



WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: clerkwinterton@gmail.com

Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

Minutes of the Winterton-on-Sea Parish Council Meeting held on Wednesday 27th July 2022 at 7:30PM

Present: Cllrs Mark Bobby (Chair), Marina Carr, Nigel Coe, Marie Hartley, Norman Parcell, Emma Punchard and John Smithson.

Present: Six members of the public, Great Yarmouth Borough and Norfolk County Councillor James Bensly.

Clerk: Samantha Bromley

1. Apologies.

Apologies for absence were received and accepted from Cllr D. Clegg (alternative commitment) and Cllr L. McMahon (illness).

2. Minutes.

The minutes of the meeting of the council held on Wednesday 29th June 2022 were **AGREED** as a true and correct record and signed by the chairman.

3. Declarations of interest.

Cllr M. Carr informed the meeting that on Monday 25th July she started work for Norfolk County Council.

4. To receive updates on matters not elsewhere on the agenda

- 4.1. Manhole cover on the green in need of repairs – logged in the works programme under action.
- 4.2. Concerns over possible changes to planning ref 06/21/0410/F – Site is to be visited by an enforcement officer.
- 4.3. Online Booking System – online and accessible via the Winterton-on-sea PC website.

5. Public Participation and Reports (20 minutes maximum)

- 5.1. A report was received from Great Yarmouth Borough and Norfolk County Councillor James Bensly. Condolences were given to friends and family of the lady who tragically passed away on Sunday. Funding has been attained to provide additional safety signs for the beach area, of which, permission has been granted by the landowners. GYBC are in communication with external organizations to identify and implement further safety measures. As an immediate response, advise on beach safety will be accessible via the PC social media and posters will be displayed in the local post office and shops and Hemsby Lifeboat service will be contacted to enquire about a possible workshop. GYBC: The Marine Centre will be open on August the 5th. The Big Holiday Norfolk Fun Event will run from 25th of July to the 2nd of September, details can be found on the NCC and GYBC websites.

NCC: Cut priced composted bins are available to residents for £10. There is a new downloadable app for parents with young children suggesting 50 things to do before your 5. The Norfolk Social Infrastructure fund is now live and funds projects and services that can help communities find money and resources, details can be found on the NCC website. NCC have launched the Chances project which aims to support individuals find opportunities for support and training.

- 5.2. A report on the Norfolk ALC conference was received from Cllr M. Carr. Police and Crime Commissioner for Norfolk, Giles Orpen-Smellie was one of the speakers at the conference who reported on crime statistics for Norfolk. Members of the public are encouraged to continue to report crimes to the police as the more reports they receive the more informed they are as to which areas to target for police patrolling.

5.3. Public Participation:

Thanks was given to those who have supported the Wilding Project. A request was received for parishioners to be encouraged to put a small bowl of water in their garden, with twigs in, so the butterflies have access to drinking water.

Plant pots were reported in the road on Kings Street making it difficult to park.

A water leak was reported – the council was already aware of this and have been in contact with the necessary organisations who are working toward fixing the problem.

A request was made for bigger signs on Low Road.

A request was made for the Playing Field car park to be shut at a later time on Sundays.

Currently the gates are locked at 6PM.

When walking from Winterton to Hemsby, it was reported that the permissive path that leads around the field, near The Craft, isn't well sign posted and so people are walking on the road.

A report was received that footballs being used in the play park when there are signs at two of the entrances stating this is not allowed.

6. Jubilee Trees for Norfolk Scheme

Council AGREED to purchase a pack of 20 Wildlife Trees for £17, to be planted at the Playing Field and the children's play area. Proposed Cllr N. Coe, seconded Cllr E. Punchard.

7. Go-Digital Funding

It was AGREED to establish an IT working group to provide further advice before deciding on an internet package.

8. Open Spaces

8.1. To consider an additional use for one to two of the Playing Field car parking bays - Council has requested more information before making a decision.

8.2. The owner of Bush Road steps will be contacted in regards to maintenance.

8.3. It was AGREED to attain quotes for slabs to be fitted to connect the end of the path to the grass to improve wheelchair access to the Village Hall Green during wet conditions.

8.4. The installation of a warning sign for Beach Road will be included in the discussion of increased signage for Winterton-on-sea with Great Yarmouth Borough and Norfolk County Councillor J. Bensley.

