

**Minutes of the Meeting of Winterton-on-Sea Neighbourhood Plan Steering Group
Wednesday 2nd October 2019 7.30pm Winterton Village Hall**

Present: Mark Bobby
Nigel Coe
Neil Punchard
Alec Sutton
Mark Thompson (Small Fish)
Catherine Moore (Parish Clerk)

1. **Apologies**
Apologies for absence were received from Claire Thompson.
2. **Declarations of Interest**
There were no declarations of interest for items on the agenda.
3. **Minutes of the Previous Meeting**
The minutes of the meeting held on 4th September 2019 were **agreed**.
4. **Matters Arising**
There were no matters arising.
5. **Draft Neighbourhood Plan - Finalise**
Neil Punchard to check permissions for photos used in the Draft Plan and send photos of beach, dunes and pond. **NP**
With the minor additions of photos and tidying of formatting, the Draft Plan was **approved**.
6. **Regulation 14 Consultation**
Louise Cornell to produce the online questionnaire in consultation with Neil Punchard. Questionnaire to use a five point scale on each policy, with comments box at the end of each section. **LC / NP**
Hard copies of the Plan and questionnaire to be placed in public locations - approx 6 per location. Neil to approach Dunes Cafe, pub, chip shop, Poppys, Loomes and Hermanus to host copies of the Plan for the public to take away. **NP**
Link on website to plan and survey, and publicity on social media. **Clerk**
Mark Thompson to supply list of statutory agencies for Plan to be sent to for start of consultation. **MT**
Mark Bobby to arrange printing of large copies of policies for display at consultation event. **MB**
Consultation event to be held on Thursday 12th December 2019 from 2pm to 6pm in the Village Hall. Advertise in newsletter, social media, newspaper, posters etc. Light refreshments to be provided. **Clerk**
7. **Any Other Business**
None.
8. **Next Meeting**
Wednesday 22nd January 2020, 7.30pm at Winterton Village Hall

The meeting closed at 8.15pm.

CHAIRMAN