

Minutes of Neighbourhood Plan Steering Committee (NPSC)

20th February 2018 in Winterton Village Hall.

1. **Present:** PC: Chair Eric Lund, Cllr Simon Bowman, Cllr John Allen. Residents: Neil Punchard, Clare Thompson, Jane Roberts. Clerk & RFO Sarah Welsh
2. **Apologies:** Cllr Bob Bolch, Jan Bowles.
3. **Presentation by Mark Thompson and Louise, Small Fish Consultancy**
4. **Minutes of the September meeting**
The committee unanimously resolved the minutes were a true record of the last meeting. The minutes were signed by the Chair .
5. **Agreement to work with a consultancy and tasks to undertake.**
It was unanimously agreed to employ Small Fish Consultancy to work on the NP, following the presentation and information.
6. **BA offer of support**
The Broads Authority are offering free sustainable NP support. The clerk gave a copy of the papers to Mark and Louise, Small Fish, for consideration.
7. **Requirements for budget/grant application - update Sarah.**
The last round of funding is nearly over and new funding should be available from February for April 2018. Mark will provide an outline budget to the clerk to make an application.
8. **Public consultation.**
[see the 'My Community' website which has resources for consultation
[<https://mycommunity.org.uk/resources/social-survey-toolkit/>] - update Eric, Neil and Bob
Small Fish will inform the committee when to organise a formal consultation.
9. **Next steps, and Project Plan summary - Simon.** Small Fish have provided a timeline for work to be done. They will work on a description of the village and design features. Louise will check the phases in GYBC Local Plan. The clerk will provide a list of Steering Committee members to Small Fish. When the next funding round is open, the Clerk/RFO will apply for funding.

Next Meeting To be arranged when required.