9. Highways.

9.1. Road Safety Community Fund – It was AGREED to move forward with this application. Council will be applying for additional yellow lines (in line with the Village Plan), 20mph zones and an additional SAM2 sign.

9.2. Invitation to bid for Parish Partnerships scheme 23/24 – It was AGREED to move forward with this application. Council will be applying for additional yellow lines (in line with the Village Plan), 20mph zones and an additional SAM2 sign.

9.3. To receive notice of deposit of D22 43. Received and noted.

10. Correspondence and Consultations.

10.1. Email: Norfolk.Gov - Community Grants Fund for Nature-based Projects. Received and noted.

10.2. Email: NALC – Help with Cost of Living. Received and noted.

10.3. Email: Concern from resident regarding difficulty parking due to traffic and parked cars by the beach. Received and noted.

11. Planning:

11.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority. None.

11.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after the publication of the agenda. None.

11.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None.

12. Financial Matters

12.1. Receipts for June 2022 were received and noted.

| Payer | Description | Amount |
|------------------------|--------------------|---------------|
| Table Tennis Club | Hall Hire | £72.00 |
| Dance Fitness | Hall Hire | £24.00 |
| Marine Cadets | Hall Hire | £72.00 |
| Cinema Club | Hall Hire | £252.00 |
| Zumba Gold | Hall Hire | £32.00 |
| Norfolk Wildlife Trust | Hall Hire | £63.00 |
| Quilters | Hall Hire | £480.00 |

12.2. Payments were AGREED as presented. Proposed Cllr Emma, seconded Cllr J Smithson.

12.2.1. It was AGREED to continue to forward the CF grant to the PCC biyearly, to support the maintenance of the churchyard burial grounds, on the basis that the PC will be provided a copy of the invoices of the money spent, to keep for financial records. Proposed Cllr E. Punchard, seconded Cllr J. Smithson.

| Payee | Description | Amount |
|----------------------------|---|---------------|
| Staffing | Salaries / HMRC / N.I | £1529.60 |
| Eddies Gardening Services | Grass Cutting | £1090.00 |
| Mr R. L. Smith | Grass Cutting | £310.00 |
| Bulb | Electricity for Village Hall | £94.61 |
| My Plan | Mobile | 29.99 |
| Viking | Administration | £90.85 |
| Clerk | Amazon purchase of 5 hoops and 8 litter pickers for the Winterton Community Litter Picker Volunteer Group | £88.54 |
| Clerk | Zoom | £14.39 |
| Clerk Expenses | Clerk Millage for June and July PCM | £43.20 |
| Broadland Computers Ltd | Avast Business Cloudcare | £20.00 |
| Norfolk ALC | E-Learning Course | £16.80 |
| Norfolk ALC | Conference Fee | £50.00 |
| G & S Stores Ltd | Administration for Village Hall | £30.03 |
| Parochial Church Council | Burial Ground Maintenance | £1300.00 |
| Parochial Church Council * | Burial Ground Maintenance | £1300.00 |

12.3. An update on the AGAR submission was received and noted.

13. Roles and Responsibilities

Roles and responsibilities will continue as they are for now. A meeting has been AGREED for September.

14. Administration

- 14.1. The cost of £395.00+ VAT for a fire inspection for the Playing Field changing rooms was AGREED. Proposed Cllr M. Carr, seconded Cllr E. Punchard.
- 14.2. The cost of £275.00 for an electrical test for the Village Hall was AGREED. Proposed Cllr M. Carr, seconded Cllr J. Smithson.
- 14.3. It was confirmed that all Village Hall users have been invoiced up to the end of June.
- 14.4. It was resolved to adopt the updated Standing Orders. Proposed Cllr N. Parcell, seconded Cllr M. Hartley.

15. Any other Business for Future Meeting

- To discuss the outcome of a consultation event on Saturday 13th August regarding the impact of short-term holiday lets.
- Housing development.

Date of next meeting

It was decided that the scheduled August meeting would not be held. The next meeting of the council will be held on Wednesday 28th September 2022.

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting may RESOLVED to exclude the press and public during the following items due to the confidential nature.

16. Concurrent Functions

Councillors AGREED to give an additional payment of £1300 to the PCC to spend on the maintenance of the burial grounds. *

Meeting closed at 9:20pm

DRAFT