

**WINTERTON ON SEA PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD ON WEDNESDAY 18TH JULY 2018 IN THE VILLAGE HALL AT 7.30 PM**

**Present** Eric Lund (Chair) Cllrs John Allen, Roger Jarvis, Annie Baker, Sarah Welsh (Clerk & RFO). Residents: 4. Village Hall Chairman Christine Barlow.

**1. To consider apologies for absence.**

Cllrs Mark Bobby (Vice chair) , Steve Chalkley otherwise engaged. Simon Bowman - indisposed.

**2. Declarations of interest in items on the agenda and requests for dispensations.**

None.

**3. Police/crime report**

No report.

**To consider a motion to suspend the meeting to allow members of the public and the Borough/ County Councillors to inform the meeting :-**

**4. Public discussion - 15 minutes allowed.**

- 2 residents reported they had come to discuss Footpath no. 8. The Chair agreed this could be discussed under item 15: Footpath No.8 update.
- Following the recent planning application to change the use of 5 holiday lets into residential properties, A resident asked what happens regarding planning when a property is bought and then let as a holiday let. Cllr John Allen replied planning permission may be required to change the use, depending upon, he believed, rateable value.
- A resident asked the Council if fire beaters could be installed along Beach road, considering the greater risk of fire on the dunes during the current dry, hot weather. The clerk will make enquiries.

**5. Report from Borough Councillors/County Councillor/police report – if present.**

Apologies were received from BCllrs James Bensly, Noel Galer and CCllr Ron Hanton.

**Reopening of the meeting:-**

**6. To confirm minutes of the previous meeting.**

It was proposed by Cllr John Allen and seconded by Cllr Annie Baker that the minutes be approved as a true record of the June meeting. Unanimously agreed. The minutes were signed by the Chair.

**7. To report matters arising from the minutes not already on the agenda, for information only.**

None.

### **8. Councillor vacancies**

One application has been received for co-option, another vacancy remains.

### **9. Clerk vacancy update**

A new clerk, Catherine Moore, has been appointed, and will take up the post from 1st September, following a handover period with the current clerk. Contact details will remain the same.

### **10. Finance**

- To agree payments in accordance with the budget: Total Payments: £7342.52, including £3550 for Audio Visual Equipment from grant funding and fundraising from the Cinema club, held by the Parish council, and £1461.83 repayment of VAT refund to the Village Hall Fund. Total Receipts: £21072.80 which includes £1942 combined VAT refund, and £18506 second half of precept and concurrent grant funding. Combined Parish Council bank rec: £59533. Combined Parish Council VH Fund bank rec: £17770. Combined bank recs £77303 representing the current overall financial responsibility of the Council.

The above were proposed for approval by Cllr Annie Baker seconded by Cllr John Allen. Unanimously agreed.

### **11. Nomination of Eric Lund for NALC Executive committee**

The Council unanimously resolved to propose Chair Eric Lund for the committee. The Nomination was signed by Cllr Roger Jarvis in the absence of the Vice Chair.

### **12. Councillor communication**

Since the change in email addresses communication appears to have slowed down. Chair Eric Lund asked councillors to check their email daily and respond within 24 hours, and ask for help if required.

### **13. Clerk's job Description - Village Hall Bookings**

The council resolved to remove the village hall bookings from the clerk's job description as from 1st September, when this task will be taken over by Norman Parcell of the Village Hall Committee. Payments will continue to be made via the Clerk and Responsible Financial Officer.

### **14. 20MPH speed limit**

Following inquiries into reducing the speed limit in areas of Winterton, Chair Eric Lund reported the practicalities of reducing the limit were not do-able. He had discussed the effectiveness of the limit in Ormesby, with Cllr Ron Hanton who had received complaints about people exceeding the limit and there s no enforcement. Using a speed gun, Chair Eric Lund recorded speeds of 20MPH by the school where speed bumps restrict speed but between 27 and 30 MPH on the remaining 20MPH restriction. It was resolved not to pursue the matter.

### 15. Footpath no.8

Cllr Mark Bobby looked at the path alongside the nearby property and spoke to the owner and advised the route needs clarification and amending accordingly. The parish council agreed to request this from NCC and the residents will supply the clerk with the information they have about the route.

### 16. Winterton Beach update.

There is a drop-in at Hemsby Village Hall from 1.30pm to look at the results of the survey into erosion. Chair Eric Lund summarised the conclusions - the local coastline is amongst most dynamic in the UK. There is likely to be a plan for a 'managed retreat' in consideration of the cost and effectiveness of any defences. The Winterton Erosion Committee will continue to work on managing coastal erosion.

The Chair clarified that the request for support with funding beach reclamation in the report from Jan Bowles, read at the last meeting, was in relation to the slope going down to the beach, owned by another landowner, and not the cafe and surrounding area owned by Jan Bowles.

### 17. Winterton School update

The Parish clerk completed the NCC consultation form on behalf of the council.

