

Minutes of the virtual Meeting of Winterton-on-Sea Parish Council
Wednesday 26 May 2020 7.30pm

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting will be a virtual meeting held online. This legislation may remain in place until 7 May 2021.

1. Election of Chairman for the meeting:

Mark Bobby was elected as Chair for this meeting. Proposed Cllr Coe, seconded Cllr Hartley.

Present: Cllrs Bobby, Coe, Punchard, Smithson and Hartley. S. Kent (Parish Clerk)

Apologies were noted from Cllrs Parcell and McMahon.

2. Declarations of interest Cllr Marie Hartley declared an interest in the Winterton Cricket Club.

3. Minutes of the meeting - held on 29 April 2020 were agreed as a true and accurate record, Proposed Cllr Smithson, seconded Cllr Coe. Minutes to be signed post CV-19.

The meeting was adjourned to enable members of the public to speak.

4. Public Participation:

COVID-19: A member of the public asked about CV-19 work within the Council. Chair gave an update on Emergency Volunteer contributions, consulting local businesses and also managing parking situation to protect most vulnerable. Parking had been a concern for a vulnerable resident who has been unable get out of their gate and would benefit from more help.

The Chairman highlighted the 'Emergency Response Group' and suggested to contact this group of volunteers who have been very successful in reaching the vulnerable.

Parking: North Market Road and Low Road had experienced high levels of parking with traffic becoming an issue again - request to look for new solutions.

Norfolk County Cllr Ron Hanton informed Council that any parking changes require a lengthy legal and costly process. Chairman Mark Bobby suggested further investigation on North Market Road and identify a Cllr to lead on this. Double yellow lines and parking cones which are permanent were also raised as a concern.

Traffic management issues were highlighted as an opportunity to review and identify the hotspots within the village. Cllr Smithson suggested resident consultation on this looking at Brighton as an example with the Village Hall area as a hot-spot for parking.

County Councillor Ron Hanton updated Council with NCC CV-19 updates and the mortality pathway delivery group. Work to support communities is vast and fluidity of agency working has been very successful with 'Officers' working well together.

8.18pm Cllr Noble left the meeting.

Great Yarmouth Borough Cllr James Bensly gave an update from GYBC and parking issues for Northern Parishes who are in need of support with ticketing.

8.27pm Cllr Noble re-joined the meeting.

The Marina Centre work may be postponed by a short while. £60,000 has been unlocked for a Heritage Lottery Grant Application for the Winter Gardens. Social Distancing will be considered looking forward regarding people walking in the Villages.

5. **Clerk's Report** - noted and will be published on the website.
6. **Planning:**
- a. Applications Received:
06/02/0155/F: Edward Road - No objections
06/20/0136/F: Empsons Loke - No objections
06/20/0183/F: The Lane - No objections
 - b. **Planning Decisions:** None
 - c. **Neighbourhood Plan Pre-Submission Consultation:** extended for another six weeks upon legal advice taken by the local planning authority- Copies of the plan will be put into the local post office once they have agreed this is acceptable and six week consultation period will start again. **Cllrs Punchard and Coe**
7. **Parking Permit Scheme** - to discuss Cllr Punchard Volunteers are being contacted to lead on this. Cllr Bensly and Cllr Bobby will contact local volunteers. **Cllrs Bobby/Bensly**
8. **Communications** - current Council policies were discussed with reminders to send all communication through the Clerk in the first instance. Kindness messages were shared as a positive way to raise engagement and share good news stories with thanks going to the WOS Facebook volunteer partnership who continually spread great content about the village.
- It was AGREED to form a Communications working group post CV-19. **Cllrs/Clerk**
9. **Village Hall**
- a. A request from the Scouts Troop to use the playingfield was discussed - it will be considered once further government guidance has been issued. **Clerk**
 - b. Forward planning post CV-19 Cllr Smithson updated Clerk had seen a toolkit containing links to further advice and will share with Council.
- July was suggested as month to consider or review social distancing plans. **July meeting**
- Cllr Punchard raised the village hall funds - it was agreed to apply. **Clerk**
- It was AGREED, Proposed Cllr Bobby, seconded Cllr Coe all in favour to postpone the Annual Parish meeting and Annual Meeting of the Council until May 2021 to keep the Council operations stable at this time.
10. Updates from Cllrs:
- Emergency Resilience Group** - Cllrs Smithson informed Council that 30 requests been answered with 12 volunteers giving continued individual support for parishioners. PPE still available and still group working if needed. Sustaining the group was raised as the need to continue to be 'kind' and re-engage with the Emergency Plan. The Friendship Group had worked closely with the Emergency Response Team.
- Action:** Review and update the Emergency Plan post CV-19. **Cllrs**
- a) **Allotments** - provision of water: Cllr Smithson said occupancy now at 88% but with third drought in a row there is a need for water with Cllr Smithson contacting Essex and Suffolk Water who charge £130 to investigate an alternative with consideration giving to 'dip tanks'. AGREED, PROPOSED Cllr Smithson, seconded Cllr Hartley.
 - b. **Bee keeping: Cllr Smithson** to investigate the idea of keeping Bees and have a policy.
- Playingfield Management** - Cllr Hartley updated Council with the new England Cricket Board guidance for Winterton Cricket Club compliance for maintenance of the pitch and strict social

