



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend an extra ordinary meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 25th January 2023.

Date: 20/01/2023

Clerk: *Samantha Bromley*

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the council minutes of the meeting held on Wednesday 30th November 2022.

3. Declarations of interest.

- 3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.
- 3.2. To consider any dispensation requests received.

4. To receive updates on matters not elsewhere on the agenda.

No decisions may be taken under this item.

- 4.1. All forms have been completed and submitted for the energy provider comparison for the Village Hall and Playing Field utilities.
- 4.2. Allotment holders have been invoiced and given the updated tenancy agreement which is to be signed and returned to the clerk.
- 4.3. The Jubilee trees have been planted.
- 4.4. Due to planning complications the council will not be progressing with the flagpole at this time.

5. Public Participation and Reports (20 minutes maximum).

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 5.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 5.3. Open forum for members of the public.

6. Correspondence and Consultations.

- 6.1. Resident: reporting of the poor condition of a public-right-of-way.
- 6.2. Great Yarmouth: Great Yarmouth New Local Plan Options Consultation.
- 6.3. Groundwork: Neighbourhood Planning - End of Grant Report Received - Grant CompleteNPG-10103
- 6.4. SAAA: Notification of external auditor appointment for the 2022-23 financial year for the 5-year period until 2026-27

7. Funding.

- 7.1. To consider any projects that qualify for the Spending of Developer Contributions (Section 106/Section 111) on Open Space Improvements.
- 7.2. To consider a request for a donation from the Norfolk SEN Network.

8. Playing field.

- 8.1. To receive an update.
- 8.2. To consider pursuing short term repairs to make the changing rooms and toilets functional for this year.

9. Village Hall Improvements.

To consider and AGREE aesthetic improvements for the Village Hall.

10. Planning.

10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

10.1.1. 06/23/0017/HH – Proposed single story front extension to form a larger lounge and bedroom area and a single storey rear extension to form a larger kitchen – Shellane Old Chapel Road, Winterton-on-sea, NR29 4BQ. Circulated.

10.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.

10.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None.

11. Financial Matters.

11.1. To note receipts for December 2022

Payer	Description	Amount
Great Yarmouth Tourism Grant	Beach Toilets	£1500.00
Table Tennis	Hall Hire	£32.00

11.2. To note the following payments were made in December 2022.

Payee	Description	Method	Amount
Staffing	Salaries / HMRC / N.I	BACS	£1582.55
R. L. Smith	Grass Cutting	BACS	£190.00
My Plan	Mobile	DD	£29.99
EON	Playing Field Electricity	DD	£68.23
CAN	Subscription	DD	£50.00
Anglian Water	Village Hall Water	DD	£91.37
Wrentham Christmas	Christmas Tree	BACS	£110.00
Unity Banking	Service Charge	DD	£18.00

11.3. To agree the following payments.

11.3.1. To note an over payment of £0.50 was received by an allotment holder which is to be repaid.

Payee	Description	Method	Amount
Staffing	Salary / HMRC / NI	BACS	1583.01
Norfolk Locks and Alarms	Notice Board Lock Replacement	BACS	£105.00
Starboard Systems Ltd	Scribe Accounts Software	BACS	£1062.72
Allotment Holder	Overpayment of Allotment Rent for 2023	BACS	£0.50
Clerk Expenses	Mileage January (Jubilee Trees)	BACS	£42.34
Wave	Allotment Water Usage Backdated	BACS	£235.66
My Plan	Mobile	DD	£29.99
Bulb Energy	Village Hall Electricity	DD	£295.06
Viking	Stationary	BACS	£162.00
Viking	Cleaning Supplies	BACS	£46.40
Broadland Computers	Avast Business Cloudcare (1 Year License)	BACS	£20.00
G&S Stores Ltd	Items for Duffle Pond Repairs	BACS	£12.60

11.4. To RESOLVE to AGREE the recommendations from the Finance Committee.

11.4.1. The recommended precept for 2023/22 is £37,000.00. This is a decrease of £517.00 from 2022-23 and equivalent to a £0.06 reduction per household per month for Band D.

- 11.4.2. A recommended £2,750.00 increase in earmarked reserves for grass cutting, this has been accounted for in the precept recommendation.
- 11.4.3. An increase of 20% for the annual hire fee of the Playing Field is recommended.
- 11.4.4. An increase of £100 for the Winterton-In-Bloom Volunteer Group is recommended.
- 11.5. To AGREE the purchase of a 1ton bag of rubble stones for the allotments.
- 11.6. To AGREE to pay £450 to the SLCC for the clerk to obtain the CiLCA qualification.

12. Administration

- 12.1. To confirm that the Village Hall users have been invoiced up to the end of January 2023.

13. Any other Business for Future Meeting

- To note any business for the next meeting of the council.

14. The date of the next meeting

- To confirm the date of the next meeting of the council.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting RESOLVED to exclude the press and public during the following items due to the confidential nature.

15. Internal Audit

- To consider a quote for the end-of-year internal audit.

16. Village Hall.

- To consider a request for hall usage.