

### Winterton-on-Sea Parish Council Meetings' Action Log

Meeting		Action	Actioneé	Due Date	Status
19/04/2023	1	A report of dates and details of appropriate correspondence and consultations from March – April 2023: this report to be available on the parish council website	Cllr M Carr	17/05/2023	Ongoing
19/04/2023	7	Ask Natural England to publish the process for requesting permission to make householder enhancements to land adjoining the SSSI	Cllr E Punchard	ASAP	Repeat effort
19/04/2023	8	Commence the bid process for this year's tourist grant from Great Yarmouth	Cllr E Punchard	ASAP	Ongoing
19/04/2023	11	Investigate previous clerk's actions on insurance claim for above incident and submit claim if suitable	Cllr M Carr	ASAP	Ongoing
19/04/2023	17	Provide an operational report with recommendations for improved office equipment and provision	Cllr M Carr	ASAP	Ongoing
19/04/2023	18	Potential boundary damage issue at Allotments	Cllr L McMahon	Nxt Mtg	Ongoing
17-05-2023	1	Thank Maple for their care in pollarding trees at the recreation ground	Cllr E Punchard	ASAP	Opened
17-05-2023	2	Speak to the groundsman at the cricket club re: requesting Maple to cut hedgerows	Cllr D Clegg	ASAP	Opened
17-05-2023	3	Seek further information from AMP Clean Energy re: 'battery boxes'	Cllr M Bobby	ASAP	Opened
17-05-2023	4	Investigate the water feed to the Bowls club.	Cllr D Clegg	Nxt Mtg	Opened
17-05-2023	5	Fisherman's Wall repair: obtain quotes	Cllrs. M Bobby & M Carr	ASAP	Opened
17-05-2023	6	Low Road development: Get copies of original plans and revisions	Cllr M Bobby	ASAP	Opened
17-05-2023	7	Low Road development: Contact NCC Highways and NCC trail officer	Cllr M Carr	ASAP	Opened
17-05-2023	8	Low Road development: Follow up planning enforcement raised in March	Cllr D Clegg	ASAP	Opened
17-05-2023	9	Low Road development: Contact environmental services re: loss of hedgerows	Cllr E Punchard	Nxt Mtg	Opened

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17-05-2023	10	Purchase a second SAM sign	Cllr L McMahon	June 23	Opened
17-05-2023	11	Arrange repair of village hall lights (external & in storage sheds)	Cllr D Clegg	ASAP	Opened
17-05-2023	12	Contact Cllr James Bensly to progress acquiring appropriate beach safety signs and determining suitable location to site.	Cllr R Henwood	Nxt Mtg	Opened
17-05-2023	13	Establish a Policy Master/ Schedule for the parish council	Cllr M Carr	Nxt Mtg	Opened
17-05-2023	14	Provide update on the Environment Working Group	Cllr E Punchard	Nxt Mtg	Opened
17-05-2023	15	Investigate possibilities for village flagpole to present to council	Cllr J Smithson	Nxt Mtg	Opened
17-05-2023	16	Promote & attend Police SNAP meeting on 8 June 2023 in Scratby	Cllr. N. Coe	08/06/2023	Opened
31-05-2023	17	Submit AGAR documents to external auditor, & publish electors' rights notice with supporting documentation on website	Cllr M. Carr & Cllr. D Clegg	ASAP	Opened
31-05-2023	18	Purchase a replacement battery for the SAM sign	Cllr L McMahon	ASAP	Opened
31-05-2023	19	Become council key holder, to monitor key holders list and activities: collect key from M. Hartley & key-holder list from Cllr. Carr.	Cllr J Smithson	ASAP	Opened