### 18. To consider Planning Applications received/decisions

None received.

### 19. Village grass cutting

The village grass cutting has been taken over by another contractor, following the resignation of the former contractor.

### 20. Committee/Group Reports

- a) **Village Hall Committee** - Chair Chris Barlow reported that about 60 bookings for the Garage Sale on 29th, had been made. Cones will be placed around the village by the bus stop and other places. The clerk not received a response from 1st Bus about re-routing the buses on the day. There will be a late Summer Fayre and Fun Dog Show on the 2nd September on the village hall greens. Chairman Chris Barlow has written to Hammonds Builders informing them plans for refurbishing and extending the kitchen will not be going ahead at present because nearly all monies raised are going towards maintaining and running the village hall.
- b) **SNAP** - the SNAP meeting has been moved to tomorrow and neither Cllrs Roger Jarvis or John Allen can attend.
- c) **Patient Participation Group (PPG)** - there has been a meeting and an update will be given next month.
- d) **Allotments and Allotment Advisory Committee** - Cllr Steve Chalkley: not present.  
**Duffles Pond:** a new contact person is required. Cllr Steve Chalkley or the clerk will follow up.
- e) **Playing Field and Playing Field Management Committee (PFMC)** - the Dune Runner Event will take place on 22nd July on the playing field. The PFMC will have a stall promoting the Playing Field Development Project and requesting donations. Chair

Eric Lund and Cllrs Roger Jarvis, John Allen and Steve Chalkely will help on the stall. Basketball Net - Chair Eric Lund and Cllr Roger Jarvis will put up the new net. The storage unit needs sorting and clearing and a goal post for casual football has been requested. The Chair and Cllr Roger Jarvis will look at this.

**f) Neighbourhood Plan Steering committee - update.**

A Neighbourhood Plan Steering Committee meeting was held with Mark and Louise, consultants from Small Fish on Tuesday 17th July. Mark and Louise had carried out a tour of the village with Parish Council Chair Eric Lund, and produced an Evidence Base and a Character and Appearance Assessment of the village, for the plan. Their findings were discussed with the committee and will form part of the final report. The next task will be an Issues and Action Plan, drawn up by Small Fish, which can form the basis for public consultation, which the Steering Committee expect to take place around October.

**21. Correspondence received:**

None received.

**22. Action Log July**

		Details	What has happened	Update
1	Peter & Dawn Clegg	Playground inspection	Pathways from Winmer Avenue and Ackland Close need clearing.	Clerk reported to GYBS.
2	Resident	Blocked drains in The Lane	Highways are carrying out improvement works	Highways have carried out some work, will monitor and carry out further repairs if required.
3	Resident	Damage to verge along Holway between 2 benches caused by Openreach vans	Chair contacted Openreach - they advised asking landowner to contact their insurers.	Clerk has reported to Highways. No work has been done. The clerk has reported again.
4	Request for repairs from Streetscene Inspector	Clerk has requested any work needing doing from councillors	King Street road sign  Clerk has reported issues with Low Road to the Inspector.	The clerk has reported to the Inspector. The sign has not been repaired. The clerk has reported to Highways.  Response from Streetscene Inspector, North: A number of properties have vehicular access along this byway and they would be responsible for repairs to the surface. There is no drainage system along this route so it would require a major scheme which in the current climate is unlikely to take place. Completed.

5	Resident requested bin near footpath to beach by James Gray close	Clerk asked GYBC if they can place a bin there.	This has been referred to Paul Houghton, GYBC for cost of bin and emptying.	Cost of bin £360, emptying £52/year. The Council will consider the options.
6	Cllr Simon Bowman	Overhanging Trees with broken branches along The Holway to Edward Road	The clerk has reported to Highways.	
7	Resident	Stinging nettles overgrowing footpath from Low Road to the Playing Field	The clerk has reported to NCC Highways.	
8	Cllr Chalkley	A resident has reported smells of sewage along Low Road.	The clerk has reported to Environmental Health.	Environmental Health are clarifying report with Cllr Chalkely
9	Resident	Dead overhanging tree posing a safety hazard in Low Road	Clerk has reported to NCC (public right of way)	On-going discussions about whose responsibility it is. The clerk is chasing up.
10	Resident	Asking for signage to the beach for footpaths 1 and 2, and clearing of encroachment onto footpaths.	Cllr Mark Bobby is investigating.	

**23. Councillor Feedback and items for the agenda. Councillors to report on any residents' individual concerns/comments or any other item as required.**

A resident queried what happens when residential property is bought and then let as a Holiday Let. Cllr Allen replied that they may need to apply for change of use,, depending upon rateable value.

A resident asked in consideration of the very dry and hot weather, if fire beaters could be placed along Beach Road and recommended asking the Fire Service. The council will look into the matter.

**24. Date of the next meeting: 15th August 2018 in the Village Hall at 7.30pm.  
The meeting closed at 9.10pm.**

**Attachments:** Draft payments, receipts lists and bank reconciliation.