	Description	Method	Amount
Staffing	Salaries / HMRC / N.I	BACS	£1582.55
R. L. Smith	Grass Cutting	BACS	£190.00
My Plan	Mobile	DD	£29.99
EON	Playing Field Electricity	DD	£68.23
CAN	Subscription	DD	£50.00
Anglian Water	Village Hall Water	DD	£91.37
Wrentham Christmas	Christmas Tree	BACS	£110.00
Unity Banking	Service Charge	DD	£18.00

- 11.3. It was RESOLVED to AGREE the following payments. Proposed Cllr D. Clegg, seconded Cllr M. Bobby.

- 11.3.1. It was noted that an over payment of £0.50, received by an allotment renter, is to be repaid.

Payee	Description	Method	Amount
Staffing	Salary / HMRC / NI	BACS	1583.01
Norfolk Locks and Alarms	Notice Board Lock Replacement	BACS	£105.00
Starboard Systems Ltd	Scribe Accounts Software	BACS	£1062.72
Allotment Holder	Overpayment of Allotment Rent for 2023	BACS	£0.50
Clerk Expenses	Mileage January (Jubilee Trees)	BACS	£42.34
Wave	Allotment Water Usage Backdated	BACS	£235.66
My Plan	Mobile	DD	£29.99
Bulb Energy	Village Hall Electricity	DD	£295.06
Viking	Stationary	BACS	£162.00
Viking	Cleaning Supplies	BACS	£46.40

Broadland Computers	Avast Business Cloudcare (1 Year License)	BACS	£20.00
G&S Stores Ltd	Items for Duffle Pond Repairs	BACS	£12.60

- 11.4. It was RESOLVED to AGREE the recommendations from the Finance Committee.
- 11.4.1. The precept for 2023/22 is to be £37,000.00. This is a decrease of £517.00 from 2022-23 and equivalent to a £0.06 reduction per household per month for Band D. Proposed Cllr D. Clegg, seconded Cllr N. Coe. AGREED.
- 11.4.2. A £2,750.00 increase in earmarked reserves for grass cutting, this has been accounted for in the precept recommendation. Proposed Cllr E. Punchard, seconded Cllr N. Parcell. AGREED.
- 11.4.3. An increase of 20% for the annual hire fee of the Playing Field. Proposed Cllr L. McMahon, seconded Cllr. M. Hartley. AGREED
- 11.4.4. An increase of £100 for the Winterton-In-Bloom Volunteer Group. Proposed Cllr N. Parcell, seconded Cllr M. Carr. AGREED.
- 11.5. It was AGREED to purchase a 1ton bag of rubble stones for the allotments up to the amount of £100. Proposed Cllr N. Parcell, seconded Cllr L. McMahon.
- 11.6. It was AGREED to pay £450 to the SLCC for the clerk to obtain the CiLCA qualification. Proposed Cllr M. Bobby, seconded Cllr D. Clegg.

12. Administration

- 12.1. It was confirmed that the Village Hall users have been invoiced up to the end of January 2023.

13. Any other Business for Future Meeting

- 13.1. To receive an update on the damaged wall located at Fisherman's Corner.
- 13.2. To receive an update on a meeting with the Church regarding the coronation.
- 13.3. To receive an update on the SAM2 sign repairs.
- 13.4. Beach Safety Sign.
- 13.5. Gritting Route.

14. The date of the next meeting

The next meeting of the council will be held on the 22nd February 2023.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting RESOLVED to exclude the press and public during the following items due to the confidential nature.

15. Internal Audit

It was AGEED to obtain the services of internal auditor S. Blythe to conduct the end-of-year internal audit for the financial year 2022-23.

16. Village Hall.

It was AGREED to pursue the enquiry of the hire of the facility for a Farmers Market.

Meeting Closed at 8:37pm