



# WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: [clerkwinterton@gmail.com](mailto:clerkwinterton@gmail.com)

Chairman: Mark Bobby, Vice-Chairman: *Vacant*

Clerk to the Council: Jolene Towne

Interim Responsible Financial Officer: Cllr. D. Clegg

## NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend

An extraordinary meeting of Winterton-On-Sea Parish Council to be held

Via MS Teams at 6.30pm on Tuesday 9<sup>th</sup> January 2024.

[Click here to join the meeting](#)

Date: 03/01/2024

## AGENDA

### 1. Apologies.

To consider and approve apologies for absence.

### 2. Declarations of interest.

- 2.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.
- 2.2. To consider any dispensation requests received.

### 3. Public Participation and Reports (20 minutes maximum).

- 3.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 3.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 3.3. Open forum for members of the public.

### 4. 2024-25 Budget and Precept Demand

- 4.1. As per items 1.13 & 3.3 of the Financial Regulations, this Parish Council will fulfil its obligations to approve a budget for 2024-25 and hence the precept demand (which GYBC have requested by 12<sup>th</sup> January 2024).
  - 4.1.1. This Council agrees the budget for 2024-25 prepared by the RFO and recommended by the Finance Committee.
  - 4.1.2. This council agrees to the precept increase recommended by the Finance Committee (and shown on the budget at page 4 'Calculations') or determines an alternative from options provided.

### 5. Council Business

- 5.1. Using Standing Order 26a, and noting Standing Order 10a (xv), this council will set aside Standing Order 16a and Fin. Regs.1.8 (which require a member of staff to be a Responsible Financial Officer) until 30<sup>th</sup> June 2024. A 2/3 majority to pass is needed.
- 5.2. This council directs that Cllr. Dawn Clegg will undertake the duties of the Responsible Financial Officer as detailed in Standing Order 17 and described elsewhere in the Standing Orders and Fin. Regs. 1.9 as applicable for the essential financial management of the council, until 30<sup>th</sup> June 2024. There will be no salary or payment of any kind for this role and any expenses incurred will require approval of the council. This requires a 2/3 majority to pass.
- 5.3. The above appointment can be terminated should a different appointment need to be made, at any full council meeting or at an extraordinary meeting (possibly online) called by the Chair of the Council or any 2 members of the Council, by notifying the Clerk a week in advance.

**6. Any other Business for Future Meeting**

To note any business for the next meeting of the council which will include updates from Finance Committee.

**7. The date of the next meeting**

To confirm that the next council meeting will be held on Wednesday January 24<sup>th</sup>, 2023 at 7:30pm in the Village Hall.