distancing of net use, with a booking system and cleaning regime in place. Tree and hedge trimming had also taken place and clearance of rubbish on the field in general. Supported Council with maintenance.

Electrical inspection is due to be progressed within next month dependent upon government guidance. **Clerk**

A post close to the field had been damaged so action to acknowledge who is responsible. **Clerk**

Winterton Seals Project - Cllr Punchard gave a update that there is no progress at this time.

Toilets: GYBC had emailed to say that Winterton toilet refurbishment (including disabled) is 45% complete, with 3-4 weeks work still to complete. It was AGREED to email Borough Cllr Bensly with a request of support for Portable toilets whilst the work is delayed. **Clerk**

11. To accept Finance report and accounts for payment.

Cllr Punchard Proposed, Seconded Cllr Bobby to provide more litter pickers at a cost of £35.

Accounts for payment were agreed Proposed Cllr Bobby, seconded Cllr Coe.

Income: Total £669.05 (Allotments)

Payments: Telephone £37.53, Electricity - BULB ENERGY £68,
Staffing Salaries/HMRC/Pension = £1664.28, NALC Subscription £248.16,
Vortex Grass cutting - May £357.00, Zoom Expenses (Clerk) £14.39
Churchyard Maintenance £1300.00

Total: £3731.36. **Accounts Balance:** £74,844.91

12. The Internal Auditor Pauline James was appointed for 2020.

The meeting finished at 9.23pm

Signed Chairman Dated

Date of next Full Parish Council meeting:

Wednesday 24 June 2020 - 7.30pm

Please note: Parish Council meetings are being held online using Zoom. If parishioners wish to attend please join the meeting via the link on the Parish Council website which will be published with the agenda at least three days prior to the meeting date.

Clerk Report May 2020

CV-19

Active Norfolk: Free "Exercise at Home Packs" ordered for vulnerable adults.

Planning Applications

All planning applications and decisions can be viewed here: <http://planning.great-yarmouth.gov.uk/OcellaWeb/planningSearch>

Neighbourhood Plan Consultation:

The advice therefore recommends that a full six week pre-submission (Regulation 14) consultation is undertaken when documents can be made publicly available for inspection. It is advisable not to start the consultation (or prescribe an end date) until there is certainty that the documents can be safely accessed by members of the public over the full six week period. Should the lockdown still apply to some individuals, the consultation should clearly set out how documents could still be inspected, such as sending copies of the documents out upon request

Communications

Police update: Community newsletter CV-19 circulated

GYBC Press Release: 13 May - Great Yarmouth's seafront car parks and public toilets are remaining closed, as would-be tourists are urged to continue to stay away to help control the spread of CV-19 and save lives.

NCC Press Release: 15 May - **Norfolk Resilience Forum:** As changes to the government guidelines are implemented the NRF has launched the Protect Norfolk campaign to urge everyone to continue to do their bit to stop the spread of Covid-19, asking all of us to:

Keep staying at home as much as possible

Keep contact with others to a minimum

Keep safe when outside

Keep our hands and faces clean

Keep self-isolating if anyone in our household has symptoms

Keep travelling safely

Keep shielding ourselves if we need to

Keep exercising and enjoying outside space safely