



# WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: [clerkwinterton@gmail.com](mailto:clerkwinterton@gmail.com)

Chairman: Mark Bobby, Vice-Chairman: *Vacant*

Clerk to the Council: *Jolene Towne*

Interim Responsible Financial Officer: Cllr. D. Clegg.

## NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend.  
a meeting of Winterton-On-Sea Parish Council to be held.  
at the Village Hall at 7.30pm on Wednesday 28<sup>th</sup> February 2024.

Date: 22/02/2024

Clerk: *J. Towne*

## AGENDA

### 1. Apologies.

To consider and approve apologies for absence.

### 2. Declarations of interest.

- 2.1. Councillors should declare a pecuniary or non-pecuniary interest on any item on the agenda.
- 2.2. To consider any dispensation requests received.

### 3. Minutes.

- 3.1. To approve the minutes of the Council meeting held on Wednesday 24<sup>th</sup> January 2024.
- 3.2. To review the Action Log from those minutes.
- 3.3. Any matters arising from those minutes/actions, other than updates at Item 5, must be tabled for discussion at the discretion of the Chair.

### 4. Public Participation and Reports

- 4.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 4.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 4.3. Open forum for members of the public.
- 4.4. Cllrs could briefly present items raised with them by residents but should always encourage members of the public to raise their own issues in this forum.

### 5. Councillor Updates (*may be covered in minutes/ action list*)

- 5.1. Events, No new events proposed.
- 5.2. Remove phone number from car Recreation Ground carpark signage issues – Any update– *All*.
- 5.3. Consider repair to village toilets – *Cllr J Smithson*
- 5.4. Confirm request to acquire quotes to repair VH roof and pre-approve maximum funding due to urgency of matter. - *All*
- 5.5. Consider response from GYBC re request for extra bins – *Cllr D Clegg*
- 5.6. Confirm Dan Futter will be the NALC internal auditor at the end of financial year. Cost as agreed previously. – *Cllr D Clegg*
- 5.7. Confirm Police and Crime Commissioner Elections will take place 2nd May 2024 - GYBC will be using the VH – *Cllr D Clegg*
- 5.8. Discuss Speeding in the village - suggest writing to the school to remind parents all roads including Winmer Ave are 30mph – *Cllr D Clegg*
- 5.9. Newsletter – *Cllr. R. Henwood*

### 6. Correspondence, Consultations, and administration.

- 6.1. Cllr J. Bensly - NCC Updates (3) Available on PC [website](#) (*click on link*) – *No action*
- 6.2. Operation Randall Newsletters (3) received and distributed. Available on PC [website](#) (*click on link*) – *No action*
- 6.3. To note that a TPO has been granted for 12 The Cobbleways

## 7. Proposals and Projects

- 7.1 Any further update regarding the traffic management project from *Cllr. N. Coe*
- 7.2 Plaques for Village Hall and noticeboard – pre-approve spend *Cllr. R. Henwood*

## 8. Planning.

- 8.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

### 8.1.1. Applications Received - None

- 8.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.

- 8.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable.  
No applicable applications– none affecting Winterton on Sea

## 9. Financial Matters.

- 9.1. To note receipts to-date for February 2024
- 9.2. To agree payments to be made by end February 2024.
- 9.3. Confirmed all invoices for Village Hall Hirers for February have been issued – *Cllr D Clegg*
- 9.4. Confirm new contract entered into with Octopus energy for the village hall with a new smart meter fitted. – *Cllr. D Clegg*
- 9.5. Confirm Combined Insurance has been acquired through Clear with removal of cover after clarification of ownership – *Cllr D Clegg*
- 9.6. Discuss Bowls Club Invoice re VH advertising board. – *Cllr D Clegg*
- 9.7. Approve a second skip for the allotment clearing –Cost £168 + VAT – *Cllr. McMahon*
- 9.8. Consider quote for windsock – *Cllr. R. Henwood*

## 10. Any other Business for Future Meeting

- To note any business for the next meeting of the council.
- Finance Meeting on 13<sup>th</sup> March to commence Year end
- To consider promotions for 9<sup>th</sup> Councillor to co-opt.
- This will include the council's schedule of policies to consider.

## 11. The date of the next meeting

- To confirm that the **next council meeting will be on Wednesday 27<sup>th</sup> March 2024 at 7:30pm.**

**In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.**

## 12. Quotes and Tenders

- 12.1. To discuss quotes received for changing rooms update / repairs x 3 – Any further information.